

CITY OF LOS ANGELES
CALIFORNIA

**Greater Wilshire Neighborhood Council
Governing Board Members:**

President – Owen Smith Vice
President – James Wolf
Secretary – Joe Hoffman
Treasurer – Patricia Carroll

Area 1 – Brookside: Owen Smith
Area 2 – Citrus Square: Jeffrey Carpenter
Area 3 – Country Club Heights: Frances McFall
Area 4 – Fremont Place: Cam Davis
Area 5 – Hancock Park: James Wolf
Area 6 – La Brea-Hancock: Barbara Savage
Area 7 – Larchmont Village: Charles D’Atri
Area 8 – Melrose: Philip Farha
Area 9 – Oakwood/Maplewood/St. Andrews:
Nancy Kim
Area 10 – Ridgewood-Wilton/St. Andrews
Square: Patricia Carroll
Area 11 – Sycamore Square: Steven Senigram
Area 12 – Western-Wilton: Greg Wittmann
Area 13 – Wilshire Park: John Gresham
Area 14 – Windsor Square: Caroline Labiner
Moser
Area 15 – Windsor Village: Julie Stromberg
At-Large: Karen Gilman
Business: John Winther
Education: Scott Appel
Other Non-Profit: Tucker Carney
Religion: Mike Genewick
Renters: Joe Hoffman



**GREATER WILSHIRE
NEIGHBORHOOD COUNCIL**

Board Meeting Agenda
Wednesday, August 10, 2016
7:00 p.m.

The Ebell of Los Angeles
4400 Wilshire Blvd.
Los Angeles, CA 90005

**GREATER WILSHIRE
NEIGHBORHOOD
COUNCIL**

419 N. Larchmont Blvd., #331
Los Angeles, CA 90004

(424) 901-1409

info@greaterwilshire.org

www.greaterwilshire.org

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, made up of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

I. WELCOMING REMARKS:

- A. **Call to order & Flag Salute** (Owen Smith – President)
- B. **Roll Call** (Joe Hoffman – Secretary)

II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:

(Representatives from government offices and community-based organizations)

- A. **CD4 Update** (Daniel Park)
- B. **CD5 Update** (John Darnell)
- C. **LAPD Senior Lead Officers**
- D. **Other local government representatives**

III. CITY BUDGET and NC BUDGET ADVOCATES (Discussion and possible Board action) (Julie Stromberg)

IV. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Comments from the public on non-agenda items within the Board’s jurisdiction (up to 2 minutes per speaker; speakers are requested to fill out speaker cards)

V. ADMINISTRATIVE ITEMS (Discussion and Board Action)

- A. Review and adoption of July 13, 2016 minutes (Joe Hoffman)

- B. Affirmation of Patti Carroll as Treasurer and Owen Smith as the second signer for the GWNC checking account to provide required roll call vote. (Owen Smith)

VI. **PRESIDENT’S REPORT:**

- A. **Alternate Board Member Vacancies.** Eligible for nominations of qualified candidates, to be submitted to the Board for approval:

- Area 7 – Larchmont Village (Paul Hunter)
- Area 15 – Windsor Village
- Education
- Religion

- B. **Installation of New Board Members**

Neighborhood Council Oath of Office:

“I pledge to represent the Greater Wilshire NC with dignity, integrity and pride. I will encourage other points of view, even when they differ from my own. I will respect, value and consider everyone’s opinion. I will find the good in my neighborhood and praise it and promote it. To my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.”

- C. **Board Member and Alternate Training Requirements.**

All board members and alternates must complete ethics and funding training in order to vote on funding motions before the board. The training courses and instructions can be found at <http://empowerla.org/boardmembers/>.

The following Board Members and Alternates are shown, by DONE, as NOT having completed the trainings noted below and are NOT eligible to vote on financial matters:

- Brook** – Ethics & Funding
- Carney** – Ethics
- Horwitz** – Ethics
- Hunter** – Ethics & Funding
- Jewett** – Funding
- Kim** – Ethics & Funding
- Kirkham** – Ethics & Funding
- Mintz** – Ethics & Funding
- Morgens** – Ethics & Funding
- Nortman** – Ethics & Funding
- Park** – Ethics & Funding
- Rosales** – Ethics & Funding
- Szentgyorgyi** – Ethics & Funding

- D. **Code of Conduct Policy** – All Board Members and Alternates are required to read and sign the Neighborhood Council Code of Conduct Policy (online version at <http://empowerla.org/code-of-conduct/>) within 30 days of their election or appointment. Members who have not yet completed the Code of Conduct include:

- Brook**
- Hunter**
- Mintz**
- Morgens**
- Nortman**
- Park**

Szentgyorgyi

- VII. **TREASURER’S REPORT** (Discussion and Board Action, as noted) (Patti Carroll)
- A. **Approval of Monthly Expenditure Report for July 2016** (Discussion and Board action)
See attached MER
 - B. **Approval of individual expenses listed in the Monthly Expenditure Reports (MERs)**
(Discussion and Board Action)
See attached MER
 - C. **Review of July 2016 Approved Expenses that will show up on the August 2016 Monthly Expense Report** (Discussion only; no Board Action necessary)
 - Larchmont Chronicle, July - \$340
 - Larchmont Chronicle, August - \$340
 - Lloyds Staffing, SF - \$400
 - Lloyds Staffing, SF - \$400
 - Lloyds Staffing, DL - \$135.14
 - Lloyds Staffing, DL - \$289.58
 - Lloyds Staffing, DL - \$193.05
 - Ebell Rent, July - \$300
 - Ebell Rent, August - \$300
 - UMC Rent LUC, July - \$150
 - Public Storage, August - \$117
 - D. **Pre-Approval of Upcoming Board Expenses** (Discussion and Board Action)
 - Chronicle Sept - \$340
 - Lloyds Staffing - TBD
 - Sans Wilshire, photocopies - TBD
 - LUC meeting space - TBD up to \$150
 - Ebell, Board meeting - \$350
 - Public Storage, September - \$117
 - E. **Review and update of General Treasury information and DONE update.**
 - F. **Budget Package for FY 2016-2017** (Discussion and board action) (Carroll)
DONE budget package for FY 2016-2017 includes the Annual Budget, Outreach Survey, Self-Assessment, and Strategic Plan.
- VIII. **OUTREACH COMMITTEE** (Discussion and Possible Board Action) (Joe Hoffman)
- A. **Update on the July 30, 2016 meeting**
Updates on the Neighborhood Council Emergency Preparedness Alliance, Yoga in the Park, and continuing efforts to engage our stakeholders on issues addressed by GWNC and its committees.
 - B. **Social Media Manager**
The committee discussed the need to have a GWNC Board member, in addition to the Board Secretary, to act as a coordinator for outreach via our Social Media channels (Facebook, Twitter, NextDoor, etc.). This person will assist with and extend the various postings, events, and news of interest to our stakeholders with the goal of building our online engagement. The committee voted to recommend Barbara Savage (Area 6).
Proposed motion: That the GWNC approve Barbara Savage as our Social Media Manager.
 - C. **Larchmont Ledger Ads** (Julie Stromberg)

The GWNC purchased 3 ads (1/8 page, 5.9" x 4") in the Larchmont Ledger with our end-of-year surplus funds. The ads are to begin in September and will be consecutive (September-November 2016). The September ad is due on August 18th and will run on August 31st. Possible ad uses include: (1) General GWNC ad; (2) GWNC ad listing all GWNC committees; (3) GWNC ad announcing GWNC Transportation Committee Town Hall on Highland Ave. traffic issues (see Transportation Committee report below).

Proposed motion: That the GWNC approve one of the ad uses listed above for the September 2016 Larchmont Ledger ad.

- D. **Request for Citizen Recognition Award Candidates** – Please contact outreach@greaterwilshire.org with suggestions for future awards.
- E. **Next Outreach Committee meeting:** August 27 at 9am at Bricks and Scones Café, 403 North Larchmont Blvd.

IX. **TRANSPORTATION COMMITTEE** (Julie Stromberg) (Discussion and Board Action, as noted)

A. **Recap of August 1 meeting.** (Discussion and Possible Board Action)

GWNC Transportation Committee to host a Town Hall meeting on Highland Ave. (in between Olympic Blvd. and Melrose) traffic issues and possible related mitigations. The Town Hall will feature a panel, which will include John Darnell (Council District 5), Nikki Ezhari (Council District 4), and Jeannie Shen (Los Angeles Department of Transportation). The Town Hall will be held on Wednesday, September 7, 2016, beginning at 6:30 p.m., at The Ebell of Los Angeles, 743 S. Lucerne Blvd., Los Angeles, CA 90005. Parking is available in the Ebell's West Lot and attendees are encouraged to enter via the Porte Cochere.

Possible Motion: That the GWNC co-host with the GWNC Transportation Committee the latter's September 7, 2016 Town Hall on Highland Ave. Traffic Issues.

- B. **Update on Metro Purple Line Extension Project Decking and Related Street Closures at La Brea Ave. and Wilshire Blvd. and Jet Grouting Activities on Wilshire Blvd.** (Discussion and Possible Board Action) (Julie Stromberg)
- C. **Next Transportation Committee Meeting;** Monday, October 3, 2016, 7:00 p.m.; Marlboro School, 250 S. Rossmore Ave., 90004.

X. **SUSTAINABILITY COMMITTEE** (Julie Stromberg, Barbara Savage)

- A. **Next GWNC Environmental & Sustainability Committee Meeting;** Tuesday, September 13, 2016, 7:00 p.m.; Location TBA.

XI. **NEW BUSINESS** (matters not previously identified for future consideration and action)

XII. **LAND USE COMMITTEE** (Jim Wolf) (Discussion and Board Action, as noted)

- A. **421 S. Wilton Place** – Application for the demolition of existing SFD and construction of four Small Lot Homes on a 6,625 sf lot in the R3-1 zone. Applicant returned with modified plans addressing concerns of the committee. Hearing scheduled for Sept. 9, 2016. LUC voted 7-0 to recommend the project as presented.

Proposed motion: That the GWNC support the application for the demolition of existing SFD and construction of four Small Lot Homes on a 6,625 sf lot in the R3-1 zone at 421 S. Wilton Pl.

- B. **5019 W. Maplewood Ave** – Application for a Tentative Tract Map for a 5 unit Condominium w/10 parking spaces and 1 guest parking space. Applicant agreed to return for the August meeting. Committee voted 7-0 to oppose the project as presented.

Proposed motion: That the GWNC oppose the application for a Tentative Tract Map for a 5 unit Condominium at 5019 W. Maplewood Ave.

- C. **507 N. Sycamore Ave.** – Application for a Tentative Tract Map to construct a new 6-unit SLS with entitlements to allow height of 33.5 feet in lieu of the 30 feet allowed in height district 1XL. Hearing date 9-7-2016. Committee voted 4 -3 to oppose the project as presented.

Proposed motion: That the GWNC oppose the application for a Tentative Tract Map for a 6-unit SLS with entitlements to allow height of 33.5 feet in lieu of the 30 feet allowed in height district 1XL at 507 N. Sycamore Ave.

- D. **743 N. June Street** – Application for Hardship Application (#14-0656-S27) within the current ICO area to add 432 sf to the back of the house (1,146 sq. ft. to 1,578 sq. ft.), maintaining the 12 ft. height, and without changes to the façade. Committee voted 5 - 2 to support the hardship application.

Proposed motion: That the GWNC support the Hardship Application (#14-0656-S27) within the current ICO area to add 432 sf to the back of the house at 743 N. June St.

- E. **Small Lot Subdivision – Code Amendment and Policy Update** - Comments are due by August 8, 2016. The committee voted 7-0 to resend our March 22, 2016 letter in support of the Code Amendment and Policy Update.

Proposed motion: That the GWNC support the Small Lot Subdivision Code Amendment and Policy Update with the same stipulations as recorded in our March 22, 2016 letter.

- F. **HPOZ Ordinance Proposed Revisions – Public Comment deadline is August 11, 2016**

Suggested revisions to HPOZ Ordinance contained in Section 12.20.3 of the LAMC would allow for greater flexibility in the creation of new HPOZ Boards, clarify procedures for technical corrections to historic resource surveys, create more proportional thresholds for Conforming Work (to replace fixed square footage thresholds), improve regulations on Conforming Work on Non-contributing properties, and address non-permitted demolitions.

Proposed motion: That the GWNC support the Department of City Planning’s proposed ordinance amendment for the Historic Preservation Overlay Zone (HPOZ) Ordinance.

[Note: the following items are presented for information only; no action is requested or required at this time.]

- G. **Affordable Housing Bill Cuts CEQA – it was agreed that more information was needed.**

- H. **117 N. Manhattan Place** – 8-unit Small Lot Subdivision , 10K square feet, 15-foot front setback, 5-foot side and rear setbacks. Neighbors and committee members urged him to consider revisions, meet with neighbors and return with updates.

- I. **703 N. McCadden Place** - Vacant Lot. Intent is to subdivide into two lots and to build a Duplex on each lot in an R2-1XL zone.

- J. **Possible agenda items for upcoming meeting:**

- ii. **953 S. Citrus Ave** – Application for a subdivision of a single-family parcel to 2 single-family parcels. Application to build a second house on the R-1 property.
- iii. **3607 W. Olympic Blvd.** - (Lazlo Faerstein) Application for a Tentative Tract Map to build a 6- unit Small Lot Subdivision project.
- iv. **800 S. Lorraine Ave.** – (Kamran Khoubian) New 3-story, 11-unit apartment building on vacant.
- v. **612 S. Norton and 4055 W. Wilshire Blvd.** - Updates on plans for townhouses and condominiums
- vi. **7000-7024 W. Melrose Ave** - Density bonus with on-menu incentives for a 40- unit, 2-story residential development.
- vii. **520 N. La Brea Ave** - (Kyoshi Graves) CUB for sales of full line of liquor for on-site

- consumption at the existing Lyric Theatre.
- viii. **5555 Melrose Ave, Paramount Studios** - Master Plan for Long term expansion project (25 Years)
- ix. **Next meeting: August 23, 2016 at 6:30pm.**

XIII. **BOARD MEMBER COMMENTS/ANNOUNCEMENTS**

- A. **Midtown Los Angeles Homeless Coalition** (Joe Hoffman)
Update on local outreach efforts and volunteer opportunities.

XIV. **REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS**

XV. **ADJOURNMENT**

- A. Next meeting - Wednesday, September 14, 2016, 7:00 p.m.

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

Items in italics above are unconfirmed and may be tabled until a later meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS – GWNC agendas are posted for public review in the following locations:

- Our website (<http://www.greaterwilshire.org>)
- Our Facebook page (<http://www.facebook.com/greaterwilshireneighborhoodcouncil>)
- Our Twitter feed (<http://www.twitter.com/greaterwilshire>)
- NextDoor.com
- The community bulletin board at the Bricks & Scones Café, 403 N. Larchmont Blvd., 90004
- Via e-mail (send a subscription request to admin@greaterwilshire.org)
- Via the L.A. City Early Notification System at <http://www.lacity.org/government/subscriptions/neighborhoodcouncils/index.htm>

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PUBLIC ACCESS OF RECORDS -- In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website at <http://www.greaterwilshire.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact info@greaterwilshire.org or (424) 901-1409.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the GWNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GWNC Bylaws. The bylaws are available at our Board meetings and on our website at <http://www.greaterwilshire.org>

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE AL SECRETARIO DE LA MESA, AL (424) 901-1409 O INFO@GREATERWILSHIRE.ORG