



Greater Wilshire Neighborhood Council
General Board Meeting September 14, 2016
Approved by the Board on October 19, 2016

I. WELCOMING REMARKS

A. Call to order & Flag Salute (Owen Smith – President)

A duly noticed Meeting of the Greater Wilshire Neighborhood Council (“GWNC”) Board of Directors was held on Wednesday, September 14, 2016, at the Ebell of Los Angeles, 743 S. Lucerne Blvd., Los Angeles. President Owen Smith called the meeting to order at 7:00 p. m. The Pledge of Allegiance was said.

B. Roll Call (Joe Hoffman – Secretary)

Secretary Joseph Hoffman called the roll. Fifteen of the 21 Board Members or their Alternates were present at the Roll Call: Colette Amin (Alternate for Tucker Carney), Jeffry Carpenter, Patricia Carroll (Treasurer), Michael Genewick, Karen Gilman, John Gresham, Joseph Hoffman (Secretary), Bobbie Kumetz, Frances McFall, Caroline Moser, Owen Smith (President), Julie Stromberg, John Winther, Greg Wittmann and James Wolf (Vice-President). Scott Appel, Charles D’Atri and Nancy Kim arrived later. Philip Farha, Barbara Savage and Steven Senigram were absent and not represented by an Alternate. The GWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is 3/5 of the 21 currently filled Board Seats, or 13 Members (see

<https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlta=su46~>), so the Board could take such votes. All 21 of the 21 Board Seats were filled (by election or appointment). Some Alternate Seats were vacant [to apply see www.GWNC.org and

<https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlta=su46~>.] Also attended: 11 Stakeholders and guests.

II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS (Representatives from government offices and community-based organizations).

Due to a scheduling issue this report was moved from section XIII.A: 2016 Congress of Neighborhoods (Colette Amin). The Congress of Neighborhoods is an education and networking event for LA Neighborhood Council Board and Committee Members offering over 40 free workshops. Saturday, September 24th, Los Angeles City Hall. The above was noted.

A. CD4 Update (Daniel Park/Nikki Ezhari)

Daniel Park, Neighborhood Advocate for L.A. City District Four Councilman David Ryu (213-485-3337; Daniel.Park@LACity.org; http://CD4.LACity.org), could not attend and there was no report at this time.

B. CD5 Update (John Darnell)

John Darnell, Field Deputy for L.A. City District Five Councilman Paul Koretz (310-289-0353; John.Darnell@LACity.org; www.lacity.org/council/cd5), could not attend and there was no report at this time.

C. LAPD Senior Lead Officers

Hebel Rodriguez, LAPD Wilshire Division Senior Lead Officer (office 213.473.0476; mobile/text phone 213.793.0715; 35738@LAPD.LACity.org; www.LAPDWilshire.com), could not attend and there was no report at this time.

D. Other local government representatives

Michael Cortez, Metro Construction Relations Officer, East Segment (direct 323.900.2145; CortezMic@metro.net; 24-hour information 213.922.6934; Bus Rapid Transit 24-hour hotline 213.922.2500+1; PurpleLineExt@metro.net; www.facebook.com/PurpleLineExt; www.Twitter.com/PurpleLineExt; www.metro.net/PurpleLineExt), reported that decking activity at Fairfax will begin in early 2017. Billy Parent, Metro Design Builder, reported they are starting to build the underground tunnel.

Board Member Nancy Kim arrived at this time (7:14), making 18 Board Members (or their Alternate(s)) present (the GWNC quorum at this Meeting was 13).

III. CITY BUDGET and NC BUDGET ADVOCATES (Discussion and possible Board action) (Jack Humphreville).

A. DWP report to include the new GM and the ballot measure.

Mr. Humphreville was not present; there was no report.

B. Budget Advocate report to include the \$1.2 Billion Homeless Bond and the Affordable Housing ballot measure.

Mr. Humphreville was not present; there was no report.

IV. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS.

Mitchell Schwartz, Mayoral Candidate, described concerns.

V. ADMINISTRATIVE ITEMS (Discussion and Board Action)

A. Review and adoption of August 10, 2016 Minutes (Joe Hoffman)

MOTION (by Mr. Carpenter, seconded by Mr. Hoffman): The Greater Wilshire Neighborhood Council approves the Minutes of its August 10, 2016 General Meeting as written.

Board Member Scott Appel arrived at this time (7:09), making 16 Board Members (or their Alternate(s)) present (the GWNC quorum at this Meeting was 13).

MOTION PASSED unanimously by a hand vote.

Board Member Charles D'Atri arrived at this time (7:11), making 17 Board Members (or their Alternate(s)) present (the GWNC quorum at this Meeting was 13).

VI. PRESIDENT'S REPORT:

- A. Introduction, Approval, Installation of New Board Alternate – (Discussion and Board Action). Nathalie Rosen – Area 15 – Windsor Village. (Ms. Rosen was not present) Mr. Smith noted the vacancies.

- B. Alternate Board Member Vacancies. Eligible for nominations of qualified candidates, to be submitted to the Board for approval: Area 4 – Fremont Place; Area 7 – Larchmont Village; Area 15 – Windsor Village; Education; and Religion.
Mr. Smith noted the vacancies. Ms. Kumetz noted that Colin Turner was interested in being the Fremont Place Alternate. Mr. D'Atri noted that Vince Cox was interested in being the Larchmont Alternate.

- C. Board Member and Alternate Training Requirements. All Board Members and alternates must complete ethics and funding training in order to vote on funding Motions before the Board. The training courses and instructions can be found at <http://empowerla.org/boardmembers/>. The following Board Members and Alternates are shown, by DONE, as NOT having completed the trainings noted below and are NOT eligible to vote on financial matters: Brook – Ethics & Funding; Mintz – Ethics & Funding; Morgens – Ethics & Funding; Rosales – Ethics & Funding; and Szentgyorgyi – Ethics & Funding.
Mr. Smith noted the vacancies.

- D. Code of Conduct Policy – All Board Members and Alternates are required to read and sign the Neighborhood Council Code of Conduct Policy (online version at <http://empowerla.org/code-ofconduct/>) within 30 days of their election or appointment. Members who have not yet completed the Code of Conduct include: Brook; Mintz; and Mr. Smith noted the signings needed. Mr. Carpenter said that Adam Morgens signed.

VII. TREASURER'S REPORT (Discussion and Board Action, as noted) (Patti Carroll)

- A. Approval of Monthly Expenditure Report for August 2016 (Discussion and Board action)
 - 8/4 Public Storage- August \$117.00
 - 8/9 Lloyd Staffing- Minutes \$193.05
 - 8/9 Larchmont Chronicle- July Ad \$340
 - 8/9 Larchmont Chronicle- August Ad \$340
 - 8/10 Ebell Theater- July Board mtg \$300
 - 8/10 Lloyd Staffing-Admin \$400
 - 8/10 Lloyd Staffing-Admin \$400
 - 8/10 Lloyd Staffing-Minutes \$135.14

8/12 Ebell Theater - August \$300
8/12 San Wilshire Photocopies- Board \$111.18
8/24 San Wilshire Photocopies- LUC \$17.00

Ms. Carroll distributed copies of and reviewed the GWNC “August 2016 Monthly Expenditure Report.” The balance was \$32,017.14

FUNDING MOTION (by Ms. Carroll, seconded by Mr. Gresham): The Greater Wilshire Neighborhood Council approves its Monthly Expenditure Report for August 2016.

FUNDING MOTION PASSED unanimously by a roll call vote of the 18 eligible voters present with all 18 in favor (“Yes” or “Aye”) (Amin, Appel, Carpenter, Carroll, D’Atri, Genewick, Gilman, Gresham, Hoffman, Kim, Kumetz, McFall, Moser, Smith, Stromberg, Winther, Wittmann and Wolf); zero opposed; zero abstained.

B. Approval of individual expenses listed in the Monthly Expenditure Reports (MERs)
(Discussion and Board Action) See above.

Ms. Carroll reviewed individual expenses.

FUNDING MOTION (by Mr. Gresham, seconded by Mr. D’Atri): The Greater Wilshire Neighborhood Council approves the individual expenditures it made in August 2016.

FUNDING MOTION PASSED unanimously by a roll call vote of the 18 eligible voters present with all 18 in favor (“Yes” or “Aye”) (Amin, Appel, Carpenter, Carroll, D’Atri, Genewick, Gilman, Gresham, Hoffman, Kim, Kumetz, McFall, Moser, Smith, Stromberg, Winther, Wittmann and Wolf); zero opposed; zero abstained.

C. Review of August 2016 Approved Expenses that will show up on the September 2016
Monthly Expense Report (Discussion only; no Board Action necessary)

Ms. Carroll reviewed the above.

D. Pre-Approval of Upcoming Board Expenses (Discussion and Board Action)

Public Storage- Sept \$117
Larchmont Chronicle- Sept Ad \$340
Lloyd Staffing- Minutes \$199.49
Lloyd Staffing- Minutes \$160.88
Lloyd Staffing- Minutes \$96.53
Ebell Theater - Sept Board mtg \$350
Wilshire Methodist Church-LUC meeting \$150

Ms. Carroll reviewed upcoming expenses.

FUNDING MOTION (by Ms. Carroll, seconded by Mr. Hoffman): The Greater Wilshire Neighborhood Council pre-approves upcoming Board expenses.

FUNDING MOTION PASSED unanimously by a roll call vote of the 18 eligible voters present with all 18 in favor (“Yes” or “Aye”) (Amin, Appel, Carpenter, Carroll, D’Atri, Genewick, Gilman, Gresham, Hoffman, Kim, Kumetz, McFall, Moser, Smith, Stromberg, Winther, Wittmann and Wolf); zero opposed; zero abstained.

E. Review and update of General Treasury information and DONE update.

Ms. Carroll indicated that Mr. Hoffman is “streamlining” forms.

VIII. OUTREACH COMMITTEE (Discussion and Possible Board Action as noted) (Joe Hoffman)

A. Update on the August 28, 2016 meeting. Report on the America Red Cross Disaster Preparedness presentation by Julie Thomas. Neighborhood Council Emergency Preparedness Alliance, Yoga in the Park, and continuing efforts to engage our Stakeholders on issues addressed by GWNC and its Committees.

Mr. Hoffman reported that “we had a great meeting”; he noted the above and explained the Larchmont Fair booth procedure.

B. Citizen Recognition Award: Jess Carter (Colette Amin)

Ms. Amin presented the Award to Ms. Carter, who teaches Yoga at Robert Burns Park Saturdays-Thursdays at 10:00 a.m. and Friday at 9:30 a.m. Ms. Carter thanked the Board and encouraged participating.

Alternate Board Member Colette Amin left at this time, making 17 Board Members (or their Alternate(s)) present (the GWNC quorum at this Meeting was 13).

C. Larchmont Fair (Discussion and Possible Board Action). The theme for our booth this year will be Emergency Preparedness. We are partnering with the Red Cross who will provide volunteers and materials to assist us at the fair. **Proposed Motion:** That the GWNC approve a booth at \$350.00 plus a fully refundable \$100.00 clean up deposit for the Larchmont Fair on Sunday, October 30, 2016.

FUNDING MOTION (by Mr. Hoffman, seconded by Mr. D’Atri): The Greater Wilshire Neighborhood Council approves a booth at \$450.00 which includes a fully refundable \$100.00 clean up deposit for the Larchmont Fair on Sunday, October 30, 2016.

FUNDING MOTION PASSED unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor (“Yes” or “Aye”) (Appel, Carpenter, Carroll, D’Atri, Genewick, Gilman, Gresham, Hoffman, Kim, Kumetz, McFall, Moser, Smith, Stromberg, Winther, Wittmann and Wolf); zero opposed; zero abstained.

D. Content of October 2016 GWNC ad in the Larchmont Ledger (Discussion and Possible Board Action). The GWNC purchased 3 ads (1/8 page, 5.9” x 4”) in the Larchmont

Ledger with the GWNC's end-of- year surplus funds. The ads must be consecutive. The first ad ran in September 2016. The second GWNC ad will run in October 2016 and options include a general GWNC ad, upcoming events, etc. **Proposed Motion:** That the GWNC approve a topic for the October 2016 Larchmont Ledger ad.

Mr. Hoffman encouraged suggestions for ad content.

FUNDING MOTION (by Mr. Hoffman, seconded by Mr. D'Atri): The Greater Wilshire Neighborhood Council approves

FUNDING MOTION PASSED unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor ("Yes" or "Aye") (Appel, Carpenter, Carroll, D'Atri, Genewick, Gilman, Gresham, Hoffman, Kim, Kumetz, McFall, Moser, Smith, Stromberg, Winther, Wittmann and Wolf); zero opposed; zero abstained.

- E. Printing of a 5x7 GWNC Information Card (Discussion and Possible Board Action). The Outreach Committee discussed updating the GWNC flyer and determined that a more useful option would be an information card that provided GWNC information on one side (contact info, meeting dates/times) and other helpful contact information on the reverse. **Proposed Motion:** That the GWNC [see the below Motion].

Mr. Hoffman explained the outreach idea.

FUNDING MOTION (by Mr. Hoffman, seconded by Mr. Smith): The Greater Wilshire Neighborhood Council approves up to \$200 for the production/printing of 1000 5x7 color information cards.

FUNDING MOTION PASSED unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor ("Yes" or "Aye") (Appel, Carpenter, Carroll, D'Atri, Genewick, Gilman, Gresham, Hoffman, Kim, Kumetz, McFall, Moser, Smith, Stromberg, Winther, Wittmann and Wolf); zero opposed; zero abstained.

- F. Request for Citizen Recognition Award Candidates. Please contact outreach@greaterwilshire.org with suggestions for future awards.

Mr. Hoffman noted the above.

- G. Next Outreach Committee meeting: September 24, 2016 at 9am at Bricks and Scones Café, 403 N. Larchmont Blvd.

Mr. Hoffman said the next Committee Meeting will be October 1st, not September 24th.

IX. TRANSPORTATION COMMITTEE (Discussion and Board Action, as noted) (Julie Stromberg)

- A. Report on September 7, 2016 Town Hall Meeting on Highland Ave. (Olympic Blvd. to Melrose Ave.) Traffic. The GWNC hosted a Town Hall Meeting on September 7, 2016, at

The Ebell of Los Angeles to discuss traffic issues on Highland Ave. from Olympic Blvd. to Melrose Ave. and possible related mitigations. The Town Hall featured Councilman David Ryu (Los Angeles City Council District 4) and a panel with representatives from Los Angeles Police Department West Traffic Division, Los Angeles Department of Transportation, Los Angeles City Council District 4, and Los Angeles City Council District 5.

Ms. Stromberg noted the above and that Sycamore Square and south of Olympic representatives attended, and that the DOT “has committed to do a survey on Highland Avenue in the next 90 days.”

B. Next Transportation Committee Meeting: Monday, October 3, 2016, 7:00 p.m.; Marlborough School, 250 S. Rossmore Ave., 90004.

Ms. Stromberg noted the above.

X. SUSTAINABILITY COMMITTEE (Julie Stromberg, Barbara Savage)

A. Report on September 13, 2016 Sustainability Committee Meeting. Meeting featured a presentation: “Climate Change and LA: What it is, and what LA can and should do about it.” (Dan Kegel; B.S. ’86, Caltech) Mr. Kegel provided a primer on Climate Change with a specific discussion on what Angelenos can do to make an impact. Meeting included a discussion on the Committee’s Parkway Challenge, LA City Council vote regarding move toward 100% clean energy, and upcoming Committee programs.

Ms. Stromberg reported that “it was a really invigorating discussion, an excellent presentation.”

B. Next Sustainability meeting: December 13, 2016, time and location TBD.

Ms. Stromberg noted the above.

XI. NEW BUSINESS (matters not previously identified for future consideration and action)

A. The Clean Streets Program (Owen Smith)

Mr. Smith reported about the proposed Peru Village and cautioned about email content.

XII. LAND USE COMMITTEE (Jim Wolf) (Discussion and Board Action, as noted)

A. 117 N. Manhattan Place. 8-unit SLS, 10K square feet, 15-foot front setback, 5-foot side and rear setbacks. Applicant has appeared before the LUC on three occasions. Continuing concerns of the LUC and neighbors include the height, presentation to the street, and architectural style relative to neighboring buildings. Hearing on the Vesting Tentative Tract map scheduled for September 14, 2016. ENV- 2015-3922-EAF, VTT-73902-SL. Committee voted 6-0 with 2 abstentions to oppose the project as presented. **Proposed Motion:** That the Greater Wilshire Neighborhood Council [see the below Motion].

MOTION (by Mr. Smith, seconded by Mr. Wolf): The Greater Wilshire Neighborhood Council opposes the application for a Vesting Tentative Tract Map for the project at 117 N. Manhattan Pl.

MOTION PASSED unanimously by a hand vote.

- B. 520 N. La Brea Ave (Lyric Theater) Application for a CUB for the sale and dispensing of a full line of alcoholic beverages for on-site consumption and a CUX to allow patron dancing all in conjunction with the change of use of a 3516 SF adult school to a proposed new theater with live entertainment consisting of bands, DJs, comedy shows, theater performances. Proposed hours of operation are 10am to 2am daily. Lyric Theatre. Applicant has appeared before the LUC three times and provided the requested follow-up outreach to neighbors regarding potential noise issues. Committee voted unanimously to support the application. **Proposed Motion:** That the Greater Wilshire Neighborhood Council [see the below Motion].

MOTION (by Mr. Wolf, seconded by Mr. Hoffman): The Greater Wilshire Neighborhood Council supports the CUB application for the sale and dispensing of a full line of alcoholic beverages for on-site consumption and CUX application to allow patron dancing for a proposed new theater with live entertainment consisting of bands, DJs, comedy shows, theater performances with proposed hours of operation from 10am to 2am daily, including the voluntary conditions presented by the applicant for 520 N. La Brea Ave.

DISCUSSION: Representative Kyoshi Graves explained the Application and said “we’ll stop alcohol sales at 1:30.” Mr. Hoffman explained the conditions and that the Committee unanimously supported the Application. Ms. Moser added that the neighbors supported it.

MOTION PASSED by a hand vote with 14 in favor; three opposed; zero abstained.

- C. 703 N. McCadden (vacant lot) Application to subdivide into two lots and build a Duplex on each lot in an R2-1XL zone. ENV- 2016-1964-CE, AA-2016-1963-PMLA. Applicant returned to the LUC to show design changes made per requests by the Committee and the South Hollywood Neighborhood Association (SHNA). Don Hunt, President, SHNA, reported that the SHNA unanimously supported the project. Committee voted unanimously to support the application. Note that since the applicant’s hearing was on 9/7/16 the LUC sent a letter to Planning indicating the LUC’s recommendation prior to a Board vote. **Proposed Motion:** That the GWNC [see the below Motion].

MOTION (by Mr. Wolf, seconded by Mr. Hoffman): The Greater Wilshire Neighborhood Council supports the application to subdivide into two lots and build a duplex on each lot in an R2-1XL zone for 703 N. McCadden Place.

MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

[Note: the following items are presented for information only; no action is requested or required at this time.]

- D. Larchmont Heights Neighborhood Conservation Ordinance, La Brea-Hancock Neighborhood Conservation Ordinance Code amendments to add 12 new single family zones to the zoning code and zone changes for neighborhood conservation ICO areas. The proposed new single family zones for the South Hollywood, Larchmont Heights, and La Brea-Hancock neighborhoods would involve a zone change from R 1-1 (BMO) to R1 R2-RG, a proposed new zone, which regulates the location of a new second story to be located toward the rear of the building, requires new garages to be detached and located at the rear of the property, and a floor area of between 35% and 45% of the lot, depending on lot size. These proposed new single-family zones will supersede the existing R1 (or BMO) regulations. CPC-2016-2112-ZC, CPC-2016-2112-ZC. Hearing date: 10/13/2016.
- E. Second Dwelling Unit Ordinance. The LA City Council scheduled a September 13th vote on an Ordinance relative to granting legal nonconforming status to second dwelling units, for the purpose of complying with State law AB 1866. Council File: 14-0057-S8.

Homeowner Ira Belgrade explained that he has a 1,200 square foot second dwelling unit. Mr. Wolf agreed to Agendize this for the Committee.

- F. Possible agenda items for upcoming meeting:
- i. 667 N Wilton Pl – A density bonus project pursuant to section 12.22.A.25 For 2 on-menu incentives and using parking option 1. The project is a new 34-unit residential building, including 3 very low income units. ENV-2016-2599-EAF, DIR-2016-2598-DB.
 - ii. 953 S. Citrus Ave – Application for a subdivision of a single-family parcel to 2 single-family parcels. Application to build a second house on the R-1 property.
 - iii. 3607 W. Olympic Blvd. - (Lazlo Faerstain) Application for a Tentative Tract Map to build a 6- unit Small Lot Subdivision project.
 - iv. 800 S. Lorraine Ave. – (Kamran Khoubian) New 3-story, 11-unit apartment building on vacant.
 - v. 612 S. Norton and 4055 W. Wilshire Blvd. - Updates on plans for townhouses and condominiums.
 - vi. 7000-7024 W. Melrose Ave - Density bonus with on-menu incentives for a 40- unit, 2-story residential development.
 - vii. 5555 Melrose Ave, Paramount Studios - Master Plan for Long term expansion project (25 Years).

Mr. Wolf indicated that there were no other potential Committee Agenda Items.

- G. Next Land Use Committee meeting: September 23, 2016 at 6:30pm.

Mr. Wolf noted the above.

XIII. BOARD MEMBER COMMENTS/ANNOUNCEMENTS

There was discussion about the next Meeting date; it is to be announced. Ms. Stromberg said for information about the City's Cool Blocks program to email sustainability@greaterwilshire.org.

A. 2016 Congress of Neighborhoods (Colette Amin). This was noted in Section II..

XIV. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS

There were no requests or Motions at this time.

XV. ADJOURNMENT

[There was no Item #XV. A.]

B. Next meeting - Wednesday, October 12, 2016, 7:00 p.m.

Mr. Smith declared and the Board agreed to **ADJOURN** the Meeting at 8:31 p.m.

Respectfully submitted,

David Levin, Minutes Writer

The first paragraph of some Items, Motions/Resolutions and other wording may have been directly copied from the Agenda. Edited by GWNC. The GWNC Minutes page is <http://www.greaterwilshire.org/site/site/?q=node/581>.