I. WELCOMING REMARKS
A. Call to order (Owen Smith – President)
A duly noticed Meeting of the Greater Wilshire Neighborhood Council (“GWNC”) Board of Directors was held on Wednesday, July 11, 2018, at the Ebell of Los Angeles, 743 S. Lucerne Blvd., Los Angeles, CA 90005. President Smith called the meeting to order at 7:02 p. m.

B. Flag Salute (Frances McFall)
The Pledge of Allegiance was led by Ms. McFall.

C. Roll Call (Joe Hoffman – Secretary)
The Secretary called the roll. Fourteen of the 21 Board Members or their Alternates were present at the Roll Call: Jeffry Carpenter, Jennifer DeVore (Alternate for James Wolf, Vice-President), Karen Gilman, John Gresham, Joseph Hoffman (Secretary), Bradley Jewett, Max Kirkham, Frances McFall, Caroline Moser, Steven Senigram, Owen Smith (President), Julie Stromberg, Colin Turner (Alternate for Bobbie Kumetz) and Greg Wittmann. Tucker Carney, Patricia Carroll (Treasurer), Michael Genewick and John Winther arrived later. Scott Appel, Charles D’Atri and Philip Farha were absent and not represented by an Alternate. The GWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is 3/5 of the 21 filled Seats, or 13 Members (see the Bylaws at https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qsip=0&qrppg=1000&dlta=su46~, so the Board could take such votes. All 21 of the 21 Board Seats were filled (by election or appointment). No Board Seat(s) were vacant. Five Alternate Seats were vacant [see Item #VI. A.; to apply see www.GreaterWilshire.org]. Also attended: approximately 11 Stakeholders and guests.

Board Members Patricia Carroll and John Winther arrived at this time (7:04), making 16 Board Members (or their Alternate(s)) present (the GWNC quorum at this Meeting was 13).

II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS (Representatives from government offices and community-based organizations).
A. CD4 Update (Rob Fisher)
[This Agenda Item was addressed after Item #II. D.] Rob Fisher, Deputy for L.A. City District Four Councilman David Ryu (323-957-6415; Rob.Fisher@LACity.org; http://CD4.LACity.org), reported that staff worked throughout the weekend regarding the power outage. He said “it is unacceptable . . . the Councilman . . . will be addressing these
issues . . . some of the times given” by the DWP about when power would be back “were not accurate at all.” Tree trimming is being done throughout Hancock Park, including between Wilshire and Melrose and Arden and McCadden. ReadyYourLANeighborhood [http://www.emergency.lacity.org/rylan] has emergency resources.

_Board Member Mike Genewick arrived at this time (7:17), making 18 Board Members (or their Alternate(s)) present (the GWNC quorum at this Meeting was 13)._  

B. CD5 Update (Robert Oliver)  
Robert Oliver, Field Deputy for L.A. City District Five Councilman Paul Koretz (323-866-1828; Robert.Oliver@LACity.org; www.lacity.org/council/cd5), could not attend and there was no report at this time.

C. LAPD Senior Lead Officers  
_[This Agenda Item was addressed after Item #III. A._] Hebel Rodriguez, an LAPD Wilshire Division Senior Lead Officer (office 213.473.0476; mobile/text phone 213.793.0715; 35738@LAPD.LACity.org; www.LAPDWilshire.com), reported that “there was an increase in burglaries” by “crews as well as individuals.” He reminded not to leave valuables, including computers, purses and phones, in vehicles. Home cameras can help prevent knock-knock burglaries. Sometimes, an individual walked around seeming to be talking on a cell phone while checking if home doors were open. Someone in bicycle clothing helped steal a bicycle. CPAB (Community Police Advisory Board) (http://www.lapdwilshire.com/community-police-advisory-board.html), meets monthly [third Thursdays at 7:00 p.m. at the Wilshire Station].

D. Department Of Neighborhood Empowerment (John Darnell)  

Board Member Tucker Carney arrived at this time (7:04), making 17 Board Members (or their Alternate(s)) present (the GWNC quorum at this Meeting was 13).

Mr. Darnell encouraged participating in the Mayor’s Resiliency Program.

E. Other local government representatives  
There were no other reports at this time.

**III. CITY BUDGET and NC BUDGET ADVOCATES** (Discussion and possible Board action) (Jack Humphreville)  

A. DWP Report  
Mr. Humphreville reported regarding the recent power outage that DWP has indicated that there was plenty of power, but the infrastructure failed. He believed that the DWP has not followed through on its Power Reliability Program for neighborhoods with older systems like Windsor Square, Hancock Park, Mid-Cities, Koreatown, and Hollywood, despite repeated requests. He and others are following up with CD4 and the DWP. He said that it
appears that DWP has been focusing on renewable energy and neglecting the maintenance and repair of our infrastructure. The 100% Renewables Advisory Committee will have its next meeting on August 16 at DWP at 8:30 a.m. The Citizens Selection Committee [http://opacsc.lacity.org] appointing a Ratepayers Advocate has “received applications.”

B. Budget Advocate Report.
Mr. Humphreville reported for the Budget Advocates [www.ncbala.com] that the City will have two ballot Measures in November regarding a City bank (he believed “they are asking for a blank check as there is no plan”) and a 1% marijuana tax, increasing to 2% when revenues hit $1.5 billion. The County will most likely place a stormwater tax on the ballot to raise $300 million through a complicated parcel tax and finance its urban runoff/stormwater plan. He described several State measures, including to repeal of the Costa-Hawkins Act regarding rental prices that prohibits local governments from enacting rent control on certain buildings.

C. LANCC Report
Mr. Humphreville reported for LANCC [the Los Angeles Neighborhood Councils Coalition; LANCC@EmpowerLA.org; www.LANCC.org] that the Congress of Neighborhoods will meet on Saturday, September 22 at City Hall.

IV. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS.
There were no public comments at this time.

V. ADMINISTRATIVE ITEMS (Discussion and Board Action)
A. Review and adoption of the June 13, 2018 minutes.
The following correction was requested: page three, Item #III. B.: add to “The [GWNC] Board continues Jack Humphreville as its Budget Representative” the words “and Julie Stromberg will be the Alternate.”

MOTION (by Mr. Hoffman, seconded by Ms. Moser): The Greater Wilshire Neighborhood Council approves the Minutes of its June 13, 2018 General Meeting as corrected.

MOTION PASSED unanimously; zero opposed; zero abstained.

B. Neighborhood Council Resilience Liaison (Discussion and Possible Action). Selection of a Resilience Liaison to represent the GWNC.
Copies were distributed of “Resilient Los Angeles” information. Conrad Starr and Tess Paige were appointed as GWNC Neighborhood Council Resilience Liaisons.

C. Neighborhood Council Election (Discussion and Possible Action). Polling place selection, election type request. Due August 1, 2018.
Mr. Hoffman led discussion and election detail decision-making. At-poll only voting hours would be 10:00 a.m.-4:00 p.m. at The Barking Lot [336 N. Larchmont Blvd.]. The date is to be determined. A straw (unofficial) Board Members poll indicated that, for online voting, three were in favor, 12 opposed and one abstained.
MOTION (by Mr. Hoffman, seconded by Mr. Kirkham): The Greater Wilshire Neighborhood Council approves its Election Information Worksheet.

MOTION PASSED unanimously; zero opposed; zero abstained.

VI. PRESIDENT’S REPORT
A. Alternate Board Member Vacancies. Eligible for nominations of qualified candidates, to be submitted to the Board for approval: Area 3 – Country Club Heights; Area 12 – Western-Wilton; Business; Education; and Religion.
Mr. Smith noted the above.

B. Board Member and Alternate Training Requirements. All board members and alternates must complete ethics and funding training in order to vote on funding motions before the board. The training courses and instructions can be found at http://empowerla.org/boardmembers/. The following Board Members and Alternates are shown, by DONE, as NOT having completed the trainings noted below and are NOT eligible to vote on financial matters: Hanne Mintz – Ethics & Funding; Adam Morgens – Ethics; Bobbie Kmetz – Ethics; Kathleen Mulligan – Ethics; James C. Wolf – Ethics; Julie Stromberg - Ethics; and Jeff McManus – Ethics.
It was noted that Ms. Stromberg already had renewed her Ethics training.

C. Code of Conduct Policy – All Board Members and Alternates are required to read and sign the Neighborhood Council Code of Conduct Policy (online version at http://empowerla.org/code-ofconduct/) within 30 days of their election or appointment.
Mr. Smith noted the above.

VII. TREASURER’S REPORT (Discussion and Board Action, as noted) (Patti Carroll)
Ms. Carroll reported that the GWNC returned $74.94 in funding back to the City after the [June 30th] end of the Fiscal Year.

A. Approval of Monthly Expenditure Report (MER) for June 2018 (Discussion and Board action)
   6/2/18 Public Storage - June $146
   6/4/18 Larchmont Buzz - Garden Tour $250
   6/4/18 Park LaBrea News - Garden Tour $250
   6/4/18 Lloyd Staffing SF Admin $640
   6/4/18 Lloyd Staffing SF Admin WE 5/13 $320
   6/4/18 Lloyd Staffing DL Minutes - WE 5/27 $154.44
   6/5/18 Larchmont Chronicle - June $358
   6/7/18 Ebell - Board Meeting June $350
   6/11/18 Larchmont Buzz $850
   6/11/18 Larchmont Buzz $950
6/13/18 San Wilshire - Board copies $75.76
6/15/18 DRI Next Day Flyers - GWNC Post Cards $430.34
6/15/18 Lloyd Staffing SF Admin 5/28-6/3 & 6/4-6/10 $640
6/15/18 Lloyd Staffing SF Admin 10/2-17-11/5/17 $1600
6/19/18 DRI Next Day Flyers - Door Hangers $195.40
6/19/18 San Wilshire - LUC copies $73.50
6/20/18 Office Depot - Office Supplies $333.95
6/20/18 Lloyd Staffing SF Admin WE 6/18 $400.00
6/20/18 Lloyd Staffing DL Minutes - Board WE 6/17 $135.14
6/20/18 Lloyd Staffing SF Admin - 6/18-6/24, 6/25-7/01 $640
Congress of Neighborhoods $500
Budget Advocates $500

It was noted that the fourth listed expense, “6/4/18 Lloyd Staffing SF Admin $640,” was a duplicate of the sixth line. Ms. Carroll reviewed the above. Copies were distributed of and she reviewed the GWNC June 2018 Monthly Expenditure Report.


**FUNDING MOTION PASSED** unanimously by a roll call vote of the 18 eligible voters present with all 18 in favor (“Yes” or “Aye”) (Carney, Carpenter, Carroll, DeVore, Genewick, Gilman, Gresham, Hoffman, Jewett, Kirkham, McFall, Moser, Senigram, Smith, Stromberg, Turner, Winther and Wittmann); zero opposed; zero abstained.

**B. Approval of individual expenses listed in the June 2018 MER (Discussion and Board Action).** See above.

**FUNDING MOTION** (by Ms. Carroll, seconded by Mr. Smith): The Greater Wilshire Neighborhood Council approves the individual expenditures it made in June 2018.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the 18 eligible voters present with all 18 in favor (“Yes” or “Aye”) (Carney, Carpenter, Carroll, DeVore, Genewick, Gilman, Gresham, Hoffman, Jewett, Kirkham, McFall, Moser, Senigram, Smith, Stromberg, Turner, Winther and Wittmann); zero opposed; zero abstained.

**C. Review June 2018 Board Expenses that will show up on the July 2018 Monthly Expense Report.** (Discussion only, no Board Action necessary)

Ms. Carroll indicated that there were no such expenses.

**D. GWNC Inventory certification.** (Discussion and Board Action)

**MOTION** (by Mr. Hoffman, seconded by Mr. Kirkham): The Greater Wilshire Neighborhood Council approves its Inventory certification.

**MOTION PASSED** unanimously; zero opposed; zero abstained.
E. Review and approval of 2018-2019 Budget Package. (Discussion and Board Action)
Copies were distributed of and Ms. Carroll reviewed the “FY 2018-19 Draft Budget.”
Discussion included concern about whether funding would be available for Neighborhood
Purposes Grants.

FUNDING MOTION (by Mr. Gresham, seconded by Ms. Moser): The Greater Wilshire
Neighborhood Council approves its 2018-2019 Budget as proposed.

FUNDING MOTION PASSED by a roll call vote of the 18 eligible voters present with
15 in favor (“Yes” or “Aye”) (Carpenter, Carroll, DeVore, Genewick, Gilman, Gresham,
Hoffman, Jewett, McFall, Moser, Senigram, Smith, Turner, Winther and Wittmann); zero
opposed; three abstained (the GWNC counts abstentions as neither “yes” votes or “no”
votes) (Carney, Kirkham and Stromberg).

VIII. OUTREACH COMMITTEE (Discussion and Possible Action as noted). (Tess Paige)
A. The July 7, 2018 Outreach Meeting Report.
Ms. Paige reported that “we had a great meeting” at which information door hangers were
discussed. They will be printed July 12th, then distributed to Board Members to distribute
in their areas.

B. Update on Soft Story Town Hall Event. Proposed Motion: That the Greater Wilshire NC
[see the below Motion].
Ms. Paige announced that the Town Hall will be Wednesday, August 8th.

FUNDING MOTION (by Mr. Kirkham, seconded by Mr. Carpenter): The Greater
Wilshire Neighborhood Council will hold a Soft-Story Town Hall prior to the August
General meeting from 6:30pm to 7:30pm, with the General meeting beginning at 7:30pm
and allocate up to $200 for advertising and printing costs.

Board Member Colin Turner had left by this time, making 17 Board Members (or their
Alternate(s)) present (the GWNC quorum at this Meeting was 13).

FUNDING MOTION PASSED unanimously by a roll call vote of the 17 eligible voters
present with all 17 in favor (“Yes” or “Aye”) (Carney, Carpenter, Carroll, DeVore,
Genewick, Gilman, Gresham, Hoffman, Jewett, Kirkham, McFall, Moser, Senigram,
Smith, Stromberg, Winther and Wittmann); zero opposed; zero abstained.

C. Next Outreach Committee meeting: August 4, 2018, at 9am at Bricks and Scones Café,
403 N. Larchmont Blvd., Los Angeles, CA 90004
Ms. Paige noted the above; all are invited.

IX. TRANSPORTATION COMMITTEE (Discussion and Possible Action) (Julie Stromberg)
A. Upcoming Transportation Committee Meeting. The next GWNC Transportation
Committee Meeting will be on Monday, July 16, 2018, 7:00 p.m., at Marlborough School,
250 S. Rossmore Ave., Los Angeles, CA 90004.
Ms. Stromberg reported that the next Committee Meeting had been cancelled to the lack of a quorum.

**X. SUSTAINABILITY COMMITTEE** (Discussion and Possible Action) (Julie Stromberg)

A. Upcoming GWNC Sustainability Committee Projects. (Julie Stromberg). GWNC to host a rain barrel workshop with Rain Barrels, Intl. on Saturday, October 27, 2018, 10 a.m. – 12 p.m., Memorial L.A. High Library, 4625 W. Olympic Blvd., Los Angeles, CA 90019. The GWNC Sustainability Committee is looking to recognize a "Green" Business in the Greater Wilshire area. For more information and to nominate a Green Business, please see http://www.greaterwilshire.org, or email sustainability@greaterwilshire.org.

Ms. Stromberg noted the above.

B. City of LA Tree Survey (Julie Stromberg). City Plants received a CAL FIRE grant to develop a framework for an Urban Forest Management Plan (UFMP) for the City of Los Angeles. A draft of the framework is expected in December 2018. A survey has been developed to inform the UFMP framework. Please take part in this survey. Link to English survey: https://airtable.com/shrntouqEUjjw3D3y?utm_source=Biodiversity Link to Spanish survey: https://airtable.com/shrWMnwfokNAZ3m3R?utm_source=Biodiversity The survey will be open through Saturday, July 14, 2018.

Ms. Stromberg noted the above.

C. Upcoming Sustainability Committee Meeting. Next GWNC Environmental & Sustainability Committee Meeting will be held on Tuesday, August 14, 2018, at Marlborough School, Collins Room – D200, 250 South Rossmore Avenue, Los Angeles, CA 90004.

Ms. Stromberg noted the above.

**XI. OLD BUSINESS**

A. Neighborhood Council Reforms (Discussion and Possible Action). Councilman David Ryu (CD4) proposed a motion to reform the Neighborhood Council system (Council file 18-0467) and is requesting feedback within 90 days via a CIS. Proposed Motion: That the Greater Wilshire NC supports the Neighborhood Council System Reforms as proposed by the Councilman David Ryu. Other conditions may be added during discussion.

Copies were distributed of the Motion. Mr. Hoffman reviewed and there was discussion of the issues. Mr. Carpenter recommended that unelected Committee Chairs, Committee Members and NC Alliance leaders be required to take Ethics Training just as Board Members must, especially to have knowledge of the Brown Act. The GWNC would issue a Community Impact Statement about this.

**MOTION** (by Mr. Hoffman, seconded by Mr. Kirkham): The Greater Wilshire Neighborhood Council supports the Neighborhood Council System Reforms as proposed by the Councilman David Ryu, addressing leadership requirements for Alliances, and completion of the Neighborhood Councils Funding Equity Study.

**MOTION PASSED** unanimously; zero opposed; zero abstained.
XII. LAND USE COMMITTEE (Discussion and Possible Action). (Caroline Labiner-Moser)

[The following sub-section first paragraphs are copied from the Agenda.]

A. 856-870 S. Gramercy Drive (Discussion and Possible Action) (Joseph Mayberg, Daniel Ahadian) Demolish 3 single-family residences and a small child care facility to construct a 6-story, 53-unit multi-family project over 1-level of subterranean parking. Request 3 TOCs. 1) To allow a height increase of 22’ from 45’ to 67’ with the 6th floor stepped back from street frontages. 2) to allow 2- yard reductions of 30% to the northerly and southerly side yards from the 9’ required to 6.3’. 3) to allow a rear yard reduction of 30% from 15’ to 10.5%. DIR-2018-1626-TOC, ENV-2018-1627- CE. Applicant agreed to attend the Board Meeting with outreach documentation. Committee voted to support the project pending proof of outreach. Proposed Motion: The Land Use Committee recommends that the Board of the Greater Wilshire Neighborhood Council support the project at 856-870 S. Gramercy Dr pending proof of outreach efforts to be presented at this meeting.

Copies were distributed of the application and Ms. Moser described the project.

MOTION (by Ms. Moser, seconded by Mr. Gresham): The Greater Wilshire Neighborhood Council opposes the project at 856-870 S. Gramercy Dr. as presented.

MOTION PASSED unanimously; zero opposed; zero abstained.

B. LUC Presentation Guidelines (Discussion and Possible Action). (Caroline Labiner-Moser) Proposed Motion: The Land Use Committee asks that the Board of the Greater Wilshire Neighborhood Council support the new guidelines for those developers, contractors, representatives, etc. presenting their projects to the Land Use Committee.

Copies were distributed of “[GWNC] Land Use Committee: Land Use Committee Submission & Presentation Guidelines.” Ms. Moser explained their usefulness and that “we’re stressing outreach to the neighborhood.”

MOTION (by Ms. Moser, seconded by Mr. Carpenter): The Greater Wilshire Neighborhood Council will adopt a set of Submission and Presentation Guidelines for the GWNC Land Use Committee to follow the attached draft in format and intent, subject to amendment by vote of the Land Use Committee at any time.

MOTION PASSED unanimously; zero opposed; zero abstained.

C. 236 S. Larchmont Bl. The Jane Club. (Caroline Labiner Moser) Discussion only. Use of an R-1 zoned property for a commercial use. No motion was made, and no vote was taken.

Ms. Moser explained that the owner presented; “they were looking for some other place” and no longer are charging for membership. Resident Patty Lombard reported receiving a flier for a $50 book signing event; CD4 had not yet responded about it
MOTION (by Ms. Moser, seconded by Mr. Kirkham): The Greater Wilshire Neighborhood Council opposes the use of R-1-zoned property for uses other than residential, specifically The Jane Club at 236 S. Larchmont Blvd.

MOTION PASSED by a hand vote with 16 in favor; zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Jewett).

D. The next Land Use Committee meeting will be July 24, 2018 at Marlborough School, 250 S. Rossmore Ave, the Collins Room, D-200, Los Angeles, CA 90004.
Ms. Moser noted the above.

E. Possible agenda items for upcoming meetings:
The following items are for information only. No action was requested or required at this time.


ii. 3323 W. Olympic Blvd & 970-996 S. Manhattan Pl. (Kevin Reed and Dominic Hong) 7-story mixed use building w/ 114 apartments and 3,550 sq. ft. of retail (hours of operation 9am to 9 pm) fronting Olympic Blvd., with 2 levels of subterranean parking w/ 216 parking stalls. Total gross building square footage = 159,186 sq. ft. Building height 95’ CPC-2018- 617-DB-SPR, ENV-2018-618-EAF. Density Bonus Site Plan Review. The Manhattan Project II. No motion made and no vote taken. Applicant will return with further updates.

iii. 5212 W. Melrose Ave. Repurposing of 10,045 sq. ft. building for a new boutique hotel use, consisting of up to 18 guest rooms, with a small hotel lobby. Requested entitlements: 1. Conditional use permit to allow a hotel within 500 feet of any A or RE zone; 2. Zone variance to allow the maintenance of the existing driveway width of 8’ 9” feet to serve the hotel use in lieu of the required 10 feet; 3. A zoning administrator adjustment to allow parking stackers within the required rear yard setback. ZA-2017-3165-CU-ZV-ZAA, ENV-2017-3166-EAF.

iv. 5784 Melrose Ave: 7-Eleven Store (Adan Madrid). Requesting to contact us at a later date.

vi. 5770 W. Melrose Avenue: (Discussion and Possible Action). (Mina Cha and Wil Nieves). Request to allow continue use, Maintenance and Operation of an existing 550 Sq. Ft. pet supply and grooming store with existing hours of operation from 8:30 am to 6:00 pm. Requesting to extend the hours from 7:00 am to 11:00 pm. daily. Within the C1-1VL Limited Commercial Zone. ZA-2018-3257-ZV.


Ms. Moser added 250 N. Wilton to the above list and indicated there were no other potential Items at this time.

XIII. BOARD MEMBER COMMENTS/ANNOUNCEMENTS/LIAISON REPORT
Mr. Hoffman reminded of the door hangers available for Board Members to distribute in their areas.

XIV. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS
No other requests were made.

A. Next meeting – August 8, 2018

B. Adjournment
Mr. Smith declared the Meeting ADJOURNED at 8:57 p.m.

Respectfully submitted,
David Levin, Minutes Writer

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Edited by GWNC. The GWNC Minutes page is http://greaterwilshire.org/board-agendas-minutes.