

CITY OF LOS ANGELES  
CALIFORNIA

**Greater Wilshire Neighborhood Council  
Presumptive Governing Board Members:**

President – Caroline Labiner Moser  
Vice President – Max Kirkham  
Secretary – Julie Stromberg  
Treasurer – Patricia Carroll

Area 1 – Brookside: Owen Smith  
Area 2 – Citrus Square: Jeffrey Carpenter  
Area 3 – Country Club Heights: Brian Donahoe  
Area 4 – Fremont Place: Bobbie Kumetz  
Area 5 – Hancock Park: Jennifer Devore  
Area 6 – La Brea-Hancock: Tammy Rosato  
Area 7 – Larchmont Village: Charles D' Atri  
Area 8 – Melrose: Philip Farha  
Area 9 – Oakwood/Maplewood/St. Andrews: Max Kirkham  
Area 10 – Ridgewood-Wilton/St. Andrews Square: Patricia Carroll  
Area 11 – Sycamore Square: Conrad Starr  
Area 12 – Western-Wilton: Erica Gutierrez  
Area 13 – Wilshire Park: John Gresham  
Area 14 – Windsor Square: Caroline Labiner Moser  
Area 15 – Windsor Village: Julie Stromberg  
At Large: Karen Gilman  
Renter: Hayden Conner Ashworth  
Business: John Winther  
Education: Scott Appel  
Religion: Mike Genewick  
Other Nonprofit: Tucker Carney



**GREATER WILSHIRE  
NEIGHBORHOOD COUNCIL**

Board Meeting Agenda  
Wednesday, July 10, 2019, 7:00 pm  
The Ebell of Los Angeles  
743 S. Lucerne Boulevard  
Los Angeles, CA 90005  
(No Bike Parking Available)

**GREATER WILSHIRE  
NEIGHBORHOOD COUNCIL**

419 N. Larchmont Blvd., #331  
Los Angeles, CA 90004

(323) 539-GWNC (4962)

[info@greaterwilshire.org](mailto:info@greaterwilshire.org)

[www.greaterwilshire.org](http://www.greaterwilshire.org)

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an elected advisory body to the City of Los Angeles, made up of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

- I. **WELCOMING REMARKS:**
  - A. **Call to Order (Caroline Moser)**
  - B. **Flag Salute**
  - C. **Roll Call of Board Members and/or Alternates (Julie Stromberg)**
  
- II. **COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS  
(Representatives from government offices and community-based organizations)**
  - A. CD4 Update (Rob Fisher)
  - B. CD5 Update
  - C. LAPD Senior Lead Officers
  - D. Department of Neighborhood Empowerment (John Darnell)
  - E. Other Government Representatives
  
- III. **CITY BUDGET and NC BUDGET ADVOCATES** (discussion and possible action) (Jack Humphreville)
  - A. DWP Report
  - B. Budget Advocate Report
  - C. LANCC (LA Neighborhood Council Commission) Report
  
- IV. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

Those wishing to speak during general public comment are asked to complete a speaker card and submit it to the Board Administrator, or the Secretary, prior to the start of the meeting. All are welcome, but time may be limited to 3-5 minutes per speaker at the discretion of the chairperson.

V. **ADMINISTRATIVE ITEMS** (Discussion and Possible Action)

- A. **Review and Adoption** of the April 10, 2019 Meeting minutes
- B. **Review and Adoption** of the May 8, 2019 Meeting minutes
- C. **Review and Adoption** of the June 12, 2019 Meeting minutes
- D. **Appointment of William Weinberger to Area 1 - Brookside Alternate Board seat** (vacant) Discussion on qualifications to verify eligibility to the board before board motion and vote
- E. **Appointment of Mary Proteau to Area 2 - Citrus Square Alternate Board seat** (vacant) Discussion on qualifications to verify eligibility to the board before board motion and vote
- F. **Administer Neighborhood Council Oath of Office** to new Alternate Board Members

*“I pledge to represent the Greater Wilshire Neighborhood Council with dignity integrity, and pride. I will encourage other points of view, even when they differ from my own. I will respect, value and consider everyone’s opinion. I will find the good in my neighborhood and praise it and promote it. To my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.”*

- G. **Sign-up for Committees:** Land Use, Outreach, Transportation, and Environmental and Sustainability.

VI. **PRESIDENT’S REPORT**

A. **Report, Discussion, and Possible Action on Governance Committee.**

Governance Committee seeks Board Member volunteers to help with organizing files in the GWNC storage unit. GWNC does not currently have a retention period for physical and digital files. DONE policy regarding records retention is limited to the following: NC Audit Reports need to be kept for 8 years, with 2 years on-site (which is also part of the NC Funding policy) and then the rest to records retention.

MOTION: GWNC to enact a 8-year retention policy for digital files and a 2-year retention policy for physical files.

B. **Board Member Vacancy**

Positions eligible for nominations of qualified candidates, to be submitted to the board for approval

- None at this time.

C. **Alternate Board Member Vacancies**

Positions eligible for nominations of qualified candidates, to be submitted to the board for approval

Area 1 – Brookside

Area 2 – Citrus Square

Area 3 – Country Club Heights

Area 8 – Melrose

Area 9 – Oakwood/Maplewood/St. Andrews

Area 12 – Western-Wilton

Area 15 – Windsor Village

Renter

Religion

D. **Board Member and Alternate Training Requirements**

All board members and alternates must complete ethics and funding training in order to vote on funding motions before the board. The training courses and instructions can be found at <http://empowerla.org/boardmembers/>. The following Board Members and Alternates are shown, by DONE, as NOT having completed the trainings noted below and are NOT eligible to vote on financial matters:

Bridget Bones – Ethics & Funding

Matt Cheesebro – Ethics & Funding  
 Cynthia Chvatal – Ethics & Funding  
 Vincent Cox – Ethics & Funding  
 Brian Curran – Ethics & Funding  
 Jennifer Devore – Ethics  
 Brian Donahoe – Ethics & Funding  
 Mike Genewick – Ethics  
 Erica Gutierrez – Ethics  
 Joshua Kirchmer - Ethics & Funding  
 Robert Reeves – Ethics & Funding  
 Catherine Roberts – Ethics & Funding  
 Angie Szentgyorgyi – Ethics  
 John Winther – Ethics

- E. **Code of Conduct Policy** - All Board Members and Alternates are required to read and sign the Neighborhood Council Code of Conduct Policy (online version at <http://empowerla.org/code-of-conduct/>) within 30 days of their election or appointment. The following Board Members or Alternates have not completed their Code of Conduct Policy Statement:

Bridget Bones  
 Matt Cheesebro  
 Cynthia Chvatal  
 Brian Curran  
 Joshua Kirchnmer

## VII. TREASURER’S REPORT

- A. **Approval of Monthly Expenditure Report (MER) for May 2019** (Discussion and Possible Action)
- 6/3 Public Storage \$159
  - 6/5 DNH Media Temple SSL Cert \$75.
  - 6/6 Larchmont Chronicle May & June \$716
  - 6/11 Ebell Board Meeting June \$350.00
  - 6/12 San Wilshire Board Print outs \$49.60
  - 6/13 Lloyd Staffing DL – WE -6/2 - \$154.55
  - 5/17 Lloyd Staffing SF – WE 5/19, 5/26,6/2- \$1070.65
  - 6/17 Larchmont Buzz - \$75
  - 6/18 Park Labrea News -\$300.00
  - 6/19 Lloyd Staffing SF – WE 6/9, 6,16 -\$699.20
  - 6/19 Lloyd Staffing DL – WE 6/16 - \$217.78
  - Congress Of Neighborhoods - \$500
  - Budget Advocates - \$500
- B. **Approval of Individual Expenses Listed in the June 2019 MER** (Discussion and Possible Action)
- C. **Review of June 2019 Board Expenses that Will Appear on the July 2019 Monthly**  
Lloyd Staffing, and San Wilshire LUC print outs
- D. **Business Cards – Discussion and Possible Action** to Move the \$400 Business Card Expense from Outreach to Office / Operational Expense.
- E. **Web Hosting – Discussion and Possible Action** to Move the Web Hosting(\$240) and SSL Certificate Expense (\$75 for a total of \$315) from Outreach to Office Operational Expense.
- F. **Public Storage – Discussion and Possible Action** to Approve \$159 Per Month + \$40 Expense for Public Storage. Amount is in lieu of \$156 Per Month + \$40 (the + \$40 is to cover probable rate change in May of 2020).
- G. **Discussion and Possible Action** to approve funding to retain James H. Stewart (Mister Parliamentarian), Parliamentarian, for the following services (expenses delineated):

- i. Review of Governing Documents. Fee = \$100 per hour. Review current bylaws, standing rules etc. for best practices, internal inconsistencies or contradictions, unintended consequences and other issues.  
MOTION: Approved expenditure in an amount not to exceed \$500 for the review of governing documents by James H. Stewart, Parliamentarian.
  - ii. Monitor a Meeting, Fee = \$300.00 for the first two hours, \$150.00 per hour thereafter. Mr. Stewart will monitor the meeting and advise when necessary for correct parliamentary procedures to insure the protection of members' rights and strengthen meeting procedures for more effective and efficient decision making.  
MOTION: Approved expenditure in an amount not to exceed \$1,000 to monitor a Board Meeting and advise when necessary on correct parliamentary procedure.
  - iii. Parliamentary Training. Fee = \$300. Mr. Stewart will present at a two-hour workshop on parliamentary procedure and the influence of the Brown Act on that procedure. To correct common errors in procedure and troubleshoot particular issues unique to the client.  
MOTION: Approved expenditure in an amount not to exceed \$300 for a two-hour Parliamentarian Training workshop conducted by Mr. Stewart.
- H. **Review and Possible Action** of GWNC Inventory Certification.
  - I. **Discussion and Possible Action** to Allocate Up to \$1000 to Cover Advertising in the Larchmont Buzz (until final advertising budget allocations have been decided).
  - J. **Discussion and Possible Action** to Allocate Up to \$1000 to Cover Advertising in the Larchmont Chronicle (until final advertising budget allocations have been decided).
  - K. **Discussion and Possible Action** to Allocate Up to \$50 for Facebook Advertising.

VIII. **OUTREACH COMMITTEE** (Discussion and possible action) (Tess Paige)

- A. **Report** on the July 6, 2019 Outreach Committee Meeting
- B. **Citizen Recognition Award**  
The GWNC awards community members for their service, dedication and/or commitment to enhancing and/or improving the Greater Wilshire neighborhood. Committee accepts nominations year-round. Let us know who we can honor at <http://greaterwilshire.org/citizen-recognition-program/>
- C. **Standardized Layout for GWNC Outreach Table**  
Committee will present results of discussion on a standardized layout for the GWNC Outreach tabling box.
  - i. **Possible Motion:** to appropriate up to \$500 for outreach materials. [note: specific language for a motion to appropriate funds will be subject to discussion and clarification at the July 7th GWNC Outreach Meeting. Final motion will not include a request for more than the above stated amount of up to \$500]
- D. **Yoga in the Park** (Colette Amin)
  - i. **Discussion and Possible Action** to order new event banners. [Final motion may include financial appropriation of up to \$300.]
- E. **Congress of Neighborhoods** (Colette Amin)  
The annual Congress of Neighborhoods event will take place at City Hall on September 28th, 2019. Previously, the GWNC Board voted to allocate \$500 for the Congress of Neighborhoods at its meeting on May 8th, 2019. Discussion on raising that allocation to \$1000.
  - i. **Possible Motion:** *That the GWNC Outreach Committee recommend that the GWNC Board allocate an additional \$500 for the annual Congress of Neighborhoods, to be held on September 28, 2019.*
- F. **Upcoming Outreach Committee Meeting.**  
The next GWNC Outreach Committee Meeting will be on Saturday, August 3, 2019, at 9am, at Bricks and Scones Café, 403 N. Larchmont Blvd. Los Angeles, CA 90005

- IX. **TRANSPORTATION COMMITTEE** (Discussion and possible action) (Conrad Starr)
- A. **Upcoming Transportation Committee Meeting.**  
The next GWNC Transportation Committee Meeting will be on Monday, July 15, 2019, 7:00 p.m., at Marlborough School, 250 S. Rossmore Ave., Los Angeles, CA 90004. Parking (cars, bikes) available via 3rd Street Driveway, Rideshare drop-off on Rossmore Driveway.
- X. **SUSTAINABILITY COMMITTEE** (Discussion and possible action) (Julie Stromberg)
- A. **Update and Report on July 2, 2019 GWNC Sustainability Committee Meeting and June 22, 2019 Third Water Wise Garden Tour.**  
Meeting discussed the GWNC Sustainability Committee Garden Tour, upcoming projects and City Council’s motion regarding a research partnership for LADWP to study investments needed to reach 100% renewable electricity as set forth in Council File No. 16-0243 (original motion available here:  
[http://clkrep.lacity.org/online/docs/2016/16-0243\\_mot\\_03-02-2016.pdf](http://clkrep.lacity.org/online/docs/2016/16-0243_mot_03-02-2016.pdf)).  
The GWNC Sustainability Committee recommends that that the GWNC Board adopt the following motions:  
MOTION: The Greater Wilshire Neighborhood Council expresses its support for the Los Angeles Department of Water & Power (LADWP) study regarding what investments would be needed to reach 100% renewable electricity as set forth in Council File No. 16-0243 and urges LADWP to present a plan for rapidly reducing its carbon emissions while also reducing power outages and keeping power bills low.  
MOTION: The Greater Wilshire Neighborhood Council to launch a pilot biodiversity project with the Los Angeles Sanitation (LASAN) Department for the Greater Wilshire area to catalogue the area’s biodiversity with the help of community members.
- B. **Upcoming Sustainability Committee Meeting.**  
Next GWNC Environmental & Sustainability Committee Meeting will be held on Tuesday, August 6, 2019, at Marlborough School, Large Conference Room - Munger Hall, 250 South Rossmore Avenue, Los Angeles, CA 90004. Please enter via 3rd Street Driveway. Security will direct to parking.
- XI. **LAND USE COMMITTEE** (Discussion and Possible Action) (Philip Farha)  
The Land Use Committee did not have a quorum at its June 25th Meeting. Therefore, the Committee was unable to take any actions. The following is the Committee’s report from the June 25th meeting:
- A. **Update on SB330 and SB592 by Richard Bloom’s Staff.** Aditi Shakkarwar and Josh Kurpies. District Director Mr. Kurpies advocated for the new proposed legislation and cautioned that text was still being amended. He responded to the committee’s concerns and stated that new bills were directed at housing emergency and not an attempt to “gut and amend” SB50. Committee voiced its concern about setting a precedent that would circumvent local control.
- B. **Larchmont Playground Pilot Project** (John Welborne) Support for construction of a playground on Larchmont Boulevard as proposed by the Windsor Square Association.
- C. **5570-5756 W. Melrose Ave and 657 Lucerne Blvd** (Michael Finnigan) to allow an existing patio to encroach at the property line along Melrose Ave and to waive any dedication and improvements being requested by the Bureau of Engineering. ZA-2019-2253.
- D. **6535 n Melrose Ave** (Daniel Ahadian) A new 3-4 story mixed use building is ranging from 35’ to 56’ height with 33 units (3 ELI) with 4895sf of commercial space DIR-2019-647-TOC, ENV-2019-648-EAF
- E. **517-525 1/2 n Gramercy Pl** (Matthew Hayden) Proposed construction, use and maintenance of a new 4-story (Max 56’ height) 32-unit apt bldg including 3 ELi and 2 moderate units over 1 level of subterranean 33 vehicle parking and 33 bicycle parking. DIR-2019-1971-TOC, ENV-2019-1972-EAF.

- F. **206-226 N Larchmont Blvd** (Ronald Simms, Jake Lappert) A proposed parcel map to merge and re-subdivide 5 lots into two air space parcels. The existing site is improved and there will be two resulting commercial condominiums, AA-2019-557-PMLA-CC, ENV-2019-558-CE  
Mr. Simms says he will not come to the LUC meeting
- G. **Upcoming Land Use Committee meeting**  
Next GWNC Land Use Committee Meeting will be held at 6:30pm on July 23, 2019 at Marlborough School, 250 S. Rossmore Ave, the Collins Room, 200-D, Los Angeles, CA 90004.

H. **FUTURE LUC AGENDA ITEMS**

- i. **5212 Melrose Boulevard** (Dana Sayles, Oivia Joncich) The entitlement case for the historic Melrose Bungalows has been taken over by new representation. Applicant is also in talks with the Larchmont Village Neighborhood Association
- ii. **607 N. Manhattan Place:** (Discussion and Possible Action) (Matthew Hayden)  
Demolition of SFD with the construction, use and maintenance of a new 6-story, 67 ft 10-unit apartment building (1 ELI DU and 9 MKT rate DU) with at grade parking for 17 vehicle and 12 bicycle spaces. Landscaping to be retained or removed/replaced. DIR-2019-553-TOC, ENV-2019-554-EAF.
- iii. **611 N. Manhattan Place:**(Matthew Hayden) applicant will provide more information when it becomes *available*.
- iv. **5279 W. Olympic Blvd:** (Discussion and Possible Action) (R. Bruce Evans) Project is to allow the continued sale and dispensing of beer and wine for off-site consumption in conjunction with a 24hour convenience store (7-Eleven) ZA-2015-1026-CUB, ENV-2019-2562-CE.
- v. **930 S. Mansfield Ave:**(Discussion and Possible Action) (Warren Techentin, NELA-Edward Solis)  
A new 19-unit apartment building, 6 stories high with 4 one-bedroom and 15 two-bedroom apartments over 1 story of below grade parking. DIR-2018-7019-TOC, ENV-2018-7020-EAF. Project is currently on hold, Committee will discuss possible illegal demolition.

XII. **NEW BUSINESS**

Matters not identified above for future consideration and action

XIII. **BOARD MEMBER COMMENTS/ANNOUNCEMENTS/LIAISON REPORT** (Discussion and Possible Action)

- A. **Homelessness Liaison Report.** (Tammy Rosato) If stakeholders have questions or would like information on ways to engage or identify resources in the area, please reach out to Tammy after the meeting, or email labreahancock@greaterwilshire.org.
- B. **Resilience Liaison Report.** (Conrad Starr)

XIV. **REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS**

XV. **ADJOURNMENT**

A. **Upcoming GWNC Board Meeting**

Next GWNC Board Meeting will be held at 7:00 pm on Wednesday, August 14, 2019 at The Ebell of Los Angeles, 743 S. Lucerne Boulevard, Los Angeles, CA 90005.

*Items in italics above were unconfirmed at the time of publishing and may be tabled until a later meeting.*

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the board is prevented from

acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** – GWNC agendas are posted for public review in the following locations:

- Our website (<http://www.greaterwilshire.org>)
- Our Facebook page (<http://www.facebook.com/greaterwilshireneighborhoodcouncil>)
- Our Twitter feed (<http://www.twitter.com/greaterwilshire>)
- NextDoor.com
- Display case at the Wilshire Ebell Theater, 4401 W. 8th Street, Los Angeles, CA 90005
- Via e-mail (send a subscription request to [admin@greaterwilshire.org](mailto:admin@greaterwilshire.org) or subscribe at [www.greaterwilshire.org](http://www.greaterwilshire.org))
- Via the L.A. City Early Notification System at <https://www.lacity.org/your-government/government-information/subscribe-other-meetings-agendas-and-documents/neighborhood-councils>.

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**PUBLIC ACCESS OF RECORDS** -- In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website at <http://www.greaterwilshire.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact [info@greaterwilshire.org](mailto:info@greaterwilshire.org) or (323) 539-4962.

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the GWNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GWNC Bylaws. The bylaws are available at our Board meetings and on our website at <http://www.greaterwilshire.org>

SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE AL SECRETARIO DE LA MESA, AL (323) 539-4962 O [INFO@GREATERWILSHIRE.ORG](mailto:INFO@GREATERWILSHIRE.ORG).