

CITY OF LOS ANGELES  
CALIFORNIA

**Greater Wilshire Neighborhood Council  
Governing Board Members:**

President - Caroline Labiner Moser  
Vice President - Max Kirkham  
Secretary - Julie Stromberg  
Treasurer - Patricia Carroll

Area 1 - Brookside: Owen Smith  
Area 2 - Citrus Square: Jeffrey Carpenter  
Area 3 - Country Club Heights: Brian Donahoe  
Area 4 - Fremont Place: Bobbie Kumetz  
Area 5 - Hancock Park: Jennifer Devore  
Area 6 - La Brea-Hancock: Tammy Rosato  
Area 7 - Larchmont Village: Charles D'Atri  
Area 8 - Melrose: Philip Farha  
Area 9 - Oakwood/Maplewood/St. Andrews: Max Kirkham  
Area 10 - Ridgewood-Wilton/St. Andrews Square: Patricia Carroll  
Area 11 - Sycamore Square: Conrad Starr  
Area 12 - Western-Wilton: Erica Gutierrez  
Area 13 - Wilshire Park: John Gresham  
Area 14 - Windsor Square: Caroline Labiner Moser  
Area 15 - Windsor Village: Julie Stromberg  
At Large: Karen Gilman  
Renter: Hayden Conner Ashworth  
Business: John Winther  
Education: Scott Appel  
Religion: Mike Genewick  
Other Nonprofit: Tucker Carney



**GREATER WILSHIRE  
NEIGHBORHOOD COUNCIL**

Board Meeting Agenda  
Wednesday, August 14, 2019, 7:00 p.m.  
The Ebell of Los Angeles  
743 S. Lucerne Boulevard  
Los Angeles, CA 90005  
(No Bike Parking Available)

**GREATER WILSHIRE  
NEIGHBORHOOD COUNCIL**

419 N. Larchmont Blvd., #331  
Los Angeles, CA 90004

(323) 539-GWNC (4962)

[info@greaterwilshire.org](mailto:info@greaterwilshire.org)

[www.greaterwilshire.org](http://www.greaterwilshire.org)

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an elected advisory body to the City of Los Angeles, made up of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

**I. WELCOMING REMARKS:**

- A. **Call to Order (Caroline Moser)**
- B. **Flag Salute**
- C. **Roll Call of Board Members and/or Alternates (Conrad Starr)**

**II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS  
(Representatives from government offices and community-based organizations)**

- A. CD4 Update (Rob Fisher)
- B. CD5 Update (Kevin Nahai)
- C. LAPD Senior Lead Officers
- D. Department of Neighborhood Empowerment (John Darnell)
- E. Other Government Representatives

**III. CITY BUDGET and NC BUDGET ADVOCATES (discussion and possible action) (Jack Humphreville)**

- A. DWP Report
- B. Budget Advocate Report
- C. LANCC (LA Neighborhood Council Commission) Report

**IV. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

Those wishing to speak during general public comment are asked to complete a speaker card and submit it to the Board Administrator, or the Secretary, prior to the start of the meeting. All are welcome, but time may be limited to 3-5 minutes per speaker at the discretion of the chairperson.

V. **ADMINISTRATIVE ITEMS** (Discussion and Possible Action)

A. **Review and Adoption** of the July 10, 2019 Meeting minutes

B. **Revisions to Previously Adopted Minutes**

C. **Existing Committee Administration; New Committee Establishment; Liaison Appointments** (Discussion and Possible Action)

- i. **Motion:** Whereas Mayor Garcetti has asked Neighborhood Councils to draft Resilience Plans for emergency preparedness, climate change, and to assess economic security and social vulnerability, The Greater Wilshire Neighborhood Council will create an Ad Hoc Resilience Committee, chaired by its Resilience Liaison (Conrad Starr) to address organization and structure, provide recommendations to the Board; produce documents; and provide input toward the drafting of the GWNC Resilience Plan.

D. **Sign-up for Committees** (Board members and stakeholders)

- i. Non-Board Member Ethics Training: <http://localethics.fppc.ca.gov/login.aspx>

E. **Appointment of Joy McManus to Area 8 - Melrose Alternate Board Seat** (vacant): Discussion on qualifications to verify eligibility to the board before board motion and vote

F. **Appointment of Daniela Prowizor-Lacayo to Area 1 - Brookside Alternate Board Seat** (vacant): Discussion on qualifications to verify eligibility to the board before board motion and vote

G. **Administer Neighborhood Council Oath of Office** to new Alternate Board Member(s):

*“I pledge to represent the Greater Wilshire Neighborhood Council with dignity, integrity, and pride. I will encourage other points of view, even when they differ from my own. I will respect, value and consider everyone’s opinion. I will find the good in my neighborhood and praise it and promote it. To my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.”*

H. **Board Area Reports**

I. **Windsor Square Historic Preservation Overlay Zone Vacancy**

VI. **PRESIDENT’S REPORT**

A. **Remarks**

B. **Board Member Vacancy**

Positions eligible for nominations of qualified candidates, to be submitted to the board for approval: (none)

C. **Alternate Board Member Vacancies**

Positions eligible for nominations of qualified candidates, to be submitted to the board for approval:

Area 1 - Brookside, Area 3 - Country Club Heights, Area 8 - Melrose, Area 9 - Oakwood/Maplewood/St. Andrews, Area 12 - Western-Wilton, Area 15 - Windsor Village, Renter, Religion

D. **Board Member and Alternate Training Requirements**

All board members and alternates must complete ethics and funding training in order to vote on funding motions before the board. The training courses and instructions can be found at <http://empowerla.org/boardmembers/>. The following Board Members and Alternates are shown, by DONE, as NOT having completed the trainings noted below and are NOT eligible to vote on financial matters:

Matt Cheesebro - Ethics & Funding, Cindy Chvatal - Ethics & Funding, Brian Curran - Ethics & Funding, Jennifer Devore - Ethics, Karen Gilman - Ethics, Joshua Kirchner - Ethics & Funding, Mary Proteau - Ethics & Funding, Angie Szentgyorgyi - Ethics, Bob Reeves - Ethics & Funding

- E. **Code of Conduct Policy** - Board Members and Alternates are required to read and sign the Neighborhood Council Code of Conduct Policy (<http://empowerla.org/code-of-conduct/> for online version) within 30 days of their election or appointment. The following Board Members or Alternates have not completed their Code of Conduct Policy Statement:

Scott Appel, Patricia Carroll, Cynthia Chvatal, Vincent Cox, Brian Curran, Charles D'Atri, Jennifer Devore, Philip Farha, Michael Genewick, Karen Gilman, John Gresham, Joshua Kirchner, Max Kirkham, Bobbie Kumetz, Kimberly Nortman, Mary Proteau, Julie Stromberg, Angie Szentgyorgyi, John Winther.

## VII. **TREASURER'S REPORT**

- A. **Approval** of Monthly Expenditure Report (MER) for July 2019 (Discussion and Possible Action)
- 7/10 Public Storage \$159
  - 7/10 San Wilshire Board Print outs \$82.82
  - 7/10 San Wilshire Luc (June) \$22.89
  - 7/26 Ebell - Board Meeting \$350
  - 7/29 Lloyd Staffing DL Minutes \$203.73
  - 7/29 Lloyd Staffing SF Admin \$699.20
  - 7/30 Larchmont Chronicle - July \$358.00
- B. **Approval** of Individual Expenses Listed in the July 2019 MER (Discussion and Possible Action)
- C. **Review** of July 2019 Board Expenses that Will Appear on the August MER 2019
- Lloyd Staffing, and San Wilshire LUC print outs.
- D. **Office Supplies**
- i. **Motion:** Approve up to \$250 for the purchase of office supplies including printer ink.
- E. **Budget Roll Over Funds.**
- i. **Motion:** As a preliminary budget allotment, rollover funds in the amount of \$7,358.77 will be added to FY19-20 Budget as follows: \$2,500 for NPGs, \$2,500 to outreach for advertising and promotions, \$2,358.77 for Operational.

## VIII. **OUTREACH COMMITTEE** (Discussion and possible action) (Max Kirkham)

- A. **Report** on the August 3, 2019 Outreach Committee Meeting
- B. **Citizen Recognition Award**
- The GWNC awards community members for their service, dedication and/or commitment to enhancing and/or improving the Greater Wilshire neighborhood. Let us know who we can honor at <http://greaterwilshire.org/citizen-recognition-program/>. The Committee accepts nominations year-round.
- C. **Fair Work Week LA** (Edgar Ortiz)
- Presentation by members of the Fair Workweek Coalition on Council File 19-0229 introduced on March 1, 2019 by Councilmembers Harris-Dawson, Price, Wesson, and Koretz entitled Fair Work Week Ordinance. Council file has passed the Economic Development Committee and will be going to the full council soon.
- i. **Motion:** That the Greater Wilshire Neighborhood Council submit a Community Impact Statement (CIS) in support of CF-19-0229 entitled Fair Work Week LA.

**D. Wilshire Community Police Station Open House**

The GWNC has been invited to participate in the LAPD Wilshire Community Police station open house, to be held on October 20, 2019 from 12 p.m. - 4 p.m.. A booth has been automatically reserved for the GWNC, but an official RSVP has been requested to confirm.

- i. **Motion:** That the Greater Wilshire Neighborhood Council RSVP for inclusion as a vendor at the 2019 LAPD Wilshire Community Police station open house.

**E. Larchmont Family Fair**

The annual Larchmont Family Fair will be held on October 27, 2019. The GWNC Outreach Committee intends to reach out to the Koreatown Youth & Community Center to collaborate once again on handing out free trees to the community.

- i. **Motion:** That the Greater Wilshire Neighborhood Council RSVP for inclusion as a vendor at the 2019 Larchmont Family Fair.
- ii. **Motion:** That the Greater Wilshire Neighborhood Council spend up to \$350 in registration fees for the Larchmont Family Fair.

**F. Upcoming Outreach Committee Meeting**

The next GWNC Outreach Committee Meeting will be on Saturday, September 7, 2019, 9 a.m. at Bricks and Scones Café, 403 N. Larchmont Blvd. Los Angeles, CA 90004.

**IX. TRANSPORTATION COMMITTEE (Discussion and possible action) (Conrad Starr)**

**A. Report on the July 15, 2019 Transportation Committee Discussion**

**B. Upcoming Transportation Committee Meeting**

The next GWNC Transportation Committee Meeting will be on Monday, October 21, 2019, 7 p.m., at Marlborough School, Collins Room - D-200, 250 South Rossmore Avenue, Los Angeles, CA 90004. Please enter via 3rd Street Driveway. Security will direct to parking (cars & bikes); rideshares please use Rossmore Avenue driveway.

**X. SUSTAINABILITY COMMITTEE (Discussion and possible action) (Dan Kegel)**

**A. Update and Report on August 6, 2019 GWNC Sustainability Committee Meeting**

**B. LASAN Presentation on Biodiversity Project**

As part of the launch of the GWNC-LASAN Biodiversity Pilot Program with LASAN, LASAN will make a one-hour presentation on their biodiversity project at our September meeting. All logistics have been confirmed and presentation will be from 6:30 p.m. - 7:30 p.m.

- i. **Motion:** Approve the LASAN Biodiversity Project presentation to take place before GWNC September Board Meeting at 6:30 p.m.
- ii. **Motion:** Approve outreach expenditures not to exceed \$500 to promote the GWNC-LASAN Biodiversity Pilot Project and the September 11, 2019 LASAN Biodiversity Project Presentation.

**C. Upcoming Sustainability Committee Meeting**

Next GWNC Environmental & Sustainability Committee Meeting will be held on Tuesday, September 3, 2019, at Marlborough School, Large Conference Room - Munger Hall, 250 South Rossmore Avenue, Los Angeles, CA 90004. Please enter via 3rd Street Driveway. Security will direct to parking.

**XI. LAND USE COMMITTEE (Discussion and Possible Action) (Philip Farha)**

**A. 5279 W. Olympic Blvd.: (Discussion and Possible Action) (R. Bruce Evans, Michael Coffman)**

Proposed Project, approval of plans from ZA-2015 -1026CUB-CU to allow the continued sale and dispensing of beer and wine for off site consumption in conjunction with a 2,537 Sq. Ft. convenience store (7-Eleven) operating 24 hours daily in a C2-1 zone. Renewal application – No Change Requested. ZA-2015-1026-CUB-CU-Pal, ENV-2019-2562-.CE.

- i. **Motion:** The Greater Wilshire Neighborhood Council opposes the 7-11 project located at 5279 W. Olympic Blvd as proposed pending further outreach.

- B. **726 -732 S Wilton Place:** (Discussion and Possible Action) (Daniel Pourbaba, Erika Diaz) A new 25 Unit apartment building with base incentives to allow height of 61', reduction of side yard to 6'-4" in lieu of reduced open space. DIR-2019-3158-TOC, PAR-2019-372-TOC.
- i. **Motion:** The Greater Wilshire Neighborhood Council opposes the project located at 726-732 S. Wilton Place as proposed pending community outreach, a landscape plan, and an updated site plan.
- C. **FUTURE LUC AGENDA ITEMS**
- i. **5212 Melrose Avenue:** The entitlement case for the historic Melrose Bungalows has been taken over by new representation. Update and information on revisions to the plans and historic analysis. Applicant is also in talks with the Larchmont Village Neighborhood Association.
  - ii. **6535 Melrose Ave:** (Daniel Ahadian) A new 3-4 story mixed use. Building is ranging from 35' to 56' with 33 units (3- ELI) with 4,895 sq. ft. of commercial space. DIR-2019-647-TOC, ENV-2019-648-EAF.
  - iii. **517 - 525 ½ N. Gramercy Pl.:** (Matthew Hayden) Proposed construction, use and maintenance of a new 4-story (max 56' height) 32-unit apt. bldg. including 3 ELI and 2 moderate units over 1 level of subterranean 32 vehicle parking and 33 bicycle parking. DIR-2019-1971-TOC, ENV-2019-1972-EAF.
  - iv. **607 N. Manhattan Place:** (Matthew Hayden) Demolition of SFD with the construction, use and maintenance of a new 6-story, 67 ft 10-unit apartment building (1 ELI DU and 9 MKT rate DU) with at grade parking for 17 vehicle and 12 bicycle spaces. Landscaping to be retained or removed/replaced. DIR-2019-553-TOC, ENV-2019-554-EAF.
  - v. **611 N. Manhattan Place:** (Matthew Hayden) applicant will provide more information when it becomes available.
  - vi. **950 S. Wilton Place:** (Ben Borukhim) Demolition Pre-inspection Application number 19019-10000-02545.
  - vii. **307 S. Citrus Ave:** (Dafane Abergel) Demolition pre-inspection application 19019-2000000575/B19VN01972.
  - viii. **930 S. Mansfield Ave:** (Warren Techentin, NELA-Edward Solis) A new 19-unit apartment building, 6 stories high with 4 one-bedroom and 15 two-bedroom apartments over 1 story of below grade parking. DIR-2018-7019-TOC, ENV-2018-7020-EAF. Project is currently on hold, Committee will discuss possible illegal demolition.
  - ix. **5279 W. Olympic Blvd:** (R. Bruce Evans) Project is to allow the continued sale and dispensing of beer and wine for off-site consumption in conjunction with a 24 hour convenience store (7-Eleven) ZA-2015-1026-CUB, ENV-2019-2562-CE.
- D. **Next GWNC Land Use Committee Meeting** will be held at 6:30 p.m. on August 27, 2019 at Marlborough School, 250 S. Rossmore Ave, the Collins Room, 200-D, Los Angeles, CA 90004.

## XII. NEW BUSINESS

## XIII. BOARD MEMBER COMMENTS/ANNOUNCEMENTS/LIAISON REPORTS (Discussion and Possible Action)

- A. **Homelessness Liaison Report** (Tammy Rosato)  
Discussion of 2019 Homeless Count using 2-page handout highlighting numbers for specific GWNC Areas (5-10 minutes).
- B. **Congress of Neighborhoods** (Conrad Starr and/or Colette Amin)  
Adult volunteers are needed on Friday, 9/27 (day before Congress) and Saturday, 9/28 (day of Congress). Sign ups at: <https://www.nccongressla.com/volunteers-sponsors>.
- C. **Other Liaison Reports** (<https://empowerla.org/liaison/>)

XIV. **REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS**

XV. **ADJOURNMENT**

A. **Upcoming GWNC Board Meeting**

The next GWNC Board Meeting will be held at 7:30 p.m. on Wednesday, September 11, 2019 at The Ebell of Los Angeles, 743 S. Lucerne Boulevard, Los Angeles, CA 90005, following a 6:30 p.m. town hall (free) presentation by LA Sanitation on their Biodiversity Pilot Program.

*Items in italics above were unconfirmed at the time of publishing and may be tabled until a later meeting.*

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** – GWNC agendas are posted for public review in the following locations:

- Our website (<http://www.greaterwilshire.org>)
- Our Facebook page (<http://www.facebook.com/greaterwilshireneighborhoodcouncil>)
- Our Twitter feed (<http://www.twitter.com/greaterwilshire>)
- NextDoor.com
- Display case at the Wilshire Ebell Theater, 4401 W. 8th Street, Los Angeles, CA 90005
- Via e-mail (send a subscription request to [admin@greaterwilshire.org](mailto:admin@greaterwilshire.org) or subscribe at [www.greaterwilshire.org](http://www.greaterwilshire.org))
- Via the L.A. City Early Notification System at <https://www.lacity.org/your-government/government-information/subscribe-other-meetings-agendas-and-documents/neighborhood-councils>.

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**PUBLIC ACCESS OF RECORDS** -- In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website at <http://www.greaterwilshire.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact [info@greaterwilshire.org](mailto:info@greaterwilshire.org) or (323) 539-4962.

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the GWNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GWNC Bylaws. The bylaws are available at our Board meetings and on our website at <http://www.greaterwilshire.org>

SI REQUIERE SERVICIOS DE TRADUCCIÓN, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE AL SECRETARIO DE LA MESA, AL (323) 539-4962 O [INFO@GREATERWILSHIRE.ORG](mailto:INFO@GREATERWILSHIRE.ORG).