

CITY OF LOS ANGELES
CALIFORNIA

**Greater Wilshire Neighborhood Council
Governing Board Members:**

President - Caroline Labiner Moser
Vice President - Max Kirkham
Secretary - Conrad Starr
Treasurer - Patricia Carroll

Area 1 - Brookside: Owen Smith
Area 2 - Citrus Square: Jeffrey Carpenter
Area 3 - Country Club Heights: Brian Donahoe
Area 4 - Fremont Place: Bobbie Kumetz
Area 5 - Hancock Park: Jennifer DeVore
Area 6 - La Brea-Hancock: Tammy Rosato
Area 7 - Larchmont Village: Charles D' Atri
Area 8 - Melrose: Philip Farha
Area 9 - Oakwood/Maplewood/St. Andrews: Max Kirkham
Area 10 - Ridgewood-Wilton/St. Andrews Square: Patricia Carroll
Area 11 - Sycamore Square: Conrad Starr
Area 12 - Western-Wilton: Joseph Lee Suh
Area 13 - Wilshire Park: John Gresham
Area 14 - Windsor Square: Caroline Labiner Moser
Area 15 - Windsor Village: *Seat Vacant*
At Large: Karen Gilman
Renter: Hayden Conner Ashworth
Business: John Winther
Education: Scott Appel
Religion: Mike Genewick
Other Nonprofit: Tucker Carney



**GREATER WILSHIRE
NEIGHBORHOOD COUNCIL**

419 N. Larchmont Blvd., #331
Los Angeles, CA 90004

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info@greaterwilshire.org
www.greaterwilshire.org

**GREATER WILSHIRE
NEIGHBORHOOD COUNCIL**

General Board Meeting Agenda
Wednesday, May 13, 2020, 7:00 p.m.
Zoom Meeting Online or by Telephone

To join the meeting,
Dial* (669) 900-6833, enter webinar
ID 966 7700 1434, then press #
(long distance charges may apply)
Supporting Documents can be viewed or
downloaded at
www.greaterwilshire.org/BDdocs/

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an elected advisory body to the City of Los Angeles, made up of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

I. WELCOMING REMARKS

- A. **Call to Order** (Caroline Moser)
- B. **Flag Salute**
- C. **Roll Call of Board Members and/or Alternates** (Conrad Starr)

**II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS
(Representatives from government offices and community-based organizations)**

- A. **CD4 Update** (Rob Fisher)
- B. **CD5 Update** (Kevin Nahai)
- C. **LAPD Senior Lead Officers**
- D. **Department of Neighborhood Empowerment** (John Darnell)
- E. **Other Government Representatives**

III. CITY BUDGET and NC BUDGET ADVOCATES (discussion and possible action) (Jack Humphreville)

- A. **DWP Report**
- B. **Budget Advocate Report**
- C. **LANCC (LA Neighborhood Councils Coalition) Report**

IV. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

Those connecting by telephone who wish to make a general public comment are asked to dial *9, when prompted by the chairperson, to address the Committee. Time may be limited to 2 minutes per speaker at the discretion of the chairperson.

V. **ADMINISTRATIVE ITEMS (Discussion and Possible Action)**

A. **Review and Adoption** of General Board Meeting Minutes

- i. For February 12, 2020
- ii. For March 11, 2020

B. **Revisions to Previously Adopted Minutes**

C. **Existing Committee Administration; New Committee Establishment; Liaison Appointments** (Discussion and Possible Action)

- i. NPG Committee Updates

D. **Alternate Resignations:** Mary Proteau (Area 2 - Citrus Square); Matt Cheesebro (Area 4 - Fremont Place)

E. **Appointment of Additional CIS Filers:** Community Impact Statements are submitted to LA City Council files as official statements from Neighborhood Councils. Such statements require Board discussion and vote prior to their submission.

Motion: to appoint of Philip Farha as a CIS Filer.

F. **Board Area Reports** - Area 7 - Larchmont Village (Charles D'Atri)

VI. **PRESIDENT'S REPORT**

A. **Remarks**

i. **Ratification** of GWNC Contributions under the Emergency Declaration:

- LA Parks Foundation
- Anderson Munger YMCA
- Meals on Wheels
- Alexandria House
- Big Sunday

Motion: that the GWNC ratify emergency contributions authorized by its President under her Emergency Authority.

B. **Board Member Vacancy**

Positions eligible for nominations of qualified candidates - to be submitted to the board for approval:

Area 15 - Windsor Village

C. **Alternate Board Member Vacancies**

Positions eligible for nominations of qualified candidates - to be submitted to the board for approval:

Area 2 - Citrus Square, Area 3 - Country Club Heights, Area 4 - Fremont Place, Area 9 - Oakwood/Maplewood/St. Andrews, Area 12 - Western-Wilton, Area 15 - Windsor Village, Education, and Religion.

D. **Board Member and Alternate Training Requirements**

All board members and alternates must complete ethics and funding training in order to vote on funding motions before the board. The training courses and instructions can be found at <http://empowerla.org/boardmembers/>. The following Board Members and Alternates are shown, by DONE, as NOT having completed the trainings noted below and are NOT eligible to vote on financial matters:

Bob Reeves - Ethics & Funding

- E. **Code of Conduct Policy** - Board Members and Alternates are required to read and sign the Neighborhood Council Code of Conduct Policy (<http://empowerla.org/code-of-conduct/> for online version) within 30 days of their election or appointment. The following Board Members or Alternates have not completed their Code of Conduct Policy Statement: (NONE)

VII. VICE PRESIDENT'S REPORT

- A. **Land Use Tracker** - Update on status of Land Use Committee tracker - built by Joe Hoffman - and discussions with CD4 on possible expansion.
- B. **GWNC Budget for FY20-21** - The Mayor's most recent budget proposed a 24% cut to all Neighborhood Councils next year and the City Council has proposed not automatically rolling over unused budgets unable to be spent due to the COVID-19 Pandemic.

Proposed Motion: that the Greater Wilshire Neighborhood Council write a letter, addressed to the Mayor's office and City Council, categorically rejecting any budget cuts for the Neighborhood Council system and a Community Impact Statement (CIS) to that effect. The letter will quantify the amount of free time and expertise donated by each volunteer involved and will emphasize the direct - local - impact of all money spent by the GWNC.

VIII. TREASURER'S REPORT

A. Revised NC Budget

- i. Public hearing on May 20th - budget
- ii. Rollover funds status

Per DONE Newsletter 5/8/2020: "During the City Council meeting on Wednesday, May 6, an amendment was adopted and passed by the City Council relative to the rollover of Neighborhood Council funds (Council File 20-0416).

Councilmember Krekorian amended Council File 20-0416 instructing the City Clerk and Department of Neighborhood Empowerment (DONE) to allow NC funds to be rolled over if encumbered by June 30, 2020, into Fiscal Year (FY) 2020-2021, without a corresponding reduction to the regular budget allocation of funds to each Neighborhood Council for the Fiscal Year beginning July 1, 2020."

- iii. Possibility of special meeting for GWNC budget (see Mayor's proposed budget p. 911).

B. Budget Allocation (Funding Motion):

- i. **Motion:** That the GWNC move \$1,000 from Community Improvement Grant budget to the Operational Budget.
- ii. **Motion:** That the GWNC allocate up to \$500 for Office Supplies including but not limited to Ink, Paper, Storage Boxes, Paper Clips etc.
- iii. **Motion:** That the GWNC allocate up to \$300 (\$12/per user/per month) for a standard Dropbox business account for 2 users for one year.
- iv. **Motion:** That the GWNC allocate up to \$2000 for a 21.5" iMac and necessary software and/or associated equipment for use by GWNC Administrator and at council events as necessary
- v. **Motion:** That the GWNC allocate up to \$250 for the Congress of Neighborhood Councils Committee Programming
- vi. **Motion:** That the GWNC allocate up to \$1000 for the Neighborhood Council Budget Advocates
- vii. **Motion:** That the GWNC allocate up to \$660 (40 hours) for additional training and admin work to be performed by Shirlee Fuqua and David Levin as assigned by the President

- viii. **Motion:** That the GWNC allocate up to \$200 for an official timing clock and assorted office supplies.
 - ix. **Motion:** That the GWNC allocate up to \$1100 for a custom pop-up tent, a retractable banner, two tablecloths, assorted document stands, and informational postcards for use during Community Outreach events.
 - x. **Motion:** That the GWNC allocate or encumber up to \$2607 for 5 sponsored posts in the Larchmont Buzz, 1 half-page advertisement in The Larchmont Chronicle, and a 4-column advertisement in the Park La Brea / Beverly Press.
 - xi. **Motion:** That the GWNC encumber for FY 20-21 up to \$4,337 to continue existing storage locker and mailbox rentals, and Lloyd Staffing invoices.
- C. **Reminder** of approved allocation of rollover funds: on 8/14/2019, the GWNC Board voted to roll over “funds in the amount of \$7,358.77 as follows: \$2,500 for NPGs, \$2,500 to outreach for advertising and promotions, \$2,358.77 for Operational.”
- D. **Approval** of Monthly Expenditure Report (MER) for March, 2020 (Discussion and Possible Action)
- | | | |
|------|-----------------------------------|---------|
| i. | 3/3 Public Storage | \$159 |
| ii. | 3/4 Ebell - Feb | \$350 |
| iii. | 3/11 San Wilshire - Board Meeting | \$64.91 |
| iv. | 3/17 Anderson Trophy - Badges | \$96.91 |
- E. **Approval** of Individual Expenses Listed in the March, 2020 MER (Discussion and Possible Action)
- F. **Approval** of Monthly Expenditure Report (MER) for April, 2020 (Discussion and Possible Action)
- | | | |
|-------|--|----------|
| i. | 4/3 Public Storage | \$159 |
| ii. | Larchmont Chronicle- April | \$358 |
| iii. | Larchmont Chronicle-Feb/March | \$716 |
| iv. | LA Parks Foundation - Emergency Funds | \$500 |
| v. | AndersonMunger YMCA- Emergency | \$500 |
| vi. | Ebell of Los Angeles - March | \$350 |
| vii. | DNH Media Temple - Web Hosting | \$240 |
| viii. | Big Sunday - Emergency Funds | \$500 |
| ix. | Lloyd Staffing Admin WE 1/12, 1/19, 1/26 | \$917.70 |
| x. | Lloyd Staffing Minutes WE2/9 | \$77.28 |
| xi. | Lloyd Staffing Minutes WE2/16 | \$217.78 |
- G. **Approval** of Individual Expenses Listed in the April, 2020 MER (Discussion and Possible Action)
- H. **Review** of March/April 2020 Board Expenses that Will Appear on the May 2020 MER
- | | | |
|------|---|---------|
| i. | Alexandria House - Emergency Funds- | \$500 |
| ii. | Meals on Wheels - Emergency Funds | \$500 |
| iii. | Larchmont Buzz (Jan -March) | \$300 |
| iv. | Larchmont Buzz (sponsored post CD4 Forum) | \$200 |
| v. | Larchmont Buzz (April Big Banner) | \$270 |
| vi. | Various Lloyd Staffing Invoices Approx | \$1,700 |
- I. **Discussion and Review** on any other Treasurer Matters
- i. Contracts Needed: Village Mail, Buzz, Advertising, Storage
 - ii. ***IMPORTANT FISCAL DATES***

- May 20th, 2020 - Final date to submit event requests scheduled through July 15th, 2020
- June 1st, 2020 - Final date to submit a check payment request, including NPG applications
- June 20th, 2020 - Final date to make purchases with the NC bank card
- June 30th, 2020 - Final date to allocate encumbered funds

IX. **OUTREACH COMMITTEE** (Discussion and possible action) (Max Kirkham)

A. **Report** on the May 2, 2020 Outreach Committee Meeting

B. **Citizen Recognition Award**

The GWNC awards community members for their service, dedication and/or commitment to enhancing and/or improving the Greater Wilshire neighborhood. Let us know who we can honor at <http://greaterwilshire.org/citizen-recognition-program/>. The Committee accepts nominations year-round.

C. **NPG Committee and Applications Update** - Neighborhood Purposes Grants can be used by either certified 501(c)(3) nonprofit organizations or public schools for community improvement projects. You can find more info at <https://greaterwilshire.org/npg/>.

D. **Upcoming Outreach Committee Meeting**

The next GWNC Outreach Committee Meeting will be on Saturday, June 6, 2020, 9:30 a.m. via Zoom. Login details will be on the meeting agenda and at www.greaterwilshire.org.

X. **TRANSPORTATION COMMITTEE** (Conrad Starr)

A. **Upcoming Transportation Committee Meeting**

The next GWNC Transportation Committee Meeting will be on Monday, May 18, 2020 at 7 p.m. via Zoom. Login details will be on the meeting agenda and at www.greaterwilshire.org.

XI. **SUSTAINABILITY COMMITTEE** (Discussion and possible action) (Dan Kegel & Julie Stromberg)

A. **Report** on the May 5, 2020 Sustainability Committee Meeting.

B. **Motion:** to ratify the Environmental and Sustainability Committee election of Dan Kegel as its chair.

C. **Motion:** that the GWNC board file a comment on the Safe Sidewalks LA Draft EIR, addressed to Shilpa Gupta of LA BoE, Mayor Garcetti, and Councilmember Ryu, with the attached text.

D. **Upcoming Sustainability Committee Meeting**

Next GWNC Environmental & Sustainability Committee Meeting will be held on Tuesday, June 2, 2020 via Zoom. Login details will be on the meeting agenda and at www.greaterwilshire.org.

XII. **LAND USE COMMITTEE** (Discussion and Possible Action) (Philip Farha)

A. **POSSIBLE FUTURE LUC AGENDA ITEMS** - Please note that meetings were not held in March or April, as such, due to the large backlog of applications, not all projects may be included in the upcoming agenda.

- i. **506 N. Sycamore Ave.:** (Albert Ng) 5-units – Small Lot Subdivision. In the LD-RD-1.5-IXL zone. Pursuant to ordinance #176-354. ZA-2019-6971, VTT-82842
- ii. **845 S. Orange Dr.:**(Sonny Moraga) Demolition Pre-inspection Application No. 2019-20000-00035/B20VN00071
- iii. **607 N. Manhattan Pl.:** (Matthew Hayden) Demolition of SFD with the construction, use and maintenance of a new 6-story, 67 ft 10-unit apartment building (1 ELI DU and 9 MKT rate DU) with at grade parking for 17 vehicle and 12 bicycle spaces. Landscaping to be retained or removed/replaced. DIR-2019-553-TOC, ENV-2019-554-EAF.
- iv. **611 N. Manhattan Pl.:** (Matthew Hayden) Applicant will provide more information when it becomes available.

- v. **4670 Beverly Blvd.:** (Athena Novak, Behruz Gabbi) Project on hold. Development and use of the site for a 30-unit multi residential apartment community with 23 off street parking spaces and a height not to exceed 73 feet. Open space will include a 390 SF gym, 749 SF office community room and 1,325 SF roof deck. DIR-2019-6597-TOC, PAR-2019-4042-TOC
- vi. **985-991 3rd Ave.:** (Laszlo Faerstein) Project is exempt from CEQA. Qualifying Tier 2 Project totaling 50 dwelling units, (6) Very Low Income with basic incentives and additional incentives. DIR-2018-2234-TOC, ENV-2018-2235-CE.
- vii. **743-749 S. Gramercy Drive:** (Sami Kohamin, Michelle Chen) Demolition Pre-inspection Application No. 19019-10000-03861 / No. 19019-10000-03864 / No. 19019-10000-03867 -991.
- viii. **851-853 N. Las Palmas Ave.:** (Cristian Santibanez) Demolition Pre-inspection Application No.20019-10000-00414, 20019-10000-00415
- ix. **3323 W. Olympic Blvd. and 970-996 S. Manhattan Place:** New ownership is proposing changes to what has previously been presented.
- x. **151 S. Citrus Ave.:** Demolition Pre-inspection Application.
- xi. **706 N. Citrus Ave.:** New application.
- xii. **834 N. June Street:** Demolition Pre-inspection Application.
- xiii. **682 S. Sycamore Ave.:** Transit-oriented project.
- xiv. **5570 Melrose Ave.:** Proposed mural on existing building. Referred to GWNC by Cultural Affairs.
- xv. **606 N. Manhattan Place:** Demolition Pre-inspection Application.
- xvi. **643-645 N. Rossmore Ave.:** Notice of Public Hearing 5-13-2020
- xvii. **307 N. Wilton Place:** Pending further information.
- xviii. **364 S. Mansfield Ave.:** Demolition Pre-inspection Application.

B. **Next GWNC Land Use Committee Meeting** will be held Tuesday, May 26, 2020, 6:30 p.m. via Zoom. Login details will be on the meeting agenda and at www.greaterwilshire.org.

XIII. **NEW BUSINESS**

- A. **Use of NC Zoom Account for NC Congress-related Programs** (Conrad Starr)
Motion: to authorize the use of GWNC's Zoom Webinar account for NC Congress programming, subject to the Zoom account holder's participation and provided there is no conflict with scheduled GWNC meetings.
- B. **Revised General Board Meeting Time**
Motion: That the GWNC change its monthly meeting start time to 6 p.m.

XIV. **BOARD MEMBER COMMENTS/ANNOUNCEMENTS/LIAISON REPORTS** (Discussion and Possible Action)

- A. **Public Works Liaison Report** (Hayden Conner Ashworth)
 - i. Bureau of Street Services - Neighborhood Council Initiative
Motion: The GWNC will elect for [Pothole Repairs or Tree Planting] for the semi-annual NC Blitz generally in May and November.
- B. **Other Liaison Reports** (<https://empowerla.org/liaison/>)

XV. **REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS**

XVI. **ADJOURNMENT**

- A. **Upcoming GWNC Board Meeting**
The next GWNC Board Meeting will be held at 7:00 p.m. on Wednesday, June 10, 2020 via Zoom.

Items in italics above were unconfirmed at the time of publishing and may be tabled until a later meeting.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor’s Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this Greater Wilshire Neighborhood Council meeting will be conducted entirely telephonically/online. Every person wishing to address the Committee should dial (669) 900-6833 (long distance charges may apply) and enter 966 7700 1434, then press # to join the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested dial *9, when prompted by the chairperson, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the chairperson.

PUBLIC POSTING OF AGENDAS – GWNC agendas are posted for public review in the following locations:

- Our website (<http://www.greaterwilshire.org>)
- Our Facebook page (<http://www.facebook.com/greaterwilshireneighborhoodcouncil>)
- Our Twitter feed (<http://www.twitter.com/greaterwilshire>)
- NextDoor.com
- Display case at the Wilshire Ebell Theater, 4401 W. 8th Street, Los Angeles, CA 90005
- Via e-mail (subscribe via admin@greaterwilshire.org or subscribe at www.greaterwilshire.org)
- By subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

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PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website at <http://www.greaterwilshire.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact info@greaterwilshire.org or (323) 539-4962.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the GWNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GWNC Bylaws. The bylaws are available at our Board meetings and on our website at <http://www.greaterwilshire.org>

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte al secretario de la mesa, al (323) 539-4962 o info@greaterwilshire.org.

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org