

CITY OF LOS ANGELES
CALIFORNIA

**GREATER WILSHIRE
NEIGHBORHOOD
COUNCIL**

**Greater Wilshire Neighborhood Council
Governing Board Members:**

President - Caroline Labiner Moser
Vice President - Max Kirkham
Secretary - Conrad Starr
Treasurer - Patricia Carroll

Area 1 - Brookside: Owen Smith
Area 2 - Citrus Square: Jeffrey Carpenter
Area 3 - Country Club Heights: Brian Donahoe
Area 4 - Fremont Place: Bobbie Kumetz
Area 5 - Hancock Park: Jennifer DeVore
Area 6 - La Brea-Hancock: Cathy Roberts
Area 7 - Larchmont Village: Charles D'Atri
Area 8 - Melrose: Philip Farha
Area 9 - Oakwood/Maplewood/St. Andrews: Max Kirkham
Area 10 - Ridgewood-Wilton/St. Andrews Square: Patricia Carroll
Area 11 - Sycamore Square: Conrad Starr
Area 12 - Western-Wilton: Joseph Lee Suh
Area 13 - Wilshire Park: John Gresham
Area 14 - Windsor Square: Caroline Labiner Moser
Area 15 - Windsor Village: *Seat Vacant*
At Large: Karen Gilman
Renter: Hayden Conner Ashworth
Business: John Winther
Education: Scott Appel
Religion: Mike Genewick
Other Nonprofit: Tucker Carney



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**GREATER WILSHIRE
NEIGHBORHOOD COUNCIL
General Board Meeting Agenda (Virtual)**

Wed, August 19, 2020, 7:00 - 9:00 p.m.

Adjournment of the August Session[†]

WEB: <https://zoom.us/j/96677001434>

PHONE*: dial (669) 900-6833 or (877)

853-5257 (toll-free), enter Zoom ID

966 7700 1434, then press #

Supporting documents will be made available at

www.greaterwilshire.org/BDdocs/

†This "adjournment" or continuation of the August session, started on August 12, 2020, will take up the same agenda to cover missed items. Items already disposed of are in light text below.

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an elected advisory body to the City of Los Angeles, made up of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

I. WELCOMING REMARKS

A. Call to Order (Caroline Moser)

B. Roll Call of Board Members and/or Alternates (Conrad Starr)

C. Introduction (Caroline Moser)

i. Teleconferencing Instructions

ii. Standing Rules on Speaker Time

- Board members may speak for two minutes; and for another minute after everyone who wishes has spoken
- Public may speak for 2 minutes
- Invited speakers and government may speak for 5 minutes; and an additional 3 minutes with Board approval.
- As per Board Rules, Chair may add time or the Board may add time with a 2/3 vote.

D. MOTION: Approval of Agenda **(TAKEN UP ON 8-12-2020)**

II. GOVERNMENT REPORTS & ANNOUNCEMENTS (TAKEN UP ON 8-12-2020)

(Representatives from government offices and community-based organizations)

A. CD4 Update (Rob Fisher)

B. CD5 Update (Kevin Nahai)

C. Mayor Update (Angie Aramayo)

D. County Supervisor Update (Erin Seinfeld)

E. LAPD Olympic & Wilshire Divisions Update

F. **Department of Neighborhood Empowerment (DONE)** (John Darnell)

G. **Other Government Representatives**

III. **DWP, NC BUDGET Representatives & Advocates, LANCC** (discussion and possible action)
(TAKEN UP ON 8-12-2020)

A. **DWP Report** (Jack Humphreville)

B. **Budget Advocate Report** (Humphreville and/or Julia Moser)

C. **LA Neighborhood Councils Coalition (LANCC) Report** (Humphreville)

IV. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

Those connecting by telephone who wish to make a general public comment are asked to dial *9, when prompted by the chairperson, to address the Committee. Time may be limited to 2 minutes per speaker at the discretion of the chairperson. **(TAKEN UP ON 8-12-2020)**

V. **ADMINISTRATIVE ITEMS** (Discussion and Possible Action)

A. **Review and Adoption** of General Board Meeting Minutes **(TAKEN UP ON 8-12-2020)**

i. June 10, 2020

ii. July 8, 2020

iii. July 29, 2020 Special Meeting

B. **Revisions to Previously Adopted Minutes**

C. **Committees** **(TAKEN UP ON 8-12-2020)**

i. **Existing Committee Administration & Liaison Appointments**

a. **Establishment of Ad-hoc Election Committee** & appointment of chair and membership

b. **Motion:** that the GWNC Board Appoint Joy McManus as a GWNC Homelessness Liaison.

ii. **Sign-up for Committees** (Board members and stakeholders)

iii. **Ethics Training and Code of Conduct:** all Standing and Ad Hoc Committee members must complete the Ethics Training required of Board Directors and Alternates (<http://localethics.fppc.ca.gov/login.aspx>) and sign the Code of Conduct adopted by the Board to be a voting member of that Committee.

D. **Board Member and Board Alternate Administration** **(TAKEN UP ON 8-12-2020)**

i. **Nomination and Possible Vote for Board Alternate for Area 12 - Fremont Place:**
Discussion on qualifications to verify eligibility to the board before board motion and vote.

- Sam Randazzo

ii. **Nomination and Possible Vote for Board Member for Area 15 - Windsor Village:**
Discussion on qualifications to verify eligibility to the board before board motion and vote.

- Susan Nickels

iii. **Administer Neighborhood Council Oath of Office to new Board Member and/or Alternate:**

"I pledge to represent the Greater Wilshire Neighborhood Council with dignity, integrity, and pride. I will encourage other points of view, even when they differ from my own. I will respect, value and consider everyone's opinion. I will find the good in my neighborhood and praise it and promote it. To my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability."

- iv. **Board Member Vacancies:** Positions eligible for nominations of qualified candidates - to be submitted to the Board for approval: Area 15 - Windsor Village
 - v. **Alternate Board Member Vacancies:** Positions eligible for nominations of qualified candidates - to be submitted to the Board for approval: Area 2 - Citrus Square, Area 3 - Country Club Heights, Area 4 - Fremont Place, Area 6 - La Brea-Hancock, Area 9 - Oakwood/Maplewood/St. Andrews, Area 12 - Western-Wilton, Area 15 - Windsor Village, Education, and Religion.
 - vi. **Board Member and Alternate Training Requirements:** All board members and alternates must complete ethics and funding training in order to vote on funding motions before the board. The training courses and instructions can be found at <http://empowerla.org/boardmembers/>. The following Board Members and Alternates are shown on <https://empowerla.org/gwnc/> as NOT having completed the trainings noted below and are NOT eligible to vote on financial matters: Colette Amin - Ethics, Tucker Carney - Ethics, Bob Reeves - Ethics & Funding
The following Members show as needing to renew their Funding trainings in September: Colette Amin, Tucker Carney, Vincent Cox, Charles D'Atri, Mike Genewick, Kim Nortman, Angie Szentgyorgyi, John Winther
 - vii. **Code of Conduct Policy:** Board Members and Alternates are required to read and sign the Neighborhood Council Code of Conduct Policy within 30 days of their election or appointment. (<http://empowerla.org/code-of-conduct/> for online version) The following Board Members or Alternates have not completed their Code of Conduct Policy Statement: (NONE)
- E. **Revised GWNC Bylaws as Approved June 30, 2020 by DONE (TAKEN UP ON 8-12-2020)**
Motion: That the GWNC ratify the revised Bylaws provided by DONE and dated June 30, 2020.

VI. OFFICERS' REPORTS

- A. **President's Report**
- B. **Vice President's Report**
- C. **Secretary's Report**

VII. TREASURER'S REPORT (Discussion and Possible Action)

- A. **Motion to Approve** Monthly Expenditure Report (MER) for July, 2020 **(TAKEN UP ON 8-12-2020)**

Credit Card Expenses

7/29	Lloyd Staffing DL WE 7/6-7/12	\$259.93
7/29	Lloyd Staffing DL WE 6/15-6/21, 6/22-6/28	\$288.03
7/29	Lloyd Staffing DL WE 6/8-6/14	\$421.50
7/30	Larchmont Chronicle July	\$358.00
7/30	Public Storage July	\$160.00

Checks

7/11	Lloyd Staffing SF	\$1,398.40
	WE 4/27-5/3, 5/4-5/10, 5/11-5/17,5/18-5/24	

- B. **Motion to Approve** Individual Expenses Listed in the July, 2020 MER **(TAKEN UP ON 8-12-2020)**
- C. **Review** of July 2020 Board Expenses that Will Appear on the August, 2020 MER **(TAKEN UP ON 8-12-2020)**

D. Treasurer's Remarks (TAKEN UP ON 8-12-2020)

Roll over funds applied to 20/21 Budget \$9,630.59. Total Budget for FY 20/21: \$41,630.59

Funds paid for last fiscal year from fiscal year 20/21 Budget: \$1,398 admin, \$709.53 minutes.

E. Ad Hoc Budget Committee (Discussion and Possible Action)

VIII. STANDING COMMITTEE REPORT: LAND USE COMMITTEE (Discussion and possible action) (Philip Farha) (TAKEN UP ON 8-12-2020)

A. Report on July 28 Land Use Committee Meeting

B. Consent Calendar: a single motion approves the following items (VIII.B.i.-v.) without board discussion. Any Board Member may ask that any item be removed from the consent calendar and voted on separately.

- i. **3323 W. Olympic Blvd.:** (Discussion and Possible Action) (Josh Kreger) Construction of a 7-story mixed-use building consisting of 6 levels of residential apartments. 118 units with 12 ELI units over 1 level of parking, retail space and lobby + 2 levels of basement parking. Amenities include a fitness center, pool area, and a roof deck. DIR-2020-1687-TOC-SPR-VHCA.

MOTION: That the Greater Wilshire Neighborhood Council support the project located at 988 S. Manhattan Pl., formerly 3323 W. Olympic Blvd., as presented on July 28, 2020, to include keeping the existing mature magnolia tree and to add additional trees and with the provision of 12 moderate-income units.

- ii. **330 N. Lucerne Blvd.:** (Discussion and Possible Action) (Jaehee Ghanati) Demolition Pre-inspection Application No. B20LA10524/20019-10000-02352 (R1R3-RG overlay zone).

MOTION: That the Greater Wilshire Neighborhood Council support the project located at 330 N. Lucerne Blvd. as presented on July 28, 2020.

- iii. **851 S. Manhattan Pl.:** (Discussion and Possible Action) (Daniel Kim and Jay Park) Construction of a 6-story multi-family residential bldg with 33 units, basement and ground level parking, roof deck. Tier 3 TOC. DIR-2020- 3549-TOC / ENV-2020-3550-EAF.

MOTION: That the Greater Wilshire Neighborhood Council opposes the project located at 851 S. Manhattan Pl. as presented.

- iv. **310 N Lucerne Blvd.:** (Discussion and Possible Action) AIN #5523-020-017.

MOTION: That the Greater Wilshire Neighborhood Council support sending a letter to the appropriate authorities outlining the complaints regarding the residence located at 310 N Lucerne Blvd and request to enforce the existing laws.

- v. **975-987 S. Manhattan Pl.:** (Discussion and Possible Action) (Kevin Read).

MOTION: That the Greater Wilshire Neighborhood Council oppose the project located at 975-987 S. Manhattan Pl.

C. Possible future LUC Agenda items - Not all projects may be included in the upcoming agenda.

- i. **611 N. Manhattan Pl.:** (Matthew Hayden) Applicant will provide more information when it becomes available.
- ii. **4670 Beverly Blvd.:** (Athena Novak, Behruz Gabbi) Project on hold. Development and use of the site for a 30-unit multi residential apartment community with 23 off street parking spaces and a height not to exceed 73 feet. Open space will include a 390 SF gym, 749 SF office community room and 1,325 SF roof deck. DIR-2019-6597-TOC, PAR-2019-4042-TOC.
- iii. **975-987 S. Manhattan Pl.:** (Discussion and Possible Action) (Kevin Read).

- iv. **105 S. St Andrews Pl.:** (Discussion and Possible Action) (Mark Tavakoli, Veronica Bacerra) 5-Story, 18 dwelling units, 2-ELA for 55 years, Tier 2 project, 3 additional on menu incentives. DIR-2020-1059-TOC, ENV-2020-1060-EAF
 - v. **450 S. Manhattan Pl.:** Demolition Pre-inspection Application No. 20019-20000-01017 Kevin Baik
 - vi. **816 N. Mansfield Ave.:** (Discussion and Possible Action) (David Acosta, Joe de La Cruz) Demolition Pre-inspection Application No. 20019-10000-00372.
 - vii. **307 N. Wilton Pl.:** Miriam Sanchez Demolition Pre-inspection Application No. 18019-20000-06318/B18VN21939
 - viii. **851 S. Manhattan Pl.:** (Discussion and Possible Action) (Daniel Kim and Jay Park) Construction of a 6-story multi-family residential bldg with 33 units, basement and ground level parking, roof deck. Tier 3 TOC. DIR-2020- 3549-TOC / ENV-2020-3550-EAF.
 - ix. **834 N. June St.:** Demolition Pre-inspection Application No. 20019-1000001475 Robert Tavasci
 - x. **743-749 S. Gramercy Pl.:** Demolition Pre-inspection Application No. 19019-10000-03867; 19019-10000-03861; and 19019-10000-03864 Michelle Chen
 - xi. **410 N. Rossmore Ave.:** (Discussion and Possible Action) (DOMOS – Daniel Alexander, Richard Loring)
- D. **Next GWNC Land Use Committee Meeting** will be held Tuesday, August 25, 2020, 6:30 p.m. via Zoom ID #915 2786 9326

IX. STANDING COMMITTEE REPORT: OUTREACH COMMITTEE (Discussion and possible action) (Max Kirkham/Hayden Conner Ashworth)

A. Citizen Recognition Award

The GWNC awards community members for their service, dedication, and/or commitment to enhancing and/or improving the Greater Wilshire neighborhood. Let us know who we can honor at <http://greaterwilshire.org/citizen-recognition-program/>. The Committee accepts nominations year-round.

B. Committee Leadership (TAKEN UP ON 8-12-2020)

Motion: that the GWNC Board ratify the Outreach Committee’s election of Hayden Conner Ashworth as its Chair.

C. Town Hall Series (Julia Moser) (TAKEN UP ON 8-12-2020)

Update on a series of town halls focused on educating the Greater Wilshire community on budget and legislative processes in the city of Los Angeles as approved by the GWNC board.

D. Improving Outreach to our Korean and Spanish Speaking Neighbors

a. **Motion:** that the GWNC board include Korean and Spanish boilerplate language and major section titles, in part or in whole, for all GWNC agendas by October 2020. **(TAKEN UP ON 8-12-2020)**

b. **Motion:** that the GWNC Board allocate up to \$200 for translation services.

E. Resolution on Automated Litter Bins in High-Density Residential Areas (Joseph Lee Suh)

Motion: that the GWNC board approve a resolution calling on LA Sanitation and The City Council to provision and maintain automated litter bins in high-density residential areas for health and hygiene promotion and disease prevention as presented.

F. Upcoming Outreach Committee Meeting (TAKEN UP ON 8-12-2020)

a. The GWNC Outreach Committee will hold a special meeting to discuss its current Advertising budget and Alternative Paid Outreach Strategies on August 15, 2020 at 9:30am via Zoom ID #957 3785 7839.

b. The next regular GWNC Outreach Committee Meeting will be on Saturday, September 5, 2020, 9:30 a.m. via Zoom ID #982 7679 1581.

X. **STANDING COMMITTEE REPORT: TRANSPORTATION COMMITTEE** (Conrad Starr)

A. **Report** on the July 27, 2020 meeting of the Transportation Committee

B. **Transportation Committee Protocols**

Motion: That the GWNC Board approve the Transportation Committee Protocols as presented and corrected. *Note: the Board will be asked to determine the prerequisite membership term for a chair to be elected by a simple majority of the Committee: six months or one year. (See Page 3. "Leadership Structure.")*

C. **Rescind Motion Previously Adopted (TAKEN UP ON 8-12-2020)**

Motion: That the GWNC Rescind the Motion Adopted at its General Board Meeting on September 14, 2011: "The Greater Wilshire Neighborhood Council opposes signal lights at the intersections of 4th and Highland and 4th and Rossmore; supports City Councilman LaBonge regarding not removing the existing stop signs at those intersections; and would like to be involved in the traffic planning for those intersections."

D. **4th Street Greenway**

Motion: That the GWNC support the 4th Street Greenway as presented at its October 21, 2019 meeting and that the GWNC communicate its support to the appropriate agencies and request the City support and fund the 4th Street Greenway project, with the condition that the signals will never be opened up to east-west car traffic.

E. **Support for Crosswalk on Melrose at Orange**

Motion: That the GWNC Board support having a crosswalk on Melrose around Orange Dr.

F. **Upcoming Transportation Committee Meeting**

The next GWNC Transportation Committee Regular Meeting will be on Monday, September 28, 2020 at 7 p.m. via Zoom ID #921 5993 5555.

Motion: To reschedule the 9-28-2020 Transportation Committee Regular Meeting to October 5, 2020 so as to not conflict with the Yom Kippur holiday.

XI. **STANDING COMMITTEE REPORT: SUSTAINABILITY COMMITTEE** (Discussion and possible action) (Dan Kegel)

A. **Report** on the August 4 Sustainability Committee Meeting.

B. **CF 20-0492 - City Insurance Policies / ... Underwriting / Fossil Fuel**

Motion: That the GWNC file a Community Impact Statement SUPPORTING Council File 20-0492, with text "The City should not be supporting investments in fossil fuel companies, and residents shouldn't have to worry about the City's insurance vendors failing due to investments in or issuing risky insurance to a declining industry."

C. **Upcoming Sustainability Committee Meeting**

Next GWNC Environmental & Sustainability Committee Meeting will be held on Tuesday, September 1, 2020 via Zoom ID #928 2781 1179.

XII. **AD HOC COMMITTEE REPORTS**

A. **Neighborhood Purposes Grants** (Max Kirkham)

- i. **Motion:** that the GWNC award a Neighborhood Purpose Grant in the amount of \$500 to KYCC for their application for field staff personal protective equipment as presented.
- ii. **Motion:** that the GWNC award a Neighborhood Purpose Grant in the amount of \$500 to the YMCA for their application toward their food distribution efforts as presented.
- iii. **Motion:** that the GWNC approve the minutes from the July 1, 2020 Neighborhood Purposes Grants ad-hoc committee meeting as presented.

XIII. **LIAISONS & BOARD MEMBER COMMENTS/ANNOUNCEMENTS/REPORTS** (Discussion and Possible Action)

- A. **Public Works Liaison Report** (Hayden Conner Ashworth)
- B. **Homelessness Liaison**
- C. **Other Liaison Reports** (<https://empowerla.org/liaison/>)
- D. **Board Member Announcements**

XIV. **NEW BUSINESS** (Discussion and Possible Action)

XV. **REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS**

XVI. **ADJOURNMENT**

A. **Upcoming GWNC Board Meeting**

The next GWNC Board Meeting will be held at 7:00 p.m. on Wednesday, September 9, 2020 via Zoom ID #966 7700 1434.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this Greater Wilshire Neighborhood Council meeting will be conducted entirely telephonically/online. Every person wishing to address the Committee should dial (669) 900-6833 (long distance charges may apply) and enter 966 7700 1434, then press # to join the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested dial *9, when prompted by the chairperson, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the chairperson.

PUBLIC POSTING OF AGENDAS – GWNC agendas are posted for public review in the following locations:

- Our website (<http://www.greaterwilshire.org>)
- Our Facebook page (<http://www.facebook.com/greaterwilshireneighborhoodcouncil>)
- Our Twitter feed (<http://www.twitter.com/greaterwilshire>)
- [NextDoor.com](#)
- Display case at the Wilshire Ebell Theater, 4401 W. 8th Street, Los Angeles, CA 90005
- Via e-mail (subscribe via admin@greaterwilshire.org or subscribe at www.greaterwilshire.org)
- By subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

THE AMERICANS WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website at <http://www.greaterwilshire.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact info@greaterwilshire.org or (323) 539-4962.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the GWNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GWNC Bylaws. The bylaws are available at our Board meetings and on our website at <http://www.greaterwilshire.org>.

SERVICIOS DE TRADUCCIÓN – Si requiere servicios de traducción, favor de avisar al concejo vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte al secretario de la mesa, al (323) 539-4962 o info@greaterwilshire.org.

NOTICE TO PAID REPRESENTATIVES - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.