

CITY OF LOS ANGELES  
CALIFORNIA

**GREATER WILSHIRE  
NEIGHBORHOOD  
COUNCIL**

**Greater Wilshire Neighborhood Council  
Governing Board Members:**

President - Caroline Labiner Moser  
Vice President - Max Kirkham  
Secretary - Conrad Starr  
Treasurer - Patricia Carroll

Area 1 - Brookside: Owen Smith  
Area 2 - Citrus Square: Jeffry Carpenter  
Area 3 - Country Club Heights: Brian Donahoe  
Area 4 - Fremont Place: Bobbie Kumetz  
Area 5 - Hancock Park: Jennifer DeVore  
Area 6 - La Brea-Hancock: Cathy Roberts  
Area 7 - Larchmont Village: Charles D'Atri  
Area 8 - Melrose: Philip Farha  
Area 9 - Oakwood/Maplewood/St. Andrews: Max Kirkham  
Area 10 - Ridgewood-Wilton/St. Andrews Square: Patricia Carroll  
Area 11 - Sycamore Square: Conrad Starr  
Area 12 - Western-Wilton: Joseph Lee Suh  
Area 13 - Wilshire Park: John Gresham  
Area 14 - Windsor Square: Caroline Labiner Moser  
Area 15 - Windsor Village: Susan Nickels  
At Large: Karen Gilman  
Renter: Hayden Conner Ashworth  
Business: John Winther  
Education: Scott Appel  
Religion: Mike Genewick  
Other Nonprofit: Tucker Carney



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**GREATER WILSHIRE  
NEIGHBORHOOD COUNCIL  
General Board Meeting Agenda  
(Virtual Meeting)**

Wednesday, September 9, 2020, 7:00-9:00 p.m.

WEB: <https://zoom.us/j/96677001434>

PHONE: dial (669) 900-6833 or  
(877) 853-5257, enter Webinar  
ID 966 7700 1434, then press #

Supporting documents will be made available at  
[www.greaterwilshire.org/BDdocs/](http://www.greaterwilshire.org/BDdocs/)

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an elected advisory body to the City of Los Angeles, made up of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

**I. WELCOMING REMARKS**

(3 minutes)

- A. **Call to Order** (Caroline Moser)
- B. **Roll Call of Board Members and/or Alternates** (Conrad Starr)
- C. **Introduction** (Caroline Moser)
  - i. Teleconferencing Instructions
  - ii. Standing Rules on Speaker Time
    - Board members may speak for two minutes; and for another minute after everyone who wishes has spoken
    - Public may speak for 2 minutes
    - Invited speakers and government may speak for 5 minutes; and an additional 3 minutes with Board approval.
    - As per Board Rules, Chair may add time or the Board may add time with a 2/3 vote.
- D. **MOTION: Approval of Agenda**

**II. GOVERNMENT REPORTS & ANNOUNCEMENTS**

(20 minutes)

**(Representatives from government offices and community-based organizations)**

- A. **CD4 Update** (Rob Fisher)
- B. **CD5 Update** (Kevin Nahai)
- C. **Mayor Update** (Angie Aramayo)
- D. **County Supervisor Update** (Erin Seinfeld)
- E. **LAPD Olympic & Wilshire Divisions Update**

F. **Department of Neighborhood Empowerment (DONE)** (John Darnell)

G. **Other Government Representatives**

III. **DWP, NC BUDGET Representatives & Advocates, LANCC** (8 minutes)  
(Discussion and Possible Action)

A. **DWP Report** (Jack Humphreville)

B. **Budget Advocate Report** (Humphreville and/or Julia Moser)

C. **LA Neighborhood Councils Coalition (LANCC) Report** (Humphreville)

IV. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS** (10 minutes)

When prompted by the chairperson, those wishing to make a general public comment are asked to dial \*9 (if connecting by phone) or press the “raise hand” button (if using the Zoom app). Time may be limited to 2 minutes per speaker at the discretion of the chairperson.

V. **ADMINISTRATIVE ITEMS** (Discussion and Possible Action) (10 minutes)

A. **Review and Adoption** of General Board Meeting Minutes

i. August 12, 2020

ii. August 19, 2020 (Adjournment of August Session)

B. **Revisions to Previously Adopted Minutes**

C. **Committees**

i. **Existing Committee Administration & Liaison Appointment**

ii. **Sign-up for Committees** (Board members and stakeholders)

iii. **Ethics Training and Code of Conduct:** all Standing and Ad Hoc Committee members must complete the Ethics Training required of Board Directors and Alternates (<http://localethics.fppc.ca.gov/login.aspx>) and sign the Code of Conduct adopted by the Board to be a voting member of that Committee.

D. **Board Member and Board Alternate Administration**

i. **Board Member Vacancies:** Positions eligible for nominations of qualified candidates - to be submitted to the Board for approval: (none)

ii. **Alternate Board Member Vacancies:** Positions eligible for nominations of qualified candidates - to be submitted to the Board for approval: Area 2 - Citrus Square, Area 3 - Country Club Heights, Area 4 - Fremont Place, Area 6 - La Brea-Hancock, Area 9 - Oakwood/Maplewood/St. Andrews, Area 12 - Western-Wilton, Area 15 - Windsor Village, Education, and Religion.

iii. **Board Member and Alternate Training Requirements:** All board members and alternates must complete ethics and funding training in order to vote on funding motions before the board. The training courses and instructions can be found at <http://empowerla.org/boardmembers/>. The following Board Members and Alternates are shown on <https://empowerla.org/gwnc/> as NOT having completed the trainings noted below and are NOT eligible to vote on financial matters: Bob Reeves - Ethics & Funding  
*The following Members show as needing to renew their Funding trainings in September: Charles D’Atri, Mike Genewick, Kim Nortman, Angie Szentgyorgyi, John Winther*

iv. **Code of Conduct Policy:** Board Members and Alternates are required to read and sign the Neighborhood Council Code of Conduct Policy within 30 days of their election or appointment. (<http://empowerla.org/code-of-conduct/> for online version) The following Board Members or Alternates have not completed their Code of Conduct Policy Statement: (NONE)

- VI. **OFFICERS' REPORTS** (5 minutes)
  - A. **President's Report**
    - i. Congress of Neighborhoods Announcement
  - B. **Vice President's Report**
  - C. **Secretary's Report**

- VII. **TREASURER'S REPORT** (Discussion and Possible Action) (15 minutes)
  - A. **Motion to Approve** Monthly Expenditure Report (MER) for August, 2020
 

<b>Card Expenses</b>		
8/3	Public Storage - August	<b>\$160</b>
8/31	Lloyd Staffing DL -minutes	<b>\$832.07</b>
	<i>WE 7/19 (admin), 8/2, 8/16, 8/23</i>	
8/31	Lloyd Staffing SF - admin	<b>\$983.25</b>
	<i>WE 8/2, 8/9, 8/16, 8/23</i>	
  - B. **Motion to Approve** Individual Expenses Listed in the August, 2020 MER
  - C. **Review** of August 2020 Board Expenses that Will Appear on the September, 2020 MER
 

Larchmont Chronicle - August	<b>\$358</b>
NPG YMCA	<b>\$500</b>
NPG KYCC	<b>\$500</b>
  - D. **Treasurer's Remarks**
    - i. Roll over funds applied to 20/21 Budget \$9,630.59.
    - ii. Total Budget for FY 20/21: \$41,630.59 Funds paid for last fiscal year from fiscal year 20/21 Budget: \$1,398 admin, \$709.53 minutes.

- VIII. **LAND USE COMMITTEE** (Discussion and possible action) (Philip Farha) (15 minutes)
  - A. **Report** on August 25, 2020 Land Use Committee Meeting
  - B. **Consent Calendar:** a single motion approves the following items (VIII.B.i.-vi.) without board discussion. Any Board Member may ask that any item be removed from the consent calendar and voted on separately.
    - i. **Administrative:** (Discussion and Possible Action) to consider Madison Baker as a potential new LUC Member.  
**MOTION:** That the Greater Wilshire Neighborhood Council approve Madison Baker as a new member of the GWNC Land Use Committee.
    - ii. **851 S. Manhattan Pl.:** (Discussion and Possible Action) (Daniel Kim and Jay Park)  
Construction of a 6-story multi-family residential bldg with 33 units, basement and ground level parking, and a roof deck. Tier 3 TOC. DIR-2020- 3549-TOC / ENV-2020-3550-EAF.  
**MOTION:** That the Greater Wilshire Neighborhood Council support the project located at 851 S. Manhattan Pl. as presented on August 25, 2020 which includes one additional moderate income unit above the TOC requirements.
    - iii. **UPLIFT MELROSE:** (Discussion and Possible Action) (Alexander Caiozzo / Bureau of Street Services / StreetsLA) A "complete streets" makeover and beautification for Melrose Ave. between Fairfax Ave. and Highland Ave. The project seeks to add upwards of seven acres of new pedestrian space, pedestrian safety features, active transportation infrastructure, street trees and raised east-west crosswalks. Uplift Melrose would be funded through a Caltrans ATP Grant. Application due 9/15/2020.

**MOTION:** That the Greater Wilshire Neighborhood Council support the Uplift Melrose project as presented on August 25, 2020.

- iv. **925 S. Manhattan Pl.:** (Discussion and Possible Action) (Daniel Kim and Jay Park) New contemporary aesthetic 33-unit apartment building with basement and ground parking. 6-stories with roof deck. TOC Tier 3.

**MOTION:** That the Greater Wilshire Neighborhood Council oppose the project located at 925 S. Manhattan Pl. as presented on August 25, 2020 pending outreach and design adjustments.

- v. **105 S. St Andrews Pl.:** (Discussion and Possible Action) (Mark Tavakoli, Veronica Bacerra) 5-Story, 18 dwelling units, 2-ELA for 55 years, Tier 2 project, 3 additional on menu incentives. DIR-2020-1059-TOC, ENV-2020-1060-EAF.

**MOTION:** That the Greater Wilshire Neighborhood Council oppose the project located at 105 S. St Andrews Pl. as presented on Aug 25, 2020 pending design considerations and neighborhood outreach.

- vi. **4670 Beverly Blvd.:** (Discussion and Possible Action) (Athena Novak, Behruz Gabbi) Development and use of the site for a 30-unit multi residential apartment community with 23 off street parking spaces and a height not to exceed 73 feet. Open space will include a 390 SF gym, 749 SF office community room and 1,325 SF roof deck. DIR-2019-6597-TOC, P2020-42AR-2019-4042-TOC.

**MOTION:** That the Greater Wilshire Neighborhood Council oppose the project located at 4670 Beverly Blvd. as presented on Aug 25, 2020 until further community outreach and design improvements take place.

**C. Possible future LUC Agenda items - Not all projects may be included in the upcoming agenda.**

- i. **611 N. Manhattan Pl.:** (Matthew Hayden) Applicant will provide more information when it becomes available.
- ii. **151 S. Citrus Ave.:** Demolition Pre-inspection Application No. 20019-20000-01426-B20VN04675, Yoni B.
- iii. **450 S. Manhattan Pl.:** Demolition Pre-inspection Application No. 20019-20000-01017 Kevin Baik
- iv. **816 N. Mansfield Ave.:** (Discussion and Possible Action) (David Acosta, Joe de La Cruz) Demolition Pre-inspection Application No. 20019-10000-00372.
- v. **307 N. Wilton Pl.:** Miriam Sanchez Demolition Pre-inspection Application No. 18019-20000-06318/B18VN21939
- vi. **834 N. June St.:** Demolition Pre-inspection Application No. 20019-1000001475 Robert Tavasci
- vii. **743-749 S. Gramercy Pl.:** Demolition Pre-inspection Application No. 19019-10000-03867; 19019-10000-03861; and 19019-10000-03864 Michelle Chen
- viii. **410 N. Rossmore Ave.:** (Discussion and Possible Action) (DOMOS – Daniel Alexander, Richard Loring)
- ix. **975-987 S. Manhattan Pl.:** (Discussion and Possible Action) (Kevin Read)

**D. Next GWNC Land Use Committee Meeting** will be held Tuesday, September 22, 2020, 6:30 p.m. via Zoom ID #915 2786 9326

IX. **OUTREACH COMMITTEE** (Discussion and Possible Action) (Hayden Ashworth) (10 minutes)

A. **Citizen Recognition Award**

The GWNC awards community members for their service, dedication, and/or commitment to enhancing and/or improving the Greater Wilshire neighborhood. Let us know who we can honor at <http://greaterwilshire.org/citizen-recognition-program/>. The Committee accepts nominations year-round.

B. **GWNC Advertising and Alternative Paid Outreach Strategies**

Discussion and Possible Motions on existing GWNC advertisements, including metrics, design, and funding allocations.

- i. **Motion:** That the GWNC Board Allocate \$716 in funding for the Larchmont Chronicle, to be spent every other month on 1/8th page advertising at \$188; \$1800 for the Larchmont Buzz to be spent on 4 “biz card” ads at \$150 each and 4 “big box” ads at \$300 each. The remaining \$2,252 will be allocated to digital, print and/or social media advertising and special event advertising in the Larchmont Buzz, Larchmont Chronicle, Facebook, Instagram, and/or Google. All advertisers will be required to provide monthly metrics to be included in the public documents at regular Outreach Committee and Board meetings.
- ii. **Motion:** That the GWNC Board empower the Outreach Committee to approve new advertising allocations from existing Board-approved advertising budget.
- iii. **Motion:** That the GWNC Board allocate \$1500 from FY19-20 rollover funds to the advertising budget, to be used for advertising in the Larchmont Buzz, Larchmont Chronicle, Facebook, Instagram, and/or Google.
- iv. **Motion:** That the GWNC Board officially ask all board members and community stakeholder groups in the GWNC to report to the Outreach Committee with metrics and information regarding the extent of their Outreach networks and also to actively and regularly use said outreach networks with the goal of increasing GWNC visibility among those groups and encouraging increased participation in all board events, meetings, and elections.

C. **LUNAFEST Virtual Short Film Festival**

Discussion and Possible Motions to support Boundless Brilliance, a non-profit organization that provides free, empowering science presentations to local elementary schools. Films by and about women Friday, October 18, 2020

D. **Council File 20-0963, Neighborhood Council Elections / Fiscal Year 2020-21 / COVID-19 Pandemic**

Discussion and Possible Motions in response to Council File 20-0963

E. **Council File 20-0990, Diversity, Equality and Inclusion Training / Anti-Bias Training / Los Angeles Neighborhood Council Members**

Discussion and Possible Motions in response to Council File 20-0990

F. **Council File 20-0970, Women’s Pay and Representation / City of Los Angeles Workforce / Gender Equality / Pay Gap**

Discussion and Possible Motions in response to Council File 20-0970

G. **Council File 20-002-S128, HR 6721 (Meng) The COVID-19 Hate Crimes Act / Department of Justice Oversight / COVID-19 Related Hate Crimes**

Discussion and Possible Motions in response to Council File 20-002-S128

H. **Upcoming Outreach Committee Meeting**

The next regular GWNC Outreach Committee Meeting will be on Saturday, October 3, 2020, 9:30 a.m. via Zoom ID #982 7679 1581.

- X. **TRANSPORTATION COMMITTEE** (Conrad Starr) (5 minutes)
- A. **Upcoming Transportation Committee Meeting**  
The next GWNC Transportation Committee Regular Meeting will be on Monday, October 5, 2020 at 7 p.m. via Zoom ID #921 5993 5555. *This is a special date due to Yom Kippur holiday.*
- XI. **SUSTAINABILITY COMMITTEE** (Discussion and possible action) (Dan Kegel) (5 minutes)
- A. **Report** on the September 1, 2020 Sustainability Committee Meeting.
- B. **Discussion and possible motion on an outreach campaign** encouraging GWNC constituents to submit short video clips saying what they love about one particular thing they're doing for the environment (e.g. driving an EV, planting a garden with drip irrigation, etc.). The resulting video clips would then be shared on social or other media to encourage others to join in.
- C. **Upcoming Sustainability Committee Meeting**  
Next GWNC Environmental & Sustainability Committee Meeting will be held on Tuesday, October 6, 2020 via Zoom ID #928 2781 1179.
- XII. **AD HOC COMMITTEE REPORTS** (3 minutes)
- XIII. **BOARD MEMBER COMMENTS/REPORTS** (3 minutes)
- A. **Liaison Reports** (<https://empowerla.org/liaison/>)
- B. **Board Member Announcements**
- XIV. **OTHER BOARD BUSINESS** (Discussion and Possible Action) (3 minutes)
- A. **Motion:** That the Greater Wilshire Neighborhood Council (GWNC) adopt the following: That all Ad Hoc Committees and Standing Committees of the GWNC shall be open and noticed to the public to permit as many GWNC and community Stakeholders as possible to participate in GWNC business, deliberation, and decision-making. Information on each GWNC Ad Hoc Committee shall be posted on the GWNC website in the same manner and include the same categories of information as GWNC Standing Committees. Every GWNC Ad Hoc Committee meeting shall be preceded by an agenda posted at least 72 hours before each Ad Hoc Committee meeting on each Ad Hoc Committee's distinct space within the "Agendas & Minutes" section of the GWNC website and shall include the meeting time and place, a roster of current committee members, and a brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in closed session. (Joseph Lee Suh)
- Please note:** This matter has been placed on this agenda per the motion adopted at last month's meeting. However, DONE has placed a moratorium on bylaw amendments until after the next election cycle. Therefore it will not be taken up and will be returned to a committee to be reintroduced after the moratorium is lifted.
- XV. **REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS** (3 minutes)
- A. **Call for Endorsement: Police-Free Los Angeles Public Libraries**
- XVI. **ADJOURNMENT**
- A. **Upcoming GWNC Board Meeting**  
The next GWNC Board Meeting will be held at 7:00 p.m. on Wednesday, October 14, 2020 via Zoom ID #966 7700 1434.

## **VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION**

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this Greater Wilshire Neighborhood Council meeting will be conducted entirely telephonically/online. Every person wishing to address the Committee should dial (669) 900-6833 or (877) 853-5257 and enter 966 7700 1434, then press # to join the meeting.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to dial \*9 (if connecting by phone) or press the “raise hand” button (if using the Zoom app), when prompted by the chairperson, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to two minutes per speaker, unless adjusted by the chairperson.

**PUBLIC POSTING OF AGENDAS** – GWNC agendas are posted for public review in the following locations:

- Our website (<http://www.greaterwilshire.org>)
- Our Facebook page (<http://www.facebook.com/greaterwilshireneighborhoodcouncil/>)
- Our Twitter feed (<http://www.twitter.com/greaterwilshire>)
- [NextDoor.com](http://NextDoor.com)
- Display case at the Wilshire Ebell Theater, 4401 W. 8th Street, Los Angeles, CA 90005
- Via e-mail (subscribe via [admin@greaterwilshire.org](mailto:admin@greaterwilshire.org) or subscribe at [www.greaterwilshire.org](http://www.greaterwilshire.org))
- By subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**THE AMERICANS WITH DISABILITIES ACT** – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCSupport@lacity.org](mailto:NCSupport@lacity.org) or phone: (213) 978-1551.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website at <http://www.greaterwilshire.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact [info@greaterwilshire.org](mailto:info@greaterwilshire.org) or (323) 539-4962.

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the GWNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GWNC Bylaws. The bylaws are available at our Board meetings and on our website at <http://www.greaterwilshire.org>.

**SERVICIOS DE TRADUCCIÓN** – Si requiere servicios de traducción, favor de avisar al concejo vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte al secretario de la mesa, al (323) 539-4962 o [info@greaterwilshire.org](mailto:info@greaterwilshire.org).

**NOTICE TO PAID REPRESENTATIVES** - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).