



Greater Wilshire Neighborhood Council  
General Board Meeting Minutes, Wednesday, April 10, 2019  
Approved July 10, 2019  
**Amended November 18, 2020**

**I. WELCOMING REMARKS**

A. Call to Order (Department of Neighborhood Empowerment (DONE) Field Representative).

A duly noticed Meeting of the Greater Wilshire Neighborhood Council (“GWNC”) Board of Directors was held on Wednesday, April 10, 2019, at the Ebell of Los Angeles, 743 S. Lucerne Blvd., Los Angeles, CA 90005. John Darnell, Neighborhood Council Advocate, L.A. Dept. of Neighborhood Empowerment (DONE) (213-978-1551; John.Darnell@LACity.org; www.EmpowerLA.org), called the meeting to order at 7:07 p.m. and noted that the GWNC had an election on March 31<sup>st</sup>.

B. Flag Salute

The Pledge of Allegiance was said.

C. Roll Call of Newly Elected Board Members If election is certified.

Eighteen of the 20 Board Members were present at the Roll Call: Scott Appel, Hayden Ashworth, Tucker Carney, Jeffry Carpenter, Patricia Carroll, Charles D’Atri, Jennifer DeVore, Philip Farha, Michael Genewick, Karen Gilman, John Gresham, Max Kirkham, Bobbie Kumetz, Caroline Moser, Tammy Rosato, Charlie Rosenberg (Alternate for John Winther), Conrad Starr and Julie Stromberg. Erica Gutierrez and John Winther arrived later. Owen Smith was absent and not represented by an Alternate. The GWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is 3/5 of the 20 filled Seats, or 12 Members (see the Bylaws at <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlta=su46~>), so the Board could take such votes. Twenty of the 21 Board Seats were filled (by election or appointment). One Board Seat was vacant [Area 3 – Country Club Heights; see below Item #V. D.]. Fourteen Alternate Seats were vacant. [See Item #s VI. A. and B.; to apply see [www.GreaterWilshire.org](http://www.GreaterWilshire.org)]. Also attended: approximately 26 Stakeholders and guests.

*Board Member Erica Gutierrez arrived at this time (7:11), making 19 Board Members (or their Alternate(s)) present (the GWNC quorum at this Meeting was twelve).*

- i. Administer Neighborhood Council Oath of Office to all Board Members and Alternates (Los Angeles Councilmember David Ryu) “I pledge to represent the Greater Wilshire Neighborhood Council with dignity integrity, and pride. I will encourage other points of view, even when they differ from my own. I will respect, value and consider everyone’s

opinion. I will find the good in my neighborhood and praise it and promote it. To my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.”

Ms. Gutierrez and new Alternate Board Members read aloud the Neighborhood Council Oath of Office. Board Members and Alternates signed and submitted the Oath of Office. Mr. Darnell reminded that Board Members need to complete Ethics and Funding Trainings.

D. Recognition of Former Board Members

A Certificate of Appreciation was presented for Frances McFall for her long service.

E. Discussion and Possible Action to elect President of the Greater Wilshire Neighborhood Council.

Ms. Stromberg nominated Caroline Moser. Ms. Rosato nominated Mr. Kirkham. They described their qualifications and goals.

*Board Member John Winther arrived at this time (7:27), replacing his alternate Charlie Rosenberg, keeping 19 Board Members (or their Alternate(s)) present (the GWNC quorum at this Meeting was twelve).*

Mr. Starr indicated that he would consider being Secretary if Mr. Kirkham was elected President. Board Members completed and submitted written ballots with their name, the name of for whom they voted for President, and the word “President,” to GWNC Administrator Shirlee Fuqua, who counted the ballots. Mr. Darnell declared Caroline Moser as the new President.

*At this time Mr. Darnell turned the Meeting over to new President Caroline Moser to be the Presiding Officer.*

F. Discussion and Possible Action to elect Vice President of Greater Wilshire Neighborhood Council.

[*This Agenda Item was addressed after Item #II. C.*] Ms. Stromberg nominated Owen Smith and noted his years of service. Mr. Kirkham nominated himself and was supported by Mr. Carney. Board Members submitted ballots like above described. Ms. Moser declared Max Kirkham as the new Vice-President.

G. Discussion and Possible Action to elect Treasurer of Greater Wilshire Neighborhood Council.

Mr. Starr nominated Patti Carroll as Treasurer. Patti Carroll was elected Treasurer by a unanimous roll call vote of the 17 eligible voters present with all 17 in favor (“Yes” or “Aye”) (Appel, Ashworth, Carney, Carpenter, Carroll, D’Atri, DeVore, Farha, Gilman, Gresham, Kirkham, Kumetz, Moser, Rosato, Starr, Stromberg and Winther; zero opposed; zero abstained. Mr. Genewick and Ms. Gutierrez were ineligible to vote due to not having current Ethics Training and/or Funding Training.

H. Discussion and Possible Action to elect Secretary of Greater Wilshire Neighborhood Council.

Mr. Kirkham nominated Conrad Starr, who did not accept the nomination. Mr. Kirkham will propose an ad hoc Committee regarding “democratizing . . . processes and procedures. Mr. Genewick nominated Karen Gilman, who did not accept the nomination. Ms. Carroll nominated Julie Stromberg, who accepted the nomination and noted her qualifications. Ms. Moser announced Julie Stromberg as the new Secretary.

I. Discussion and Possible Appointment of Assistant Secretary of Greater Wilshire Neighborhood Council.

Conrad Starr offered and it was agreed for him to be the Assistant Secretary.

J. Discussion and Possible Action to select 2nd signer.

i. Job description: Verifies Funding Program documents have been correctly and completely filled out before submitted for processing. Acts as the second signer as required on Funding Program documents.

There was discussion of procedures and the need to update the Bylaws.

**FUNDING MOTION** (by Mr. Kirkham, seconded by Mr. D’Atri): The Greater Wilshire Neighborhood Council selects President Caroline Moser as the second signer.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor (“Yes” or “Aye”) (Appel, Ashworth, Carney, Carpenter, Carroll, D’Atri, DeVore, Farha, Gilman, Gresham, Kirkham, Kumetz, Moser, Rosato, Starr, Stromberg and Winther [**CONFIRM: \_\_ ADD, IN LAST NAME ALPHABETICAL ORDER, THE ONE OTHER BOARD MEMBER IN ATTENDANCE**]); zero opposed; zero abstained. Mr. Genewick and Ms. Gutierrez were ineligible to vote due to not having current Ethics Training and/or Funding Training.

K. Discussion and Possible Action to select Bank cardholder.

i. Job description: Maintains secure custody of the NC’s bank card. Ensures card is used for payment transactions as approved by the Board only. Obtains itemized receipts or itemized paid invoices for every card transaction. Submits (Uploads) itemized receipts or itemized paid invoices for card no later than 10 days after the date the transaction posts. Must not accept cash refund. All refunds must be made as a credit return. Notifies the Funding Program immediately of lost or stolen cards. Bank must be notified immediately by the NC Bank Cardholder to block any further usage of the card. A new card can be ordered upon notification. The Neighborhood Council will be limited from accessing its available funds through the bank card while a new card is being requested from the bank. Notifies NC Funding Program upon resignation or removal as the NC Bank Cardholder. The Neighborhood Council will be limited from accessing its available funds through the bank card when a cardholder has resigned or has been removed and a new card is being requested from the bank for a newly-appointed cardholder. Can only serve as Cardholder for one NC at a time. Is the only Board Member authorized to pick up the NC bank card, issued to his/her name, from the NC Funding Program Office.

Mr. Carpenter nominated and Mr. D’Atri seconded for Patti Carroll as Bank Cardholder. Patti Carroll was elected Bank Cardholder by a unanimous roll call vote of the 17 eligible voters present with all 17 in favor (“Yes” or “Aye”) (Appel, Ashworth, Carney, Carpenter, Carroll, D’Atri, DeVore, Farha, Gilman, Gresham, Kirkham, Kumetz, Moser,

Rosato, Starr, Stromberg and Winther; zero opposed; zero abstained. Mr. Genewick and Ms. Gutierrez were ineligible to vote due to not having current Ethics Training and/or Funding Training.

L. Discussion and Possible Action to select Alternate signer

- i. Job description: In the absence or unavailability of the Treasurer or 2nd Signer, the Alternate Signer can sign Board-approved funding documents to be submitted to the NC Funding Program.

Mr. Farha nominated and Mr. Winther seconded for Julie Stromberg as Alternate Signer. Julie Stromberg was elected Alternate Signer by a unanimous roll call vote of the 17 eligible voters present with all 17 in favor (“Yes” or “Aye”) (Appel, Ashworth, Carney, Carpenter, Carroll, D’Atri, DeVore, Farha, Gilman, Gresham, Kirkham, Kumetz, Moser, Rosato, Starr, Stromberg and Winther; zero opposed; zero abstained. Mr. Genewick and Ms. Gutierrez were ineligible to vote due to not having current Ethics Training and/or Funding Training.

M. Discussion and Possible Action to appoint Alternate Board Members to vacant alternate board seats. The board can select up to 21 alternate board members. Each member of the Board shall have an Alternate who is authorized to vote in that board member’s absence. Alternates are also required to take the three mandated trainings as are board members if they are to vote on funding items. Alternates shall have the same qualifications and shall be selected by the same method and at the same time as voting members.

- i. The vacant Alternate seats available are listed under VI. B., “President’s Report”

**MOTION** (by Ms. DeVore, seconded by Mr. Farha): The Greater Wilshire Neighborhood Council appoints Cindy Chvatal-Keane to the vacant Area 5 Hancock Park Alternate seat.

**MOTION PASSED** unanimously by a hand vote; zero opposed; zero abstained.

- ii. Board members and Alternates shall serve two (2) year renewable terms, commencing and ending at the first board meeting convened after certification of the results of the election of Directors.

The above was noted.

**II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS.** (Representatives from government offices and community-based organizations).

A. CD4 Update (Rob Fisher)

Mr. Kirkham reported for Rob Fisher, Deputy for L.A. City District Four Councilman David Ryu (323-957-6415; Rob.Fisher@LACity.org; <http://CD4.LACity.org>), that Mr. Fisher provided Certificates of Appreciation for outgoing Board Members; Ms. Fuqua will distribute them.

B. CD5 Update

Robert Oliver, Field Deputy for L.A. City District Five Councilman Paul Koretz (323-866-1828; Robert.Oliver@LACity.org; www.lacity.org/council/cd5), could not attend and there was no report at this time.

C. LAPD Senior Lead Officers

Dave Cordova, an LAPD Wilshire Division Senior Lead Officer (office 213.473.0476; mobile/text phone 213-793-0650; 31646@LAPD.LACity.org; www.LAPDWilshire.com), reported that crime is “down 8.8% from this time last year.” Wilshire Division will have a new Captain Norquist. More attention is being given to Melrose Ave. because of robberies. Hebel Rodriguez, another LAPD Wilshire Division Senior Lead Officer (mobile/text phone 213-793-0715; 35738@LAPD.LACity.org), reported that “we have seen a decrease” in robberies; some arrested are from New York and Chicago. “A hot prowler” (the occupant was home during a burglary) primary suspect was captured. Officer Rodriguez urged staying away from crime scenes to avoid inhibiting enforcement and investigation. Crime in his area is down by 21.2%. CPAB [<http://www.lapdwilshire.com/community-police-advisory-board.html>] meets third Thursdays at 7:00 p.m. in the Wilshire Division Community Room.

D. Department of Neighborhood Empowerment (John Darnell)

Mr. Darnell indicated that he already reported.

E. Other Local Government Representatives

There were no other reports at this time.

**III. CITY BUDGET and NC BUDGET ADVOCATES** (discussion and possible action) (Jack Humphreville)

A. DWP Report

[*This Agenda Item was addressed after Item #V. C.*] Ms. Stromberg reported for Mr. Humphreville that the new City budget is expected to be adopted on or before June 1<sup>st</sup> with a projected \$275 million deficit.

B. Budget Advocate Report

Ms. Stromberg reported for Mr. Humphreville that the Budget Advocates [[www.ncbala.com](http://www.ncbala.com)] expect a 50% water rate increase and power bills to be two to three times higher. Regarding LAUSD, “bureaucracy has grown while enrollment has declined by a third . . . vote “no” on Measure EE.”

C. LANCC (LA Neighborhood Council Commission) Report

Ms. Stromberg reported for Mr. Humphreville.

**IV. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

Brennan Lindner, Event Producer, announced the June 2<sup>nd</sup>, 6:00-9:00 a.m. Herbalife 24 Triathlon and described outreach.

**V. ADMINISTRATIVE ITEMS** (Discussion and possible action)

A. Review and Adoption of the February 13, 2019 Special Meeting minutes

[*This Agenda Item was addressed after Item #V. E.*]

**MOTION** (by Mr. Starr, seconded by Mr. Kirkham): The Greater Wilshire Neighborhood Council adopts the Minutes of its February 13, 2019 General Meeting as written.

**MOTION PASSED**; zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Carpenter).

B. Review and Adoption of the February 16, 2019 Special Meeting minutes.

**MOTION to TABLE** (by Mr. D’Atri, seconded by Mr. Winther): The Greater Wilshire Neighborhood Council TABLES Item #V. B.

**MOTION to TABLE PASSED**; zero opposed; zero abstained.

C. Review and Adoption of the March 13, 2019 minutes

The following correction to the March 13, 2019 General Meeting Minutes was requested: page 10, Item #XII: the Motion, discussion and vote should instead be shown in Item #XIII. A.

**MOTION** (by Mr. D’Atri, seconded by Mr. Winther): The Greater Wilshire Neighborhood Council approves the Minutes of its March 13, 2019 General Meeting as corrected.

**MOTION PASSED** unanimously by a hand vote; zero opposed; zero abstained.

There was extensive discussion of the role and procedures of Committees.

D. Appointment of Brian Donahoe to Area 3 - Country Club Heights board seat (vacant). Discussion on qualifications to verify eligibility to the board before board motion and vote.

Candidate Mr. Donahoe noted that his name is spelled that way and described his background.

**MOTION** (by Mr. Kirkham, seconded by Mr. Gresham): The Greater Wilshire Neighborhood Council appoints Brian Donahoe to fill the vacant Area 3 - Country Club Heights Board Seat.

**MOTION PASSED** unanimously by a hand vote; zero opposed; zero abstained.

Mr. Darnell led Mr. Donahoe and Mr. Winther (who had arrived after the previous reading) in reading aloud the Neighborhood Council Oath of Office.

*New Board Member Brian Donahoe was Seated at this time, making 21 Board Members (or their Alternate(s)) present (the GWNC quorum at this Meeting was thirteen).*

E. Sign-up for Committees: Land Use, Outreach, Transportation, Environmental and Sustainability.

The above was noted.

## **VI. PRESIDENT'S REPORT**

- A. Board Member Vacancy. Positions eligible for nominations of qualified candidates, to be submitted to the board for approval: Area 3 – Country Club Heights.

Ms. Moser noted the above. See farther above Item #V. D.

- B. Alternate Board Member Vacancies. Positions eligible for nominations of qualified candidates, to be submitted to the board for approval: Area 1 – Brookside; Area 2 – Citrus Square; Area 3 – Country Club Heights; Area 4 – Fremont Place; Area 5 – Hancock Park; Area 8 – Melrose; Area 9 – Oakwood/Maplewood/St. Andrews; Area 10 – Ridgewood-Wilton/St. Andrews Square; Area 12 – Western-Wilton; Area 14 – Windsor Square; Area 15 – Windsor Village; Renter; and Religion;

Ms. Moser noted the above.

- C. Board Member and Alternate Training Requirements: All board members and alternates must complete ethics and funding training in order to vote on funding motions before the board. The training courses and instructions can be found at <http://empowerla.org/boardmembers/>. The following Board Members and Alternates are shown, by DONE, as NOT having completed the trainings noted below and are NOT eligible to vote on financial matters: Mike Genewick – Ethics; Joshua Kirchmer – Ethics & Funding; Erica Gutierrez – Ethics & Funding; Brian Curran – Ethics & Funding; Charlie Rosenberg – Ethics & Funding; and Bridget Bones – Ethics & Funding.

Ms. Moser noted the above.

- D. Code of Conduct Policy - All Board Members and Alternates are required to read and sign the Neighborhood Council Code of Conduct Policy (online version at <http://empowerla.org/code-of-conduct/>) within 30 days of their election or appointment.

Ms. Moser noted the above.

## **VII. TREASURER'S REPORT**

- A. Approval of Monthly Expenditure Report (MER) for March 2019 (Discussion and action)
- 3/2 Public Storage \$146
  - 3/12 Ebell of LA - Feb \$350
  - 3/12 Ebell of LA - March \$350
  - 3/13 San Wilshire Board \$43.49
  - 3/20 Lloyd SF WE10/19,10/26,11/2 \$960
  - 3/20 Lloyd SF WE 11/16,11/23,11/30 \$960
  - 3/20 Lloyd Staffing DL - WE 2/17/19- \$315.32
  - 3/20 Lloyd Staffing DL - WE 2/17/19 \$109.40
  - 3/20 Lloyd Staffing DL - WE 1/22 - \$109.40
  - 3/20 Lloyd Staffing DL - WE 12/23, 1/13 - \$257.40
  - 3/20 Lloyd Staffing DL - WE 12/16/18 - \$154.44
  - 3/20 Lloyd Staffing SF - WE 10/07/,10/14/ 11/11 \$960
  - 3/26 San Wilshire LUC \$27.80

3/26 Office Depot \$69.19

Ms. Carroll reviewed the above; the balance was \$23,144.57.

**FUNDING MOTION** (by Mr. Gresham, seconded by Mr. D'Atri): The Greater Wilshire Neighborhood Council approves its Monthly Expenditure Report for March 2019.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor ("Yes" or "Aye") (Appel, Ashworth, Carney, Carpenter, Carroll, D'Atri, DeVore, Farha, Gilman, Gresham, Kirkham, Kumetz, Moser, Rosato, Starr, Stromberg and Winther); zero opposed; zero abstained. Mr. Genewick, Mr. Donahoe and Ms. Gutierrez were ineligible to vote due to not having current Ethics Training and/or Funding Training.

B. Approval of Individual Expenses Listed in the March 2019 MER (discussion and action)

**FUNDING MOTION** (by Mr. Gresham, seconded by Ms. Rosato): The Greater Wilshire Neighborhood Council approves the individual expenditures it made in March 2019.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor ("Yes" or "Aye") (Appel, Ashworth, Carney, Carpenter, Carroll, D'Atri, DeVore, Farha, Gilman, Gresham, Kirkham, Kumetz, Moser, Rosato, Starr, Stromberg and Winther); zero opposed; zero abstained. Mr. Genewick, Mr. Donahoe and Ms. Gutierrez were ineligible to vote due to not having current Ethics Training and/or Funding Training.

C. Review of March 2019 Board Expenses that will show up on the April 2019 Monthly Expense Report (Discussion only, no action necessary)

Larchmont Chronicle March/April \$716

Larchmont Buzz, \$250, \$750

Lloyd Staffing TBD

Ms. Carroll reviewed the above.

D. Discussion and Possible Action on renewal of GWNC Media Temple account for greaterwilshire.org domain hosting. Annual hosting fee is \$240.

**FUNDING MOTION** (by Mr. D'Atri, seconded by Ms. DeVore): The Greater Wilshire Neighborhood Council approves the renewal of the GWNC Media Temple account for greaterwilshire.org domain hosting. Annual hosting fee is \$240.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor ("Yes" or "Aye") (Appel, Ashworth, Carney, Carpenter, Carroll, D'Atri, DeVore, Farha, Gilman, Gresham, Kirkham, Kumetz, Moser, Rosato, Starr, Stromberg and Winther); zero opposed; zero abstained. Mr. Genewick, Mr. Donahoe and Ms. Gutierrez were ineligible to vote due to not having current Ethics Training and/or Funding Training.



- i. Additional discussion and possible action on possible SSL (Secure Sockets Layer) certificate purchase through Media Temple for \$75. [note: at its most basic level, SSL adds a layer of security to a website and keeps sensitive information sent across the Internet encrypted so that only the intended recipient can access it.]

Mr. Carney explained SSL. It was agreed to allocate up to \$75.

**FUNDING MOTION** (by Mr. Starr, seconded by Ms. Rosato): The Greater Wilshire Neighborhood Council approves the SSL (Secure Sockets Layer) certificate purchase through Media Temple for up to \$75.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the 17 eligible voters present with all 17 in favor (“Yes” or “Aye”) (Appel, Ashworth, Carney, Carpenter, Carroll, D’Atri, DeVore, Farha, Gilman, Gresham, Kirkham, Kumetz, Moser, Rosato, Starr, Stromberg and Winther); zero opposed; zero abstained. Mr. Genewick, Mr. Donahoe and Ms. Gutierrez were ineligible to vote due to not having current Ethics Training and/or Funding Training.

- E. Discussion and Possible Action to approve funding to purchase GWNC business cards for board members.

Ms. Carroll reported that, last year, cards cost \$17.95 plus tax for 250 for each Board Member. Around 12 Board Members indicated that they need business cards.

*Board Member John Gresham had left by this time and Board Member Charles D’Atri had stepped out, making 18 Board Members present (the GWNC quorum at this Meeting was thirteen).*

**FUNDING MOTION** (by Mr. Starr, seconded by Mr. Winther): The Greater Wilshire Neighborhood Council approves up to \$400 for business cards for Board Members.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the 15 eligible voters present with all 15 in favor (“Yes” or “Aye”) (Appel, Ashworth, Carney, Carpenter, Carroll, DeVore, Farha, Gilman, Kirkham, Kumetz, Moser, Rosato, Starr, Stromberg and Winther); zero opposed; zero abstained. Mr. Genewick, Mr. Donahoe and Ms. Gutierrez were ineligible to vote due to not having current Ethics Training and/or Funding Training.

*Board Member Charles D’Atri returned at this time, making 19 Board Members present (the GWNC quorum at this Meeting was thirteen).*

- F. Discussion on Increase in Hourly Pay from Lloyd Staffing beginning March 25 with an increase of \$1.85 (Admin) an hour and \$3.08 (Minutes) an hour.
  - i. Discussion and Possible Action to increase budget line items for GWNC Admin and Minutes Writer.

Ms. Carroll explained the above. No Motion was made or vote taken.

- G. Review and Discussion on Election Expenses.

Ms. Carroll reviewed the above.

H. Review and Update of General Treasury Information and roll over options.

Ms. Carroll reviewed the above.

**VIII. OUTREACH COMMITTEE** (Discussion and possible action) (Tess Paige)

A. Report on the April 6, 2019 Outreach Committee Meeting

Mr. Kirkham reported.

B. Election Committee Report (Max Kirkham)

Mr. Kirkham reported.

C. Citizen Recognition Award. Nominations are accepted year round. More information can be found at: <http://greaterwilshire.org/citizen-recognition-program> .

Mr. Kirkham invited nominations.

D. Halfway to La Cienega Metro Event. Motion: That the GWNC [see the below Motion].

Mr. Kirkham reported that Metro offered the GWNC a free event booth.

**MOTION** (by Mr. Kirkham, seconded by Mr. Farha): The Greater Wilshire Neighborhood Council will host an outreach table at the “Halfway to La Cienega” event sponsored by Metro on June 2nd, being offered for free by Metro; the event will take place at the LACMA Great Lawn from 11-3pm.

**MOTION PASSED** unanimously; zero opposed; zero abstained.

E. Upcoming Outreach Committee Meeting. The next GWNC Outreach Committee Meeting will be on Saturday, May 4, 2019, at 9am, at Bricks and Scones Café, 403 N. Larchmont Blvd. Los Angeles, CA 90005

Mr. Kirkham noted the above and will write a “thank you” letter to City Clerk election staff Renee McDade for her help.

**IX. TRANSPORTATION COMMITTEE** (Discussion and possible action) (Conrad Starr)

A. Metro Crenshaw Line Northern Extension Meeting: Mid City West CC has invited Greater Wilshire Stakeholders to its April 25th, 2019 7:15 pm Meeting at Pan Pacific Park Recreation Center at 7600 Beverly Blvd, Los Angeles, CA 90036. (Discussion and possible board action). Motion: “The GWNC [see the below Motion].” Fiscal impact: None.

**MOTION** (by Mr. Kirkham, seconded by Mr. Farha): The Greater Wilshire Neighborhood Council will agree to be named as a “partner,” or “sponsor” for the April 25th, 2019, 7:15 pm town hall meeting on the subject of the Metro Crenshaw Northern Extension, which will be arranged and hosted by the Mid City West Community Council; and the GWNC will allow its name and logo(s) to be used in association with the event;

and will promote the event through its normal channels as it sees fit; and no funds are being sought by this motion.

**MOTION PASSED** unanimously; zero opposed; zero abstained.

- B. Upcoming Transportation Committee Meeting. The next GWNC Transportation Committee Meeting will be on Monday, April 15, 2019, 7:00 p.m., at Marlborough School, 250 S. Rossmore Ave., Los Angeles, CA 90004. Parking (cars, bikes) available via 3rd Street Driveway, Rideshare drop-off on Rossmore Driveway.

Mr. Starr noted the above.

**X. SUSTAINABILITY COMMITTEE** (Discussion and possible action) (Julie Stromberg)

- A. Update and Report on April 9, 2019 GWNC Sustainability Committee Meeting. Meeting discussed updates on third Water Wise Garden tour and other committee business.

Ms. Stromberg reported that the Committee “had a great discussion” featuring Windsor Square and Western-Wilton.

- B. Discussion, Planning, and Possible Motion on Drafting Community Impact Statement (CIS) in Favor of Council File N0. 17-0447 . (Dan Kegel, and Julie Stromberg). GWNC Sustainability Committee recommends for the GWNC Board to file a community impact statement on establishing human health and safety buffer zones between oil drilling sites and sensitive land use. CIS is a revision based on comments from GWNC Board members and from vote made at the February 2019 GWNC Land Use Committee meeting. Motion: GWNC to file a community impact statement in favor of Council File No. 17-0447.

Copies were distributed of a proposed Resolution and issue information including a map of GWNC-area wells [<http://maps.conservation.ca.gov/doggr/well/index/#/-118.33437/34.07658/16>]. Committee Member Mr. Kegel explained that the Motion is to support the study.

- C. Discussion, Planning, and Possible Motion on the GWNC Sustainability Committee Schedule Change. (Julie Stromberg). The GWNC Sustainability Committee seeks to change its meeting schedule to meet monthly and/or on a different day. Motion: GWNC Board approves the GWNC Sustainability Committee meeting schedule change to meet monthly.

Ms. Stromberg explained that first Tuesdays would be best.

**MOTION** (by Mr. Kirkham, seconded by Mr. Farha): The Greater Wilshire Neighborhood Council approves the GWNC Sustainability Committee meeting schedule change to meet the first Tuesday of the month.

**MOTION PASSED** unanimously; zero opposed; zero abstained.

- D. Update on Councilman David Ryu’s Tree Motions Set Forth in Council File Nos. 15-0467-S8, 18-0988, and 15-0499-S1. GWNC Board supported Councilman Ryu’s motions and submitted community impact statements to that effect.

Ms. Stromberg reported that Community Impact Statements were submitted.

- E. Upcoming Sustainability Committee Meeting. Next GWNC Environmental & Sustainability Committee Meeting will be held on Tuesday, June 10, 2019, at Marlborough School, Collins Room – D200, 250 South Rossmore Avenue, Los Angeles, CA 90004. Please enter via 3rd Street Driveway. Security will direct to parking.  
Ms. Stromberg noted the above.

**XI. LAND USE COMMITTEE** (Discussion and Possible Action) (Caroline Moser)

*[The following sub-section first paragraphs are copied from the Agenda.]*

A. TOC/TNP

Ms. Moser reported that “we had a lot of discussion,” including about State Senate Bill 50. No Motion was made or vote taken at this time.

- B. Oil Well Buffer Zone: Motion: That the Greater Wilshire Neighborhood Council Board [see the below Motion].

**MOTION** (by Ms. Moser, seconded by Mr. Kirkham): The Greater Wilshire Neighborhood Council will write a Community Impact Statement in support of the attached Motion, submitted on April 19, 2017, and urge the City Attorney, the petroleum administrator and the Department of City Planning to compile and issue their report.

**MOTION PASSED** by a hand vote; one opposed (Genewick); one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (D’Atri).

- C. 6535 Melrose Ave: (Discussion and Possible Action) (Daniel Ahadian. Kambiz Hakim) A new variable 3 to 4-story mixed use building ranging from 35’ to 56’ consisting of 33 units (with 8% or-3 units set-aside for ELI) with 4,895 sq. ft. of commercial space over one story of parking on grade and one subterranean parking garage containing 36 auto stalls and 37 bike stalls. DZR-2019-647-TOC, ENV-2019-648-EAF. Motion: That the Greater Wilshire Neighborhood Council [see the below Motion].

**MOTION** (by Ms. Moser, seconded by Mr. D’Atri): The Greater Wilshire Neighborhood Council opposes the project at 6535 Melrose Ave going forward for lack of presentation.

**MOTION PASSED** by a hand vote; one opposed (Farha); zero abstained.

- D. Upcoming Land Use Committee meeting. Next GWNC Land Use Committee Meeting will be held at 6:30pm on April 23, 2019 at Marlborough School, 250 S. Rossmore Ave, the Collins Room, 200-D, Los Angeles, CA 90004.

The above was noted.

E. FUTURE LUC AGENDA ITEMS

- i. 5212 Melrose Boulevard: (Dana Sayles) The entitlement case for the historic Melrose Bungalows has been taken over by new representation. Update and information on

revisions to the plans and historic analysis. Applicant is also in talks to present to the Larchmont Village Neighborhood Association.

It was noted that the project address is on Melrose Avenue, not “Boulevard.” Mr. D’Atri noted that the Larchmont Village Neighborhood Association was more favorably disposed than before about the project, but had not yet taken action. Both Sweet Green and Bluestone are applying for separate projects.

- ii. 930 S. Mansfield Ave (Warren Techentin, NELA-Edward Solis) A new 19-unit apartment building, 6 stories high with 4 one-bedroom and 15 two-bedroom apartments over 1 story of below grade parking. DZR-2018-7019-TOC, ENV-2018-7020-EAF. Project is currently on hold, Committee will discuss possible illegal demolition.
- iii. Reorganization of Administrative Provisions Staff Report Released for Public Review (Karen Gilman)
- iv. TOC/TNP/SB50
- v. Quicker Liquor licenses/extended bar hours (Karen Gilman)
- vi. State of Street Related Infrastructure Programs in Los Angeles (Laila Alequresh) Executive Summary CF 17-1311.
- vii. 622 N. Manhattan Place: (Robert Tavasci) Demolition Pre-inspection Application No. 19019-70000-00361
- viii. 5784-5786 ½ W. Melrose Ave: (Adan Madrid) Notice of Exemption Tenant improvement for a new 7-Eleven with 24 hour operation. No alcohol sales. ZA-2019-422-CU, ENV-2019-423-CE
- ix. 607 N. Manhattan Place: (Matthew Hayden) Proposed Construction use, and maintenance of a new 6 story 10-unit apartment building including one ELI Unit with at grade parking providing 17 vehicle spaces and 12 bicycle spaces. Landscaping to be retained or removed/replaced. DIR-2019-553-TOC, ENV-2019-554-EAF. 607 N. Manhattan Place: Demolition of a SFD with the construction, use and maintenance of a new 6-story, 67 ft 10-unit apartment building (1 ELI DU and 9 MKT rate DU). DIR-2019-553-TOC, ENV-2019-554-EAF.
- x. 611 N. Manhattan Place: (Matthew Hayden) Applicant will supply more information when it becomes available.
- xi. 307 S. Citrus Ave: Demolition pre-inspection application 19019-2000000575/B19VN01972.
- xii. 206- 226 N. Larchmont Blvd: A proposed parcel map to merge and re-subdivide 5 lots into two air space parcels. The existing site is improved and there will be two resulting commercial condominiums. AA-2019-557-PMLA-CC, ENV-2019-558-CE.
- xiii. 5080 Melrose Ave: Demolition pre-inspection application 19019-20000-00882/B19VN03009.
- xiv. 180 S. La Brea Ave: Restaurant (Sweet Greens)

Ms. Moser indicated there were no other potential Items at this time.

**XII. NEW BUSINESS.** Matters not identified above for future consideration and action. Mr. D’Atri noted the need to clarify GWNC boundaries in its Bylaws.

**XIII. BOARD MEMBER COMMENTS/ANNOUNCEMENTS/LIAISON REPORT**  
(Discussion and Possible Action).

A. Resilience Liaison Report (Conrad Starr)

- i. Terrence Gomes presentation at 6:30pm on May 8th, 2019 preceding the 7pm GWNC Board meeting. All Board Members and Alternates are encouraged to attend this 30-minute presentation on post-disaster continuity of operations, continuity of government, and emergency communications.

Mr. Starr noted the above.

**XIV. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS**

Ms. Moser reminded Board Members to complete their Trainings. Mr. Kirkham requested Agendizing appointment of an ad hoc Committee regarding processes and procedures to enhance institutional memory.

**XV. ADJOURNMENT**

- A. Upcoming GWNC Board Meeting. Next GWNC Board Meeting will be held at 7:00 pm on Wednesday, May 8, 2019 at The Ebell of Los Angeles, 743 S. Lucerne Boulevard, Los Angeles, CA 90005.

Ms. Moser noted the above and declared the Meeting **ADJOURNED** at 9:34 p.m.

Respectfully submitted,

David Levin, Minutes Writer

*The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda.* Edited by GWNC. The GWNC Minutes page is

<http://greaterwilshire.org/board-agendas-minutes>.