



Greater Wilshire Neighborhood Council Outreach Committee
December 5, 2020

Approved by the committee on February 6, 2021.

Document copies were available at

<https://drive.google.com/drive/folders/1ymLmIKvcTyGouHiyMnFhB8JAX3Qq4rm8?usp=sharing>
and shown online.

1. WELCOMING REMARKS:

A. Call to order

A duly noticed meeting of the Outreach Committee of the Greater Wilshire Neighborhood Council (“GWNC”) was held on Saturday, December 5, 2020. In conformity with Governor Newsom’s Executive Order N-29-20 (March 17, 2020), and due to concerns over COVID-19, the meeting was conducted entirely telephonically and over Zoom. GWNC Vice President Max Kirkham called the meeting to order at 9:34am.

B. Roll Call

Committee Member	Present	Absent
Colette Amin		X
Hayden Conner Ashworth		X
Tucker Carney	X	
Patricia Carroll	X	
Max Kirkham	X	
Julia Moser	X	
Joe Suh	X	

The GWNC Outreach Committee quorum (the minimum number of Committee Members needing to be present to take binding votes on agenda items) is 51% of the seven filled Committee Seats, or 4 members.

2. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Mr. Carney recounted his experience as part of the Pfizer COVID-19 vaccine trial.

Committee member Colette Amin arrived at 9:51am.

3. ADMINISTRATIVE ITEMS

- A. Discussion and possible motion to approve minutes from October 3, 2020 meeting.
- B. Discussion and possible motion to approve minutes from November 7, 2020 meeting.

Public comment: None

Committee Discussion: Mr. Kirkham again requested assistance in writing committee meeting minutes going forward. No draft minutes to submit for previous month’s meeting.

Action: Committee postponed review and adoption of October 3 and November 7 minutes to the following month’s meeting by unanimous consent.

C. Committee Secretary

Discussion and possible action to appoint a Secretary of the Outreach Committee.

- i. Discussion and possible action on how to proceed if/when a secretary is unable to be appointed.

Public Comment: None

Committee Discussion: Mr. Kirkham reiterated the Committee’s need for a Secretary to help the Chair... Mr. Suh suggested changing the name “Secretary” to Vice Chair would make the position more attractive.

MOTION (by Mr. Kirkham, seconded by Mr. Suh) that the GWNC Outreach committee agendize a motion at its next regular meeting to discuss and possibly move to create the position of Vice Chair to assume the duties and responsibilities of Secretary and will also discuss and possibly move to adopt the responsibilities and duties of that position.

MOTION PASSED by roll call vote with six in favor; none opposed; and none abstaining.

VOTE	Mover	Kirkham	Second	Suh
Committee Member	Ayes	Nays	Abstain	Absent
Colette Amin	X			
Hayden Conner Ashworth				X
Tucker Carney	X			
Patricia Carroll	X			
Max Kirkham	X			
Julia Moser	X			
Joe Suh	X			

4. OLD BUSINESS

A. COVID-19/Novel Coronavirus

- i. Discussion and Review of GWNC Response to the ongoing pandemic

Public Comment: None.

Committee Discussion: Brief discussion on advocating for COVID testing sites within GWNC boundaries... continued discussion on ways to help non-profits within GWNC that need non-monetary help, due to strained GWNC budget.

Action: None.

B. Citizen Recognition Program

The GWNC awards community members for their service, dedication and/or commitment to enhancing and/or improving the Greater Wilshire neighborhood. Committee accepts nominations year-round. Let us know who we can honor at <http://greaterwilshire.org/citizen-recognition-program>.

Public Comment: None.

Committee Discussion: Mr. Kirkham noted that CRAs had never been awarded “with distinction” before.

MOTION (by Mr. Kirkham, seconded by Mr. Suh) that the GWNC Outreach Committee award Citizen Recognition Awards with distinction to: Councilmember David Ryu, Nikki Ezhari, Catherine Landers, Nick Greig, Rob Fisher, and Emma Howard.

MOTION PASSED by roll call vote with 6 in favor; none opposed; and none abstaining.

VOTE	Mover	Kirkham	Second	Suh
Committee Member	Ayes	Nays	Abstain	Absent
Colette Amin	X			
Hayden Conner Ashworth				X
Tucker Carney	X			
Patricia Carroll	X			
Max Kirkham	X			
Julia Moser	X			
Joe Suh	X			

C. Town Hall Series (Julia Moser)

Discussion and possible motions to develop a series of town halls focused on educating the Greater Wilshire community on budget and legislative processes in the city of Los Angeles.

Public Comment: None.

Public Comment: None.

Committee Discussion: Ms. Moser announced that the next Town Hall Series will be called County 101 and will be held on January 11 with representatives from LA County Supervisor Kuehl’s office and a representative from the County Health Department to talk about COVID response... looking to do County 102, Budget 102, LADWP 101 and/or Water 101 in the future.

MOTION (by Ms. Moser, seconded by Mr. Suh) that the GWNC Outreach committee host County 101 with Fernando Morales or another equivalent county level government representative and a speaker to be determined on January 11th at 7pm.

MOTION PASSED by roll call vote with five in favor; none opposed; and one abstaining.

VOTE	Mover	Kirkham	Second	Suh
Committee Member	Ayes	Nays	Abstain	Absent
Colette Amin	X			
Hayden Conner Ashworth				X
Tucker Carney			X	
Patricia Carroll	X			
Max Kirkham	X			
Julia Moser	X			
Joe Suh	X			

D. 2021 Neighborhood Council Elections

- i. Discussion and possible action on outreach strategies for the 2021 Neighborhood Council Election.
- ii. Discussion on partnership between Outreach and Ad Hoc Elections Committees, including distribution of workload and public notification practices

Public Comment: None.

Committee Discussion: Elections Ad Hoc Committee Chair Brian Curran spoke about the candidate forum held by the Board the previous Thursday... the website has been updated with election information... Mr. Kirkham asked Mr. Curran to attend all upcoming Outreach meetings to keep the committee informed on the work of the Election Ad Hoc Committee... Committee discussed the difficulties of promoting the election within a shortened time frame... Mr. Kirkham suggested reaching out to HOAs for help recruiting... Mr. Suh suggested asking for an extension, Mr. Kirkham agreed.

MOTION (by Mr. Kirkham, seconded by Mr. Suh) that the GWNC Outreach committee recommend that the GWNC Board hold a special meeting on financial allocations for candidate recruitment for the 2021 GWNC Elections on Sunday, December 13th, 2020 at 4pm and request that board members come with specific proposals as to how to best allocate available resources.

MOTION PASSED by roll call vote with 6 in favor; none opposed; and none abstaining.

VOTE	Mover	Kirkham	Second	Suh
Committee Member	Ayes	Nays	Abstain	Absent
Colette Amin	X			

Hayden Conner Ashworth				X
Tucker Carney	X			
Patricia Carroll	X			
Max Kirkham	X			
Julia Moser	X			
Joe Suh	X			

Committee member Colette Amin left the meeting at 11:47am

5. NEW BUSINESS

A. Possible Motion to Congratulate Councilmember-Elect Nithya Raman

At the General Election on November 3rd, Nithya Raman was elected to the LA City Council representing Council District Four which includes much of the GWNC.

Public Comment: None.

Committee Discussion: Committee was unanimous in its desire to reach out in welcome to Councilmember-elect Raman. Discussion was brief.

MOTION (by Mr. Kirkham, seconded by Mr. Carney) to recommend that the GWNC Board Officially congratulate Councilmember-elect Nithya Raman on her election to the LA City Council and looks forward to working closely in partnership with her, her staff, and then stakeholders we represent on the important issues facing our communities.

MOTION PASSED by roll call vote with 5 in favor; none opposed; and none abstaining.

VOTE	Mover	Kirkham	Second	Carney
Committee Member	Ayes	Nays	Abstain	Absent
Colette Amin				X
Hayden Conner Ashworth				X
Tucker Carney	X			
Patricia Carroll	X			
Max Kirkham	X			
Julia Moser	X			
Joe Suh	X			

B. Review and Possible Action on Ad Hoc Committee Response to BONC’s Digital Media Draft Policy

The Board of Neighborhood Commissioners (BONC) is considering a new Digital Media Policy for all Neighborhood Councils. Committee will review a draft response from the GWNC Ad Hoc Committee appointed to review the policy.

Public Comment: None.

Committee Discussion: The draft response submitted by the Ad Hoc Committee tasked with crafting it was “screen shared” via zoom so that the Committee could review the language

together... entire document was reviewed and a number of recommendations were made by various Committee members.

Action: Mr. Kirkham agreed to format and transmit the Committee's suggestions to the Board Secretary for inclusion in the finished document. No motion made.

C. Committee Agenda Design Review

Discussion and possible action on current agenda layout and design.

Public Comment: None.

Committee Discussion: Ms. Carroll noted that the agenda could appear cluttered when there are few agenda items, leading to a loss of legibility... The Committee discussed possible changes to help ease that problem, like: shading, colorizing, or different fonts.

Action: Various Committee members committed to bringing examples of possible solutions to the next meeting for the Committee to implement and then tweak in the months ahead. No motion made.

D. Ad Hoc Committee Posting Requirements (Joe Suh)

Discussion and possible motion(s) to recommend new public noticing and meeting requirements for GWNC Ad Hoc Committees.

Public Comment: None.

Committee Discussion: Mr. Suh reiterated his belief that all GWNC Ad Hoc Committees should be open and noticed to the public... the Committee discussed the Board's stated position on a general change to the nature of ad hoc meetings... noted that the GWNC adheres to rules on ad hoc committees described in Robert's Rules and the Brown Act... Mr. Kirkham suggested that specific motions requesting specific ad hoc committees being open to the public be made, preferably at the time of constitution, instead of a blanket change.

MOTION (by Mr. Suh) that all GWNC Ad Hoc Committees be open and noticed to the public.

MOTION FAILED for lack of a second.

Committee Member Tucker Carney left at 1:28pm

E. Possible January Meeting Change

The next GWNC Outreach Committee meeting is currently scheduled for January 2, 2021. Possible motion to move meeting to a later date.

Public Comment: None.

Committee Discussion: The Committee decided not to move the date.

Action: No motion made or action taken.

6. **COMMITTEE MEMBER REPORTS**

A. Social Media (Julia Moser)

- B. LGBTQ+ Neighborhood Council Alliance (Hayden Conner Ashworth)
www.lalgbtqalliance.org

The next meeting of the Alliance will be on December 12, 2020.

7. COMMITTEE MEMBER COMMENTS/ANNOUNCEMENTS

- A. The Next GWNC Outreach Committee Meeting will be held at 9:30am on January 2, 2021.
- B. Mr. Suh requested stronger enforcement of parliamentary procedure at Board and Committee meetings.

8. REQUESTS FOR FUTURE AGENDA ITEMS

- A. Mr. Suh requested a motion on funding grants to four area elementary schools be included on the next agenda.
- B. Mr. Suh requested a discussion on getting more detail in the budget on a more regular basis; along with a discussion on what proportion of the budget is spent on the GWNC and what is spent on the community.

9. UPCOMING GWNC OUTREACH EVENTS

10. ADJOURNMENT

The meeting adjourned at 2:00pm.

Respectfully Submitted,
Max Kirkham, GWNC Vice President

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Possibly edited by GWNC. The GWNC Outreach Committee Minutes page is <http://greaterwilshire.org/outreach-committee-agendas-minutes/>.