



Greater Wilshire Neighborhood Council Outreach Committee

January 2, 2021

Approved by the committee on February 6, 2021.

Document copies were available at <https://drive.google.com/drive/folders/15sipMWLW2B-bKwjE47rbBS6MDVC8S4kU?usp=sharing> and shown online.

1. WELCOMING REMARKS:

A. Call to order

A duly noticed meeting of the Outreach Committee of the Greater Wilshire Neighborhood Council (“GWNC”) was held on Saturday, January 2, 2021. In conformity with Governor Newsom’s Executive Order N-29-20 (March 17, 2020), and due to concerns over COVID-19, the meeting was conducted entirely telephonically and over Zoom. GWNC Vice President Max Kirkham called the meeting to order at 9:36am.

B. Roll Call

| Committee Member | Present | Absent |
|-------------------------------|----------------|---------------|
| Colette Amin | | X |
| Hayden Conner Ashworth | | X |
| Tucker Carney | X | |
| Patricia Carroll | X | |
| Max Kirkham | X | |
| Julia Moser | X | |
| Joe Suh | X | |

The GWNC Outreach Committee quorum (the minimum number of Committee Members needing to be present to take binding votes on agendized items) is 51% of the seven filled Committee Seats, or 4 members.

2. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

Thao Tran from the Wilshire Community Police Advisory Board (CPAB) joined the committee to announce and discuss the creation of the Procedural Justice and Equity Committee and invite members of the Committee to join...

Committee member Colette Amin arrived at 9:40am

Ms. Tran noted that the committee would also include 4 officers from Wilshire Division... she asked if the GWNC would share information about the new Committee and CPABs renewed focus on developing and elevating possible solutions to issues in policing in the community... anyone can join, not just stakeholders within Wilshire Division... Mr. Kirkham requested a more regular line of communication when times get difficult or the community is protesting, noting that the GWNC went

month’s without LAPD outreach... Mr. Suh shared that the GWNC Board adopted the resolution “Condemning All Acts of Police Brutality, Racial Profiling, and Excessive Force and Promoting Trust and Accountability Between Law Enforcement and Communities They are Sworn to Serve (<https://drive.google.com/file/d/1Y31Ey9mqikIYamJ3flgtO4s2pWtuZE4j/view?usp=sharing>)” this past June, 2020, and expressed concern regarding officer use of rubber bullets, projectiles, and excessive force at recent protests, including those occurring outside the Getty House and over the summer, and echoed Mr. Kirkham’s call for robust reengagement and dialogue with communities.

Caroline Moser (GWNC Board President) noted that she received an email from a stakeholder requesting more information about getting involved in the GWNC area... she suggested that Outreach compile a list of available volunteer organizations operating within the GWNC.

3. ADMINISTRATIVE ITEMS

- A. Review and Adoption of minutes from October 3, 2020 meeting.
- B. Review and Adoption of minutes from November 7, 2020 meeting.
- C. Review and Adoption of minutes from December 5, 2020 meeting.

Public Comment: None.

Committee Discussion: Mr. Kirkham again requested assistance in writing committee meeting minutes going forward... No draft minutes to submit for previous month’s meeting.

Action: Committee postponed review and adoption of October 3, November 7, and December 5 minutes to the following month’s meeting by unanimous consent.

D. Committee Chair

Discussion and possible action to appoint a new Chair of the Outreach Committee

Public Comment: None.

Committee Discussion: Mr. Kirkham reiterated his inability to continue to serve in leadership of the Committee due to increased demands on his personal and professional responsibilities... the Committee discussed a number of possible Chairs... Mr. Suh agreed to assist Ms. Amin, if she accepted his nomination of her, which she did.

MOTION (by Mr. Suh, seconded by Mr. Carney) to appoint Colette Amin as Chair of the GWNC Outreach Committee

MOTION PASSED by roll call vote with six in favor; none opposed; and none abstaining.

| VOTE | Mover | Suh | Second | Carney |
|-------------------------------|--------------|-------------|----------------|---------------|
| Committee Member | Ayes | Nays | Abstain | Absent |
| Colette Amin | X | | | |
| Hayden Conner Ashworth | | | | X |
| Tucker Carney | X | | | |
| Patricia Carroll | X | | | |
| Max Kirkham | X | | | |
| Julia Moser | X | | | |
| Joe Suh | X | | | |

E. Committee Vice Chair

- i. Discussion and possible action to create the position of Committee Vice Chair
- ii. Discussion and possible action to define the duties and responsibilities of Vice Chair

Public Comment: None.

Committee Discussion: Committee briefly reiterated discussion from previous month’s meeting... agreed on two motions to create the position and then appoint Committee Member Joe Suh.

MOTION (by Mr. Suh, seconded by Mr. Kirkham) the GWNC Outreach committee shall appoint a Vice Chair to call meetings to order and serve as the presiding officer, in the absence or unavailability of the Chair. The Vice Chair shall exercise all powers and duties of the Chair for meetings in which they are called to preside, including executing and maintaining the committee records and documents. The Vice Chair shall also exercise the powers and duties of the Committee Secretary when said position is unfilled.

MOTION PASSED by roll call vote with six in favor; none opposed; and none abstaining.

| VOTE | Mover | Suh | Second | Kirkham |
|-------------------------------|--------------|-------------|----------------|----------------|
| Committee Member | Ayes | Nays | Abstain | Absent |
| Colette Amin | X | | | |
| Hayden Conner Ashworth | | | | X |
| Tucker Carney | X | | | |
| Patricia Carroll | X | | | |
| Max Kirkham | X | | | |
| Julia Moser | X | | | |
| Joe Suh | X | | | |

MOTION (by Mr. Kirkham, seconded by Ms. Moser) to appoint Joe Suh as Vice Chair of the Committee.

MOTION PASSED by roll call vote with six in favor; none opposed; and none abstaining.

| VOTE | Mover | Kirkham | Second | Moser |
|-------------------------------|--------------|----------------|----------------|---------------|
| Committee Member | Ayes | Nays | Abstain | Absent |
| Colette Amin | X | | | |
| Hayden Conner Ashworth | | | | X |
| Tucker Carney | X | | | |
| Patricia Carroll | X | | | |
| Max Kirkham | X | | | |
| Julia Moser | X | | | |
| Joe Suh | X | | | |

F. Committee Secretary

- i. Discussion and possible action to appoint a Secretary of the Outreach Committee
- ii. Discussion and possible action to eliminate the position of Committee Secretary

Public Comment: None.

Committee Discussion: No nominations for Committee Secretary were made or accepted... Committee discussed the merits of eliminating the position of Secretary... decided not to, in order to allow for wider Committee flexibility going forward.

Action: No motions made or action taken.

G. Outreach Committee Protocols Update

Discussion and possible action to amend Outreach Committee Protocols section “Leadership Structure” as necessary to reflect Committee Action

Public Comment: None.

Committee Discussion: None.

MOTION (by Mr. Kirkham, seconded by Mr. Suh) to amend the Outreach Committee Protocols section “Leadership Structure” to reflect committee action establishing the position of Vice Chair and its responsibilities.

MOTION PASSED by roll call vote with six in favor; none opposed, and none abstaining.

| VOTE | Mover | Kirkham | Second | Suh |
|------------------------|-------|---------|---------|--------|
| Committee Member | Ayes | Nays | Abstain | Absent |
| Colette Amin | X | | | |
| Hayden Conner Ashworth | | | | X |
| Tucker Carney | X | | | |
| Patricia Carroll | X | | | |
| Max Kirkham | X | | | |
| Julia Moser | X | | | |
| Joe Suh | X | | | |

Note: Amendments to the GWNC Outreach Committee Protocols may be passed at any duly noticed meeting with a two-thirds majority vote of all Members.

4. **OLD BUSINESS**

A. COVID-19/Novel Coronavirus

Discussion and Review of GWNC Response to the ongoing pandemic

Public Comment: None.

Committee Discussion: Mr. Suh referred to his motion in agenda item V.B... Ms. Amin suggested working with Congressman Santiago’s office to bring COVID testing to the GWNC...

Mr. Suh suggested a program to help highlight small businesses within the GWNC... Committee discussed Department of Neighborhood Empowerment (DONE) restrictions on promoting businesses and ways a possible program might move forward within those restrictions.

Action: No motions made or action taken.

B. Citizen Recognition Program

The GWNC awards community members for their service, dedication and/or commitment to enhancing and/or improving the Greater Wilshire neighborhood. Committee accepts nominations year-round. Let us know who we can honor at <http://greaterwilshire.org/citizen-recognition-program>.

Public Comment: None.

Committee Discussion: Committee discussed the possibility of awarding Citizen Recognition awards to non-individuals... Mr. Kirkham referred to previous discussions in which the Committee decided not to open qualifications to non-individuals... Mr. Suh asserted that the language of the award as currently written allows for it... suggested allocating funding to purchase lawn signs and bumper stickers for those awarded.

Action: No motions made or action taken.

C. Town Hall Series (Civics 101, Budget 101, et al.) (Julia Moser)

Discussion and possible motions to develop a series of town halls focused on educating the Greater Wilshire community on budget and legislative processes in the city of Los Angeles.

Public Comment: None.

Committee Discussion: Ms. Moser reminded the Committee that County 101 would be on January 11 at 7:00pm... asked committee members to help promote... is already thinking about the next one... will come to the next meeting with ideas.

Action: No motions made or action taken.

At this time The Committee took a ten-minute recess from 11:26am - 11:36am

D. 2021 Neighborhood Council Elections

Discussion and possible action on outreach strategies for the 2021 Neighborhood Council Election.

Public Comment: None.

Committee Discussion: Mr. Suh questioned the GWNC's requirement for documentation for voter verification, instead of attestation... argued attestation would help increase turnout by reducing the requirement... Mr. Carney agreed... Committee noted that stakeholder verification requirements were established by City Council action and by the City Clerk election handbook... City Clerk will work with Stakeholders experiencing difficulty with verification.

Action: No motions made or action taken.

5. NEW BUSINESS

A. Committee Agenda Design Review

Discussion and possible action on current agenda layout and design.

Public Comment: None.

Committee Discussion: Brief discussion on member's ideas to improve agenda legibility... Mr. Suh agreed to work on possible solutions in his role as Vice Chair.

Action: No motions made or action taken.

B. Recommendation of Emergency Funding Allocation (Joe Suh)

Public Comment: None.

Committee Discussion: Mr. Suh stressed that too large a portion of the GWNC annual budget is spent on administrative costs... would like to see more funding go into the community... identified four Title I elementary schools within the GWNC that require funding assistance... The Committee discussed the limiting factors on the Board that necessitate payment of staff to assist in Board operations... Mr. Kirkham reminded the Committee that the GWNC had previously awarded over \$2500 in emergency funding and \$1000 in Neighborhood Purpose Grants to local organizations since the start of the pandemic... furthermore, per neighborhood council funding guidelines, motions for emergency funding need to specify exactly what funding is being allocated to and so the proposed motion would most likely not be approved by the City Clerk for fund dispersal... Ms. Carroll reminded the Committee that the City Council had recently reduced the GWNC's budget by \$10,000.

MOTION (by Mr. Suh) In recognition of the extraordinary and ongoing efforts of Greater Wilshire students, parents, educators, and stakeholders to help ensure learning continues in the face of unprecedented challenges, the Greater Wilshire Neighborhood Council shall allocate from its FY 2019/2020 rollover funds account a grant in the amount of \$500 to each of the following Los Angeles Unified School District (LAUSD) designated by the State of California and the U.S. Government as Title I, Part A, elementary schools serving predominantly children from low-income families within the Greater Wilshire Neighborhood Council's jurisdiction— Van Ness Avenue Elementary School; Wilshire Crest Elementary School; Wilshire Park Elementary School; and Wilton Place Elementary School—for essential activities consistent with the latest Emergency Order from the City of Los Angeles, including for purposes of:

- Facilitating distance learning and Grab & Go Food Centers;
- procuring personal protective equipment including masks, face shields, plexiglass or similar transparent barriers, and cleaning and sanitation supplies and equipment, including soap, cleansers, hand sanitizers, and disinfectants for when in-person learning is lawful and appropriate;
- promoting flu and COVID-19 vaccination;
- planning for the upcoming school year;
- or performing other essential functions provided that adherence to public health recommendations, including wearing masks, where age-appropriate, and distancing of at least six-feet per person, is maintained.

MOTION FAILED for lack of a second.

- C. Discussion on Budget Transparency
Discussion on details of GWNC Budget and ways the Committee can improve community insight into expenditures and standing allocations as approved by board action, including funding available to each committee.

Public Comment: None.

Committee Discussion: Mr. Suh requested that the GWNC Budget be more prominently displayed on the GWNC website and that committees receive more regular updates on funding available to them... Mr. Kirkham agreed that more information on available funding would help committees be more effective overtime.

Action: No motions made or action taken.

Committee Member Tucker Carney left the meeting at 12:16pm.

6. COMMITTEE MEMBER REPORTS

- A. Social Media (Julia Moser)
- B. LGBTQ+ Neighborhood Council Alliance (Hayden Conner Ashworth)
(www.lalgbtqalliance.org)

7. COMMITTEE MEMBER COMMENTS/ANNOUNCEMENTS

- A. The next GWNC Outreach Committee Meeting will be held at 9:30am on February 6, 2021.

8. REQUESTS FOR FUTURE AGENDA ITEMS

9. UPCOMING GWNC OUTREACH EVENTS

10. ADJOURNMENT

The meeting adjourned at 12:26pm.

Respectfully Submitted,
Max Kirkham, GWNC Vice President

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Possibly edited by GWNC. The GWNC Outreach Committee Minutes page is <http://greaterwilshire.org/outreach-committee-agendas-minutes/>.