



Greater Wilshire Neighborhood Council
Resilience Committee Special Meeting March 29, 2021
MINUTES
Approved by the Committee April 19, 2021

I. **WELCOMING REMARKS**

A. **Call to Order**

A duly noticed meeting of the Resilience Committee of the Greater Wilshire Neighborhood Council (“GWNC”) was held on Monday, March 29, 2021, via Zoom, Webinar ID 889 6831 9278.

Supporting documents were available online at https://drive.google.com/drive/folders/1Be7bfrSj0fD61QywwYAn_vEu7o36K835?usp=sharing.

Conrad Starr (Acting Chair) called the meeting to order at 7:03 p.m.

B. **Roll Call**

Mr. Starr called the roll. Four of the five Committee Members were present at Roll Call: Mr. Starr, April Hannon, Jeffrey Carpenter, and Max Kirkham. Quorum (3) was met. Caroline Moser arrived at 7:04 p.m., shortly after roll call.

Also in attendance were 6 non-committee-member attendees.

Committee members introduced themselves.

II. **COMMENTS BY GOVERNMENT REPRESENTATIVES**

There were none.

III. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

There were none.

IV. **PRESENTATIONS**

A. **Resilience and Emergency Preparedness for GWNC: Background, Scope, Groups Currently Active, Proposed Resilience Plan Elements and Timeline**

Mr. Starr presented. Mr. Kirkham discussed the importance of “establishing continuity” in an emergency. Ms. Moser encouraged developing a set of recommendations for the Neighborhood Council and sharing resources with those geographic areas that need more help to prepare.

Mr. Carpenter expressed that experience with handheld, two-way radios were invaluable, and communication was “urgent.”

Stakeholder Patty Lombard noted the availability of trainers through the Emergency Management Department’s RYLAN (Ready Your Los Angeles Neighborhood) program. Fremont Place had engaged in such trainings.

The group discussed potential locations for “resilience hubs,” such as the Wilshire Ebell. Ms. Hannon proposed that the GWNC Area Representatives suggest emergency posting locations in their areas. She encouraged identifying areas that need more help.

Mr. Kirkham suggested neighborhoods without organized associations could come together around preparedness.

V. **ADMINISTRATIVE ITEMS** (Discussion and Possible Action)

A. **Election of Committee Chair**

Ms. Moser nominated Mr. Starr to be Chair of the Resilience Committee. Mr. Carpenter seconded. There were no other nominations.

Ms. Moser and Mr. Carpenter agreed they were also moving and seconding that Mr. Starr should be Committee Chair. There was no public comment.

The motion carried with all 5 members in favor.

B. **Election of Committee Secretary**

There were no nominations.

C. **Determination of a Regular Meeting Date & Time**

Mr. Starr moved that the Resilience Committee hold its regular meeting on the third Monday of every month at 7:00 p.m. Mr. Carpenter seconded. The motion carried with all 5 members in favor.

D. **Onboarding of Committee Members, Review of Eligibility and Training**

Mr. Starr commended Ms. Hannon for completing her training requirements.

- i. Review of committee by board status and stakeholder status
- ii. To vote, a non-board member committee member must complete the ethics training at <http://localethics.fppc.ca.gov/login.aspx>. For non-board members, a previously completed board ethics training will substitute for committee training up until its expiration date.
- iii. To vote, a non-board member committee member must sign and submit the Committee Code of Conduct at https://greaterwilshire.org/wp-content/uploads/2020/09/GWNC-Committee-Members-CODE-OF-CONDUCT_2020-07-29.pdf. For non-board members, the Board Code of Conduct will NOT substitute for Committee Code of Conduct.

VI. **NEW BUSINESS**

A. **Draft Outline for a GWNC Resilience Plan**

No motion was made or vote taken.

B. **Grant Requests for Emergency Caches and Radios in GWNC**

Mr. Starr moved to postpone Item VI.B. indefinitely. Ms. Moser seconded. The motion to postpone indefinitely carried without objection.

- i. **Possible Motion:** The GWNC Resilience Committee will provide assistance to such-and-such nonprofit group to write an NPG request for submittal to the GWNC NPG Committee [appoint an ad hoc subcommittee, request such-and-such, etc.].

C. Creation of Committee Mission Statement

Ms. Moser moved to postpone to the April Regular Committee Meeting. Ms. Hannon seconded. The motion carried without objection.

VII. COMMITTEE MEMBER REPORTS

There were none.

VIII. COMMITTEE MEMBER COMMENTS/ANNOUNCEMENTS

There were none.

IX. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS

A. Determine Upcoming Committee Special Meetings (Discussion and Possible Action)

B. Resilience Committee Special Biennial Membership Meeting (TBD)

- i. Follows the swearing-in of new GWNC Board (expected April 14, 2021);
- ii. Allows prospective Resilience Committee Members, including new Board members, to self-introduce;
- iii. Existing members may reaffirm intent to remain on the Committee;
- iv. Existing members whose board status or stakeholder status has changed may express their intent to rejoin;
- v. Process for verification of committee eligibility is described;
- vi. Committee may vote to recommend a member roster to the GWNC Board for ratification at the second General Board meeting following certification of the new GWNC Board (expected May 12, 2021).

Mr. Starr noted the above.

X. ADJOURNMENT

Mr. Kirkham moved to adjourn. Mr. Carpenter seconded. The meeting was adjourned by unanimous consent at 8:42 p.m.

The GWNC Resilience Committee page is <https://greaterwilshire.org/resilience-committee/>.