



Greater Wilshire Neighborhood Council  
General Board Meeting Minutes, Wednesday, April 21, 2021  
Approved July 14, 2021

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this duly noticed meeting was held entirely online and telephonically.

Document copies were shown online and available at [www.greaterwilshire.org/BDdocs](http://www.greaterwilshire.org/BDdocs).

*This General Meeting was held both before and after a Special Meeting. [See separate Special Meeting Minutes.]*

**I. WELCOMING REMARKS**

A. Call to Order (President)

A duly noticed Meeting of the Greater Wilshire Neighborhood Council ("GWNC") Board of Directors was held online. President Starr called the meeting to order at 7:01 p. m. He explained meeting procedures, noting that some Agenda Items already were disposed of at the last Board Meeting on April 14, 2021.

B. Roll Call of 2019-2021 Board (Conrad Starr).

This Item was addressed at the April 14, 2021 Board Meeting.

C. Roll Call of 2021-2023 Board Members and Alternates (Secretary)

The Secretary called the roll. Sixteen of the 21 Board Members or their Alternates were present online at the Roll Call: Bailey Benningfield, Jeffrey Carpenter, Patricia Carroll, Cindy Chvatal-Keane, Jennifer DeVore, Gary Gilbert, John Gresham (Alternate for Michael Duggan), Christopher Hauck, Juan Portillo Jr., Cathy Roberts, Stephanie Shim, Owen Smith, Conrad Starr, Joe Suh (Alternate for Brian Curran), Bindhu Varghese and John Winther. Charles D'Atri arrived later. Board Members Scott Appel, Brian Donahoe, Mike Genewick and Stephanie Lee Leonard were absent and not represented by an Alternate. The GWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) was 13 (see the Bylaws link at [https:// greaterwilshire.org/bylaws-board-rules](https://greaterwilshire.org/bylaws-board-rules)), so the Board could take such votes. All 21 of the 21 Board Seats were filled (by election or appointment). No Board Seat was vacant. Eight Alternate Seats were vacant [see Item #VI. B.; to apply see [www.GreaterWilshire.org](http://www.GreaterWilshire.org)]. Also attended: approximately 36 Stakeholders and guests

D. Oath of Office and Transfer of Leadership to New Board Members and/or Alternates (Department of Neighborhood Empowerment).

1. Administer Neighborhood Council Oath of Office to Board Members and Alternates "I pledge to represent the Greater Wilshire Neighborhood Council with dignity, integrity, and pride. I will encourage other points of view, even when they differ from my own. I

will respect, value and consider everyone's opinion. I will find the good in my neighborhood and praise it and promote it. To my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.”

This Item was addressed at the April 14, 2021 Board Meeting.

E. Recognition of Former Board Members (Caroline Moser with CMs Raman, Koretz)

This Item was addressed in the April 14, 2021 Board Meeting.

II. ELECTION OF OFFICERS (Discussion and possible action).

A. Discussion of Method of Election:

- Nominations shall be made by Board Members.
- Qualifying Nominations (including self-nominations) must be Seconded.
- Each Nominee shall accept or decline the nomination. A Nominee who is absent from the meeting may indicate their acceptance of a nomination by emailing or calling a Member of the Board prior to the closing of nominations.
- Nominees may speak for up to 5 minutes.
- Voting shall be by roll call.
- Per Article VI, Section 3 of the Bylaws, All Officers shall be elected from among members of the Board by a Board majority vote at the first Board meeting convened after certification of the results of the election of Directors.” If no candidate receives a majority of votes, for example in the case of three candidates, a runoff vote will be held between the two candidates who received the greatest number of votes.

B. Nominations, Discussion, and Election of President of the Greater Wilshire Neighborhood Council (GWNC Bylaws Article VI. Section 2.A.).

C. Nominations, Discussion, and Election of Vice President of the Greater Wilshire Neighborhood Council (GWNC Bylaws Article VI. Section 2. B.).

D. Nominations, Discussion, and Election of Secretary of the Greater Wilshire Neighborhood Council (GWNC Bylaws Article VI. Section 2.C.).

E. Nominations, Discussion, and Election of Treasurer of the Greater Wilshire Neighborhood Council (GWNC Bylaws Article VI. Section 2.D.).

1. From City Clerk: “The NC Treasurer is responsible for the following:

a) Use of the online Funding System portal which includes:

(1) Submitting check payment requests after the NC Board approval vote has been taken. As a best practice, the NC should submit payment requests within 45 days of the NC board approval of the expenditures.

(2) Generating the Monthly Expenditure Reports (MER) and presenting them to the Board for review and action on a monthly basis.

b) Submit requests for bank card limit increases, as needed

c) Keep track of the NC's annual budget for revisions by the Board, as needed

d) Maintain custody of financial documents - unless appointed differently by the Board”

2. Requirements (see <https://clerk.lacity.org/sites/g/files/wph606/f/NCFP%20Policies%2007.19.18%20Final.pdf#page=8>).

The above Item was addressed in the April 14, 2021 Board Meeting.

### **III. GOVERNMENT REPORTS & ANNOUNCEMENTS**

The above Item was addressed in the April 14, 2021 Board Meeting.

### **IV. DWP, NC BUDGET REPRESENTATIVES & ADVOCATES, LANCC, LADWP,**

(Discussion and Possible Action)

The above Item was addressed in the April 14, 2021 Board Meeting.

### **V. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

The above Item was addressed in the April 14, 2021 Board Meeting.

### **VI. ADMINISTRATIVE ITEMS** (Discussion and Possible Action).

#### A. Review and Adoption of Minutes

1. March 10, 2021 General Board Meeting
2. March 29, 2021 Special Board Meeting

#### B. Board Member and Board Alternate Administration

1. Board Member Vacancies. DESCRIPTION (GWNC Bylaws Article V. Section 6): Any qualified Stakeholder interested in serving as such a replacement Director or Alternate shall submit a written application to the Secretary within forty-five (45) days after the date a replacement seat becomes open. After the lapse of forty-five (45) days, the Secretary shall forward the names of all applicants to the Board. The Board shall have discretion to appoint the replacement from the applicants or among any other qualified Stakeholders.

a) MOTION: To nominate or appoint Stephanie Lee Leonard to vacant Fremont Place Board Seat.

b) MOTION: To nominate or appoint Michael Genewick to vacant Religion Board Seat.

2. Alternate Board Member Vacancies: Positions eligible for nominations of qualified candidates - to be submitted to the Board for approval: Area 2 - Citrus Square, Area 4 - Fremont Place, Area 6 - La Brea-Hancock, Area 9 - Oakwood/Maplewood/St. Andrews, Area 10 - Ridgewood-Wilton/St. Andrews Square, Area 12 - Western-Wilton, Education, Religion.

a) MOTION: To nominate or appoint Kelly Rielly to vacant Education Alternate Seat.

3. Self-introduction of Stakeholders Interested in Vacant Seats.

4. Board Member and Alternate Training Requirements: All board members and alternates must complete ethics and funding training in order to vote on funding motions before the board. The training courses and instructions can be found at <http://empowerla.org/boardmembers/>.

5. Code of Conduct Policy: Board Members and Alternates are required to read and sign the Neighborhood Council Code of Conduct Policy within 30 days of their election or appointment.

#### C. Selection of Bank Card Holder

- DESCRIPTION: Maintains secure custody of the NC's bank card. Ensures card is used for payment transactions as approved by the Board only. Obtains itemized receipts or itemized paid invoices for every card transaction. Submits (Uploads) itemized receipts or itemized paid invoices for card no later than 10 days after the date the transaction posts.

- REQUIREMENTS (see <https://clerk.lacity.org/sites/g/files/wph606/f/NCFP%20Policies%2007.19.18%20Final.pdf#page=8>).

Item numbers VI. A. – C. above were addressed in the April 14, 2021 Board Meeting.

D. Authorization of Community Impact Statement (CIS) Filers: Recommendation is to take this item up after the selection of Committee Chairs.

1. MOTION: Whereas, a Community Impact Statement is an official statement adopted by a Neighborhood Council on issues pending before the City Council, its committees, or City commissions; Whereas, up to five board members can be authorized through a board resolution to write and submit Community Impact Statements through the City Clerk's online web system at <http://cityclerk.lacity.org/cis>; Therefore, be it resolved, that the Greater Wilshire Neighborhood Council authorizes the following board member(s) to SUBMIT Community Impact Statements which have been passed by a vote of the full board:

- Filer #1: \_\_\_\_\_
- Filer #2: \_\_\_\_\_
- Filer #3: \_\_\_\_\_
- Filer #4: \_\_\_\_\_
- Filer #5: \_\_\_\_\_

Be it further resolved, in cases where an issue is moving quickly through the legislative process and a promptly issued statement is beneficial, the aforementioned board members are authorized to also WRITE and SUBMIT Community Impact Statements which express positions previously voted upon by the full board.

The above Item was skipped.

## **VII. OFFICER REPORTS**

### A. President's Report

Mr. Starr reported that all Board Member email accounts are set up.

### B. Vice President's Report

Mr. D'Atri was not present; there was no report.

### C. Secretary's Report

Ms. DeVore said that there was no report.

## **VIII. TREASURER'S REPORT** (Patricia Carroll) (Discussion and Possible Action)

### A. Motion to Approve Monthly Expenditure Report (MER) for March 2021.

#### Card Expenses

03/03 Public Storage \$160.00

3/18 Larchmont Buzz \$480

03/23 Larchmont Chronicle - March \$188.00

3/30 Lloyd Staffing SF Admin 2/22-3/23 \$961.40

### B. Motion to Approve Individual Expenses Listed in the March 2021 MER.

### C. Website and Email Hosting Renewal - [greaterwilshire.org](http://greaterwilshire.org) on Media Temple Grid Service.

1. **Funding Motion:** That the GWNC approve up to \$315 for one-year renewal of Media Temple Grid Service (\$240; automatically renews on 4/19/2021) and SSL Certificate and Installation (\$75; renews on 6/3/2021).

D. Review of February, 2021 Board Expenses that Will Appear on the March 2021 MER.  
Lloyd Staffing TBD  
Village Mail call Dec - June 20/21 \$245.00

The above Item was addressed in the April 14, 2021 Board Meeting.

**IX. AD HOC COMMITTEES** (Discussion and possible action).

A. Formation of Ad Hoc Budget Committee.

1. **MOTION:** The GWNC forms an Ad Hoc Budget Committee with GWNC Treasurer as Chair and Board Members: GWNC President, \_\_\_\_\_, and \_\_\_\_\_ as members to make recommendations to the Board regarding possible reallocations from the remaining FY20/21 Budget and the possible encumbrance or carryover of remaining funds; and a proposed FY21/22 Administrative Packet and Budget, to be presented to the Board at its May 12, 2021 Regular Meeting, and/or its June 9, 2021 Regular Meeting, and/or (a) Special Meeting(s) as requested by the Board.

**MOTION** (by Ms. Roberts, seconded by Mr. Carpenter): The Greater Wilshire Neighborhood Council forms an Ad Hoc Budget Committee with GWNC Treasurer as Chair and Board Members: GWNC President, \_\_\_\_\_, and \_\_\_\_\_ as members to make recommendations to the Board regarding possible reallocations from the remaining FY20/21 Budget and the possible encumbrance or carryover of remaining funds; and a proposed FY21/22 Administrative Packet and Budget, to be presented to the Board at its May 12, 2021 Regular Meeting, and/or its June 9, 2021 Regular Meeting, and/or (a) Special Meeting(s) as requested by the Board.

**DISCUSSION:** Ms. Chvatal believed that the President cannot be on Committees per GWNC Bylaws Section II, Duties and Powers, and the latest version of Robert's Rules of Order, from both of which she read aloud. Mr. Starr said the GWNC has no such restrictions and has had Presidents serve on Committees.

**AMENDMENT to the MOTION** (by Mr. Suh, seconded by Ms. Varghese): replaces the Motion phrase "ad hoc" with the word "standing."

**DISCUSSION:** Resident Max Kirkham reminded that "ad hoc committees are open to the public; there's no need to make it a Standing committee." Ms. Carroll reminded that "the budget can be changed at any time."

**AMENDMENT to the MOTION FAILED** by a roll call vote of the 16 eligible voters present with four in favor ("Yes" or "Aye"), Portillo, Shim, Varghese, Suh); 11 opposed ("No" or "Nay") (Benningfield, Carpenter, Carroll, Chvatal, DeVore, Gresham, Gilbert, Hauck, Roberts, Smith, Varghese and Winther); one abstained (Starr).

**MOTION to APPEAL the RULING of the CHAIR** that the original Motion is in order, based upon a conflict with the Bylaws and Robert's Rules of Order (by Ms. DeVore, seconded by Ms. Chvatal).

**DISCUSSION:** Resident Jane Usher: "it is inappropriate for the Pres to serve on . . . any Committee . . . or to Chair a Committee . . . in conflict w your Bylaws as supported by Robert's Rules." Mr. Kirkham noted that previous Presidents have served "admirably" on Committees. Resident George Phillips believed that the President's ruling should first be "adjudicated." Resident Philip Farha believed that opposition seems "to be making a mountain out of a molehill." Resident Jon Vein said "the rules are there for a reason." Ms. Roberts noted that "this issue has never come up before" in her Board experience. Mr. Gilbert believed that a Parliamentarian should help rule on this. Ms. Chvatal relayed that Parliamentarian James Stewart believes that the Board "needs to respect Robert's Rules and the Bylaws."

**MOTION to APPEAL the RULING of the CHAIR FAILED** by a roll call vote of the 16 eligible voters present with seven in favor ("Yes" or "Aye") (Carroll, Chvatal, DeVore, Gilbert, Gresham, Smith and Winther); eight opposed ("No" or "Nay") (Carpenter, Hauck, Portillo, Roberts, Shim, Starr, Suh and Varghese); one abstained (the GWNC counts abstentions as neither "yes" votes or "no" votes) (Benningfield).

**DISCUSSION:** Mr. Gresham, Mr. Portillo, Mr. Suh and Mr. Winther volunteered to be on the Committee. Mr. Suh offered to remove his name depending upon how certain other votes were going subsequent to this vote.

**AMENDMENT to the MOTION** (by Ms. Roberts, seconded by Ms. Winther): add the names to the Motion of John Gresham, Juan Portillo, Joe Suh and John Winther as Committee Members.

**AMENDMENT to the MOTION PASSED** by a roll call vote of the 16 eligible voters present with seven in favor ("Yes" or "Aye") (Benningfield, Carpenter, Gilbert, Hauck, Roberts, Varghese and Winther); zero opposed; nine abstained (the GWNC counts abstentions as neither "yes" votes or "no" votes) (Carroll, Chvatal, DeVore, Gresham, Portillo, Shim, Smith, Starr and Suh).

**DISCUSSION:** Mr. Starr confirmed that the Treasurer is included in the Budget Committee.

**The AMENDED FUNDING MOTION** (by Ms. Roberts, seconded by Mr. Carpenter) read thusly: The Greater Wilshire Neighborhood Council forms an Ad Hoc Budget Committee with GWNC Treasurer Patti Carroll as Chair; Alternate Board Member John Gresham; Board Member Juan Portillo, President Conrad Starr, Alternate Board Member Joe Suh, and Board Member John Winther as members to make recommendations to the Board regarding possible reallocations from the remaining FY20/21 Budget and the possible encumbrance or carryover of remaining funds; and a proposed FY21/22 Administrative Packet and Budget, to be presented to

the Board at its May 12, 2021 Regular Meeting, and/or its June 9, 2021 Regular Meeting, and/or (a) Special Meeting(s) as requested by the Board.

**AMENDED MOTION PASSED** by a roll call vote of the 16 eligible voters present with 13 in favor (“Yes” or “Aye”) (Benningfield, Carpenter, Carroll, Chvatal, Gilbert, Hauck, Portillo, Roberts, Shim, Smith, Starr, Varghese and Winther); zero opposed; three abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (DeVore, Gresham and Suh).

**MOTION to RECESS** until after the Special Board Meeting (by Ms. Carroll, seconded by Ms. Roberts): add the names to the Motion of John Gresham, Juan Portillo, Joe Suh and John Winther as Committee Members.

*Board Member Brian Curran (replacing Alternate Joe Suh) arrived at this time (8:03), keeping 16 Board Members (or their Alternate(s)) present (the GWNC quorum is thirteen).*

**MOTION to RECESS PASSED** by a roll call vote of the 16 eligible voters present with 15 in favor (“Yes” or “Aye”) (Benningfield, Carpenter, Carroll, Chvatal, Curran, DeVore, Gilbert, Gresham, Hauck, Portillo, Roberts, Shim, Smith, Starr and Winther); zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Varghese)

*[This General Board Meeting was recessed at this time (8:08) and a Special Board Meeting was convened; see the separate Special Board Meeting Minutes. After the Special Board Meeting, this General Board Meeting was reconvened at 8:19; see below]*

The Secretary called the roll. Sixteen of the 21 Board Members or their Alternates were present online at the Roll Call: Bailey Benningfield, Jeffrey Carpenter, Patricia Carroll, Cindy Chvatal-Keane, Brian Curran, Jennifer DeVore, Gary Gilbert, John Gresham (Alternate for Michael Duggan), Christopher Hauck, Juan Portillo Jr, Cathy Roberts, Stephanie Shim, Owen Smith, Conrad Starr, Bindhu Varghese and John Winther. Charles D’Atri arrived later. Four (4) Board Members were absent and not represented by an Alternate: Scott Appel, Brian Donahoe, Mike Genewick, Stephanie Lee Leonard.

**IX. AD HOC COMMITTEES** (Discussion and possible action).

B. Neighborhood Purposes Grants Committee (Jennifer DeVore).

1. Report (Jennifer DeVore)

Ms. DeVore reported that the Committee is considering how to distribute \$2,000 in available funding.

2. Dissolution of the previous Neighborhood Purposes Grants Ad Hoc Committee.

Committee Members were Ms. Carroll, Ms. DeVore, and Max Kirkham, who no longer is eligible as he no longer is a Board Member. Mr. Gresham, \_\_\_ and Mr. Smith volunteered to also be on the Committee.

3. MOTION: The GWNC forms an Ad Hoc Neighborhood Purposes Grants (NPG) Committee with \_\_\_\_\_ as Chair and \_\_\_\_\_, \_\_\_\_\_,

\_\_\_\_\_, and \_\_\_\_\_ as members (etc.) to make recommendations to the Board at its May 2021 Regular Meeting or at a Special Meeting as requested by the Board, regarding NPG applications which have been received during the Spring 2021 NPG Application window which will close on April 17, 2021.

**MOTION** (by Mr. Gresham, seconded by Ms. DeVore): The Greater Wilshire Neighborhood Council dissolves the previous ad hoc Neighborhood Purposes Grant Committee and re-establishes it with Jennifer DeVore as Chair, and Patti Carroll and John Gresham as members to make recommendations to the Board at its May 2021 Regular Meeting or at a Special Meeting as requested by the Board, regarding NPG applications which have been received during the Spring 2021 NPG Application window which will close on April 17, 2021.

**AMENDMENT to the MOTION** (by Mr. Portillo, seconded by Ms. Varghese): to insert the names **Juan Portillo and Raphie Cantor** as fourth and fifth Members of the Committee.

**AMENDMENT to the MOTION PASSED** by a roll call vote of the 16 eligible voters present with eight in favor (“Yes” or “Aye”) (Benningfield, Curran, Gresham, Hauck, Portillo, Roberts, Shim and Varghese); four opposed (“No” or “Nay”) (Carroll, Chvatal, DeVore and Winther); four abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Carpenter, Gilbert, Smith and Starr).

**AMENDED MOTION PASSED** by a roll call vote of the 16 eligible voters present with 15 in favor (“Yes” or “Aye”) (Benningfield, Carpenter, Carroll, Chvatal, Curran, DeVore, Gilbert, Gresham, Hauck, Portillo, Roberts, Shim, Smith, Varghese and Winther); zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Starr).

C. Elections Committee

1. Report on Status of Final Report (Brian Curran)

Mr. Curran will report at the May Board Meeting.

**X. RESILIENCE COMMITTEE** (Discussion and possible action).

A. Report on the March 29, 2021 Resilience Committee Special Meeting. Mr. Starr reported that Minutes are available. The Committee discussed emergency preparedness and knowledge sharing.

B. Ratification of Committee Election or Appointment of Chair or Acting Chair of the Resilience Committee.

1. At its March 29, 2021 Special Meeting, Conrad Starr was elected Chair.

**MOTION to POSTPONE to the MAY MEETING** (by Ms. Chvatal, seconded by Ms. DeVore): The Greater Wilshire Neighborhood Council POSTPONES Item #X. B. to the May Meeting.



**MOTION to POSTPONE PASSED** by a roll call vote of the 16 eligible voters present with nine in favor (“Yes” or “Aye”) (Carpenter, Carroll, Curran, DeVore, Gilbert, Gresham, Hauck, Smith and Winther); two opposed (“No” or “Nay”) (Portillo and Varghese); five abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Benningfield, Chvatal, Roberts, Shim and Starr).

**MOTION to POSTPONE to the MAY MEETING** all Committee Chair and Member appointments as listed in Item #s 10D, 11 A, 11 B, 12 C 12 D, 13B, 13E, 13F, 14D, 14E, 14 F, 15B, 15C, 15E (by Ms. DeVore, seconded by Mr. Smith): The Greater Wilshire Neighborhood Council POSTPONES the above Items to the May Meeting.

**DISCUSSION:** Ms. Usher supported the Motion. Mr. Portillo noted that the next Outreach Committee will occur before the next Board Meeting.

**AMENDMENT to the MOTION to POSTPONE to the MAY MEETING** all Committee Chair and Member appointments as listed in Item #s 10D, 11 A, 11 B, 12 C 12 D, 13B, 13E, 13F, 14D, 14E, 14 F, 15B, 15C, 15E (by Mr. Portillo, seconded by Mr. Curran): The Greater Wilshire Neighborhood Council strikes Item numbers 15B, 15C and 15E. from the Motion.

**DISCUSSION:** Ms. Usher believed that the Outreach Committee needs more time and the postponement should be allowed. Mr. Hauck, as a new Board Member, “need[s] more time” to review the Committee structure. Several commenters believed that the Outreach Committee still could meet. Mr. Starr reported that the City Attorney confirmed that a quorum of Board or Committee Members “cannot meet outside of a publically-noticed meeting.”

**AMENDMENT to the MOTION to POSTPONE to the MAY MEETING** by striking Item numbers 15B, 15C and 15E. from the Motion **FAILED** by a roll call vote of the 16 eligible voters present with eight in favor (“Yes” or “Aye”) (Benningfield, Carpenter, Curran, Portillo, Roberts, Shim, Starr and Varghese); eight opposed (“No” or “Nay”) (Carroll, Chvatal, DeVore, Gilbert, Gresham, Hauck, Smith and Winther); zero abstained.

*Board Member Charles D’Atri arrived at this time (9:23), making 17 Board Members (or their Alternate(s)) present online (the GWNC quorum was thirteen).*

**MOTION to POSTPONE PASSED** by a roll call vote of the 17 eligible voters present with 15 in favor (“Yes” or “Aye”) (Benningfield, Carpenter, Carroll, Chvatal, Curran, D’Atri, DeVore, Gilbert, Gresham, Hauck, Roberts, Shim, Smith, Varghese and Winther); zero opposed; two abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Portillo and Starr).

#### C. Notice of Meeting Date/Time

1. At its March 29, 2021 Special Meeting, the Committee selected the 3rd Monday of each

month at 7:00 p.m.

Mr. Starr noted the above.

D. Committee Membership

1. Anyone wishing to join the Committee should contact the Chair with a letter of interest and qualifications. Membership to be voted on at a subsequent meeting.

Mr. Starr noted the above.

- E. Upcoming Resilience Committee Meeting. The next GWNC Resilience Committee Regular Meeting will be at 7:00 p.m. on April 19, 2021, via Zoom ID #889 6098 2957.

Mr. Starr noted the above.

**XI. QUALITY OF LIFE COMMITTEE** (Discussion and possible action) (Charles D'Atri)

- A. Ratification of Committee Election or Appointment of Chair or Acting Chair of the Quality of Life Committee.

No Motion was made or vote taken.

B. Committee Membership

1. Anyone wishing to join the Committee should contact the Chair with a letter of interest and qualifications. Membership to be voted on at a subsequent meeting.

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Mr. D'Atri noted the above.

- C. Upcoming Quality of Life Committee Meeting. The next GWNC Quality of Life Regular Meeting will be 7 p.m., Weds, May 26, 2021, via Zoom ID #849 7793 0618. The next GWNC Quality of Life Regular Meeting will be 7 p.m., Weds, Feb 24, 2021, via Zoom.

Mr. D'Atri noted the above.

**XII. ENVIRONMENTAL & SUSTAINABILITY COMMITTEE** (Discussion and possible action) (Dan Kegel).

- A. Report on the April 6, 2021 Sustainability Committee Meeting

Mr. Kegel reported that he was voted in as a representative to a citywide sustainability committee. Ms. Roberts reviewed some recent discussions and accomplishments of the Committee, and noted that Mr. Kegel is an excellent subject matter reference.

B. Notice of posting of Minutes

Mr. Kegel noted the above.

- C. Ratification of Committee Election or Appointment of Chair or Acting Chair of the Environmental & Sustainability Committee

No Motion was made or vote taken.

D. Committee Membership

1. Anyone wishing to join the Committee should contact the Chair with a letter of interest and qualifications. Membership to be voted on at a subsequent meeting.

Mr. Kegel noted the above.

E. Upcoming Sustainability Committee Meeting. Next GWNC Environmental & Sustainability Committee Meeting will be held on June 1, 2021 via Zoom ID #928 2781 1179.

Mr. Kegel noted the above.

**XIII. TRANSPORTATION COMMITTEE** (Discussion and possible action) (Conrad Starr)

A. Report on the March 22, 2021 Transportation Committee Meeting

1. Council File 21-0002-S30 - Fare-Free Transit et al. (H.R. 7389/S. 4278) Motion: that the GWNC file a CIS in support of CF 21-0002-S30.

Mr. Starr reported that Chris Palencia resigned; the Committee has seven Members with two vacancies.

**DISCUSSION:** Mr. Starr reported that Metro is moving forward with a pilot program of fare-free transit.

**MOTION** (by Ms. Roberts, seconded by Ms. Benningfield): The Greater Wilshire Neighborhood Council supports writing a CIS in support of Council File 21-0002-S30 - Fare-Free Transit et al. (H.R. 7389/S. 4278) Motion: that the GWNC file a CIS in support of CF 21-0002-S30..

**MOTION PASSED** by a roll call vote of the 17 eligible voters present with 11 in favor (“Yes” or “Aye”) (Benningfield, Carroll, Curran, Gilbert, Gresham, Hauck, Portillo, Roberts, Shim, Starr, Varghese); zero opposed; six abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Carpenter, Chvatal, D’Atri, DeVore, Smith and Winther).

2. Highland Avenue Traffic Safety. Motion: that the GWNC request LADOT to study the intersections of Beverly Blvd. and Highland Ave., 3rd St. and Highland Ave., and 6th St. and Highland Ave.; and provide GWNC with an analysis of crash data at those intersections; and provide options to make those intersections safer.

**MOTION** (by Ms. Roberts, seconded by Mr. Carpenter): The Greater Wilshire Neighborhood Council requests LADOT to study the intersections of Beverly Blvd. and Highland Ave., 3rd St. and Highland Ave., and 6th St. and Highland Ave.; and provide GWNC with an analysis of crash data at those intersections; and provide options to make those intersections safer.

**DISCUSSION:** Mr. Starr reported that he received an email from resident Sherry Gashi requesting inclusion of the intersection of Melrose and Highland.

**MOTION PASSED** by a roll call vote of the 17 eligible voters present with 15 in favor (“Yes” or “Aye”) (Benningfield, Carpenter, Carroll, Chvatal, Curran, D’Atri, DeVore, Gilbert, Gresham, Hauck, Portillo, Roberts, Shim, Varghese and Winther); zero opposed; two abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Smith and Starr).

Mr. Suh later indicated that he received many emails requesting that 5<sup>th</sup> and Gramercy be added.

- B. Report on the March 25, 2021 Transportation Committee E-Bike Town Hall CS reported.
- C. Report on status of LADOT “Stress Free Connections” (4th St. and St. Andrews Pl. Greenways) Meeting.  
CS reported that there was “a pretty good turnout” and “a lot of questions were answered.”
- D. Ratification of Committee Election or Appointment of Chair or Acting Chair of the Transportation Committee  
No Motion was made or vote taken.
- E. Ratification of Committee Election or Appointment of Secretary of the Transportation Committee  
No Motion was made or vote taken.
- F. Committee Membership
  - 1. Anyone wishing to join the Committee should contact the Chair with a letter of interest and qualifications. Membership to be voted on at a subsequent meeting.  
Mr. Starr noted the above.
- G. Upcoming Transportation Committee Meeting. The next GWNC Transportation Committee Regular Meeting will be on Monday, May 22, 2021 at 7 p.m. via Zoom ID #921 5993 5555.  
Mr. Starr noted the above.

**XIV. LAND USE COMMITTEE** (Discussion and possible action) (Philip Farha)

- A. Report on March 2021 Land Use Committee Meeting  
Mr. Farha recommended attending Committee meetings and noted that there are vacancies.
- B. Report on March 29, 2021 Special meeting re Council File 09-0969-S3, opposition to non-applicant initiated planning appeals.  
Mr. Farha explained the issue and that there will be a May 4<sup>th</sup> City meeting.

C. Consent Calendar: a single motion approves the following items (VIII.B.1-5.) without Board discussion. Any Board Member may ask that any item be removed from the consent calendar and voted on separately.

**CONSENT MOTION** (by Ms. Roberts, seconded by Ms. Chvatal): The Greater Wilshire Neighborhood Council approves the Consent Calendar Motion for Item numbers XIV. C. 2. – 5.

**CONSENT MOTION PASSED** by a roll call vote of the 17 eligible voters present with 14 in favor (“Yes” or “Aye”) (Benningfield, Carpenter, Carroll, Chvatal, Curran, D’Atri, DeVore, Gilbert, Gresham, Hauck, Roberts, Shim, Smith and Winther); zero opposed; three abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Portillo, Starr and Varghese).

*[The following sub-section first paragraphs are copied from the Agenda.]*

1. Mid City Neighborhood Greenway: The Mid City Neighborhood Greenways will connect Central L.A. neighborhoods with calmer local streets. These streets are on the Mobility Plan 2035 Neighborhood Enhanced Network, which serves as a system of low-volume streets that are slower moving and can be more comfortable alternatives to arterials for people walking and biking. Motion: That the Greater Wilshire Neighborhood Council support the Mid City Neighborhood Greenway project as presented March 23, 2021, subject to approval of the final design.

Mr. Farha explained the project and that it involves the intersection of La Brea and Willoughby. Ms. Roberts reported that the Committee supported the Motion by a 9-0-0 vote.

**MOTION** (by Ms. Roberts, seconded by Mr. Gresham): The Greater Wilshire Neighborhood Council supports the Mid City Neighborhood Greenway project as presented March 23, 2021, subject to approval of the final design.

**DISCUSSION:** Mr. Farha noted that “it’s in the very early stages of discussion” and that it ends at La Brea. Mr. Starr noted that only approximately up to six blocks of the Greenway are in the GWNC.

**MOTION PASSED** by a roll call vote of the 17 eligible voters present with 12 in favor (“Yes” or “Aye”) (Carpenter, Curran, D’Atri, DeVore, Gilbert, Gresham, Hauck, Portillo, Roberts, Smith, Varghese and Winther); zero opposed; five abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Benningfield, Carroll, Chvatal, Shim and Starr).

2. 838 N. Mansfield Ave: Action to retract GWNC support for the variance. Zoning R2-1XL. On Jun 14, 2017, the GWNC Board Voted 17/0/1 in favor of the following motion: “The Greater Wilshire Neighborhood Council supports the application to

convert an existing 5-unit apartment building to condominiums at 838 N. Mansfield Ave., the support to be revoked if the building ever alters its footprint or increases its square footage. Motion: That the Greater Wilshire Neighborhood Council retract its support of a variance for the project located at 838 N. Mansfield Ave.

3. 6415 Melrose Ave: Demolition Pre-inspection Application No. 2019-20000-00370/B21VN01176. Zoning R2-1XL. (Note: received notice in mail 3-12-2021). Motion: That the Greater Wilshire Neighborhood Council oppose the Demolition Pre-inspection Application for the project located at 6415 Melrose Ave. pending their appearance at the LUC meeting and neighborhood outreach.
4. Citywide Sign Ordinance: Restrict new digital billboards to Regional Commercial Corridors; digital ad screens on proposed new bus shelters. Motion: That the Greater Wilshire Neighborhood Council support writing a CIS to reaffirm our previous position opposing digital signs, support for the City Planning Commission's Version B PLUS proposal to Council File 11-1705, and objection to any digital signs on public property and/or Tier 3 commercial zones. In addition, we oppose the PLUM Committee proposal and any digital signs in the GWNC.
5. GWNC Town Hall on TOC projects: Discuss the feasibility of holding a Town Hall on the TOC program. <https://planning.lacity.org/plans-policies/transit-oriented-communities-incentive-program> Motion: That the Greater Wilshire Neighborhood Council hold a Town Hall on the Transit-Oriented Community (TOC) and Transit Oriented Development (TOD) programs.

The above Item numbers XIV. C. 2. – 5. were approved in the consent calendar Motion.

D. Ratification of Committee Election or Appointment of Chair or Acting Chair of the Land Use Committee.

No Motion was made or vote taken.

E. Ratification of Committee Election or Appointment of Secretary or Acting Secretary of the Land Use Committee.

No Motion was made or vote taken.

F. Committee Membership

1. Anyone wishing to join the Committee should contact the Chair with a letter of interest and qualifications. Membership to be voted on at a subsequent meeting.

The above was noted.

G. Next GWNC Land Use Committee Meeting will be held Tuesday, April 27, 2021, 6:30 p.m. via Zoom ID #915 2786 9326

Mr. Farha noted the above and encouraged attending.

**XV. OUTREACH COMMITTEE** (Discussion and Possible Action) (Colette Amin).

A. Report on the April 3, 2021 Outreach Committee Meeting.

Mr. Curran reported that the Committee discussed administrative matters. Mr. Starr noted that the GWNC has and may place more ads in the Larchmont Chronicle. Ms. Amin noted that the Board Rules say that a Committee Member must be a Committee Member for at least one year to qualify to be the Committee Chair.

- B. Ratification of Committee Election or Appointment of Chair or Acting Chair of the Outreach Committee  
No Motion was made or vote taken.
- C. Ratification of Committee Election or Appointment of Secretary or Acting Secretary of the Outreach Committee
1. At its April 3, 2021 meeting, Brian Curran was elected Secretary.  
No Motion was made or vote taken.
- D. Citizen Recognition Program. The GWNC awards community members for their service, dedication and/or commitment to enhancing and/or improving the Greater Wilshire neighborhood. The Committee accepts nominations year-round. Let us know whom we can honor at <http://greaterwilshire.org/citizen-recognition-program/> . The above was noted.
- E. Committee Membership
1. Motion: to ratify the appointment of At Large Board Alternate Board Member/ Stakeholder Joe Suh to the Outreach Committee.  
No Motion was made or vote taken.
  2. Motion: to ratify the appointment of Business Rep Alt/Stakeholder Raphie Cantor to the Outreach Committee  
No Motion was made or vote taken.
  3. Anyone wishing to join the Committee should contact the Chair with a letter of interest and qualifications. Membership to be voted on at a subsequent meeting.  
The above was noted.
- F. Upcoming Outreach Committee Meeting. The next regular GWNC Outreach Committee Meeting will be on Saturday, May 1, 2021, 9:30 a.m. via Zoom ID #982 7679 1581.
1. Agenda Item Submission Deadline: April 23, 2021. Please send items to both [outreach@greaterwilshire.org](mailto:outreach@greaterwilshire.org) and [outreachsecretary@greaterwilshire.org](mailto:outreachsecretary@greaterwilshire.org).  
The above was noted.

## **XVI. BOARD MEMBER COMMENTS/REPORTS**

- A. Liaison Reports (<https://empowerla.org/liaison/>)  
There were no Liaison reports at this time.
- B. Alliance Reports  
Mr. Starr reported on the above.
- C. Board Member Announcements  
There were no Board Member comments or new business at this time.

## **XVII. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS**

- A. Ratification of Committee Membership
- B. Assistant and Administrative Appointments
  - 1. Discussion and Possible Action to Appoint Assistant Secretary. DESCRIPTION (GWNC Bylaws Article VI. Section 2.C.): “An Assistant Secretary may be appointed by the President, with concurrence from the Secretary.”
  - 2. Discussion and Possible Action to Appoint Assistant Treasurer. DESCRIPTION (GWNC Bylaws Article VI. Section 2.D.): “An Assistant Treasurer may be appointed by the President, with concurrence from the Treasurer”
  - 3. Discussion and Possible Action to Appoint Webmaster. DESCRIPTION: Manages all aspects of domain registrations; website hosting; updates to web content at board’s instruction; website security, backups, and updates; email account and alias creation, maintenance, oversight, and support; G-Drive oversight, maintenance, and support; password maintenance and security; digital file storage; works with Officers to ensure all subscription renewals are placed on board agendas prior to service or domain expirations, etc.
- C. Discussion and Possible Action to Select 2nd Signer. DESCRIPTION: Verifies Funding Program documents have been correctly and completely filled out before submitted for processing. Acts as the second signer as required on Funding Program documents. REQUIREMENTS: (see <https://clerk.lacity.org/sites/g/files/wph606/f/NCFP%20Policies%2007.19.18%20Final.pdf#page=8>).
- D. Discussion and Possible Action to Appoint Zoom Administrator/Host. DESCRIPTION: see <https://empowerla.org/evg/>
- E. Selection of Zoom Moderator(s): *ibid*
- F. Discussion and Possible Action to Appoint Liaisons, Alliance Members, and other Official Representative Appointments
  - 1. Homelessness Liaisons
  - 2. Public Works Liaisons
  - 3. Film Liaisons
  - 4. Data Liaisons
  - 5. Purposeful Aging Liaisons
  - 6. Animal Services Liaisons
  - 7. Emergency Preparedness Liaisons
  - 8. Resilience Liaisons
  - 9. Legal Liaisons
  - 10. LGBTQ+ Alliance
    - Mr. Kirkham announced a May 16<sup>th</sup>, 6:30 p.m. meeting, to which all are invited. See [LALGBTQAlliance.org](http://LALGBTQAlliance.org).
  - 11. NC Emergency Preparedness Alliance
  - 12. NC Sustainability Alliance
  - 13. Grievance Panel Member
  - 14. Budget Representatives
  - 15. LADWP Ratepayer Advocate



[All of the above Item #XVII Items were skipped except for Item #XVII. 10.] Mr. Gilbert and Ms. Chvatal requested hiring a Parliamentarian for at least a few meetings. Mr. Starr noted possibilities and issues about that, and agreed to Agendize that. Mr. Suh requested that LADOT study 5<sup>th</sup> and Gramercy intersection four-way stop signs; Mr. Starr referred that to the Transportation Committee.

**XVIII. ADJOURNMENT**

A. Upcoming GWNC Board Meeting. The next GWNC Board Meeting will be held at 7:00 p.m. on Wednesday, May 12, 2021 via Zoom ID #966 7700 1434.

**MOTION to ADJOURN** (by Mr. Smith, seconded by Ms. Roberts).

**MOTION to ADJOURN PASSED** unanimously; zero opposed; zero abstained.

Mr. Starr declared the Meeting **ADJOURNED** at 10:28 p.m.

Respectfully submitted,

*The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda.* Edited by the GWNC. The GWNC Board Meeting Minutes page is <http://greaterwilshire.org/board-agendas-minutes>.