

Greater Wilshire Neighborhood Council  
General Board Meeting Minutes, Wednesday, June 9, 2021  
Approved July 14, 2021

In conformity with the Governor’s Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, this duly noticed meeting was held entirely online and telephonically.

Document copies were shown online and available at  
[https://drive.google.com/drive/folders/1YZDv\\_Uftf324toJNULY7lLn647ZTfR5](https://drive.google.com/drive/folders/1YZDv_Uftf324toJNULY7lLn647ZTfR5).

**I. WELCOMING REMARKS**

A. Call to Order (Conrad Starr)

A duly noticed Meeting of the Greater Wilshire Neighborhood Council (“GWNC”) Board of Directors was held online. President Starr called the meeting to order at 6:35 p. m.

B. Roll Call (Jennifer DeVore)

The Secretary called the roll. Thirteen of the 21 Board Members were present online at the Roll Call: Jeffry Carpenter, Cindy Chvatal-Keane, Brian Curran, Charles D'Atri (Vice President), Jennifer DeVore (Secretary), Mike Genewick, Christopher Hauck, Stephanie Lee, Cathy Roberts, Owen Smith, Conrad Starr (President), Bindhu Varghese and John Winther. Six arrived later: Scott Appel, Patricia Carroll (Treasurer), Gary Gilbert, John Gresham (Alternate for Michael Duggan), Juan Portillo Jr. and Stephanie Shim. Bailey Benningfield and Brian Donahoe were absent and not represented by an Alternate. The GWNC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) was 13 (see the Bylaws link at <https://greaterwilshire.org/bylaws-board-rules>), so the Board could take such votes. All 21 of the 21 Board Seats were filled (by election or appointment). No Board Seat was vacant. Seven Alternate Seats were vacant [see Item #VI. C. 3.; to apply see [www.GreaterWilshire.org](http://www.GreaterWilshire.org)]. Also attended: approximately 29 Stakeholders and guests.

**II. GOVERNMENT REPORTS & ANNOUNCEMENTS**

A. Fourth Council District (Su Lee)

Su Lee, Field Manager for L.A. City District Four Council Nithya Raman (323-957-6415; [Su.Lee@LACity.org](mailto:Su.Lee@LACity.org); <http://CD4.LACity.org>), was not present; there was no report.

B. Fifth Council District (Debbie Dynere Harris)

Jill Kline, a Field Deputy for L.A. City District Five Councilman Paul Koretz [323-866- 1828; [Jill.Kline@LACity.org](mailto:Jill.Kline@LACity.org); <http://CD5.LACity.org>], answered questions about restoration of services.

*Board Members Patti Carroll and Juan Portillo arrived online by 6:52, and Gary Gilbert at 6:53, making 16 Board Members (or their Alternate(s)) present online (the GWNC quorum was thirteen).*

C. Office of the Mayor (Angie Aramayo)

Angie Aramayo, Central Area Representative for Mayor Eric Garcetti [213-978-3130; [Angie.Aramayo@LACity.org](mailto:Angie.Aramayo@LACity.org); <http://LAMayor.org>], was not present; there was no report.

D. LA County Second Supervisor District

Armine Sargsyan, a Field Deputy for L.A. County District Two Supervisor Holly Mitchell (213-974-2222; [Armine.Sargsyan@bos.LACounty.gov](mailto:Armine.Sargsyan@bos.LACounty.gov); <https://LACounty.gov/government/supervisors/holly-mitchell>), was not present; there was no report.

E. LA County Third Supervisor District (Erin Seinfeld)

Erin Seinfeld, a Field Deputy for L.A. County District Three Supervisor Sheila Kuehl [310-231-1170; [ERSeinfeld@bos.LACounty.gov](mailto:ERSeinfeld@bos.LACounty.gov); <http://www.LACounty.gov/government/supervisors/sheila-kuehl>], was not present; there was no report.

F. LAPD Olympic & Wilshire Divisions

Dave Cordova, an LAPD Wilshire Division Senior Lead Officer [mobile/text phone 213-793-0650; [31646@LAPD.LACity.org](mailto:31646@LAPD.LACity.org); [www.LAPDWilshire.com](http://www.LAPDWilshire.com)], reported that there was a 2.1% decrease in crime versus last year, though “violent crime is up” citywide. Recent protests all have been “non-violent”, though “it has impacted our resources . . . we’re about 500 Officers short.”

*Board Member Stephanie Shim arrived online at 7:02 and Scott Appel at 7:05, making 18 Board Members (or their Alternate(s)) present online (the GWNC quorum was thirteen).*

*Parliamentarian James Stewart (not a Board Member) arrived at 7:06.*

Officer Cordova reported that “Sonia Monico is going to be our new Area Captain.”

G. Department of Neighborhood Empowerment (DONE)

John Darnell, a Neighborhood Council Advocate, L.A. Dept. of Neighborhood Empowerment (DONE) [213-978-1551; [John.Darnell@LACity.org](mailto:John.Darnell@LACity.org); [www.EmpowerLA.org](http://www.EmpowerLA.org)], was not present; there was no report.

H. Other Government Representatives

There were no other reports at this time.

### **III. GWNC LIAISON REPORTS**

A. LADWP Alternate Board Member John Gresham (for Michael Duggan) arrived at this time 7:08), making 19 Board Members (or their Alternate(s)) present (the GWNC quorum is thirteen).

Jack Humphreville reported.

B. Budget Representatives

Jack Humphreville explained that the Representatives represent the GWNC and help review the City budget; they meet twice a month. Feedback is welcomed. He reported that the City approved a \$7.5 billion budget; the Federal government added \$640 million.

C. LANCC

Mr. Humphreville reported that the LA Neighborhood Council Coalition

[<http://www.lancc.org>] meets monthly and weighed in on the City budget.

D. Public Works Liaison

No Liaison was present; there was no report.

E. Homelessness Liaison

Joy McManus reported that the annual LAHSA [LA Homeless Services Authority; 213-683-3333; <http://lahsa.org>; [www.facebook.com/lahsa.org](http://www.facebook.com/lahsa.org)] homelessness count was cancelled due to the COVID-19 pandemic. However, several community groups did their own counts. She was told that the number of homeless people is down, but the number of tents and encampments is up.

F. Other Liaisons

No Liaisons were present; there was no report.

G. Alliances

Resident Max Kirkham reported on the LGBTQ+ Alliance. He is resigning as the GWNC LGBTQ+ Liaison.

**IV. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

There were no public comments at this time.

**V. OFFICER REPORTS**

A. President's Report

1. Appointment of Parliamentarian

Mr. Starr appointed James Stewart as Parliamentarian for this and the next two Board meetings. Mr. Stewart reminded that he is registered and certified. He explained that "I do not have any power; I cannot force you to do anything." Mr. Starr explained how the Parliamentarian can be used.

2. Appointment of Ad Hoc Redistricting Committee.

Mr. Starr asked for volunteers: Ms. DeVore, Ms. Chvatal, Mr. Gresham, Mr. Portillo and Joe Suh volunteered.

3. Openings and Job Descriptions for GWNC Administrator and GWNC Webmaster

Mr. Starr reported that the candidate search soon will begin. He announced that there'll be a Retreat to discuss training, and Board and parliamentary procedures. Mentors are sought for new Board Members. The City is considering that in-person meetings may begin as early as the end of this Summer.

B. Treasurer's Report (Discussion and Possible Action)

1. Motion to Approve Monthly Expenditure Report (MER) for May

2021. Card Expenses

5/03 Public Storage \$160.00

5/08 Village Mail Call (Dec-June \$245.00

5/12 Lloyd Staffing SF Admin 3/22-4/11 \$611.80

5/12 Lloyd Staffing DL Minutes 4/12-5/2 \$674.41

5/12 Lloyd Staffing SF Admin 3/29-4/25 \$917.70

5/21 DNH Media Temple Security renewal \$ 75.00  
5/25 Larchmont Chronicle - May \$188.00  
5/27 Lloyd Staffing DL Minutes 5/10-5/16 \$428.53  
5/27 Lloyd Staffing SF Minutes 4/26-5/16 \$917.70

Check Expenses

5/25 Congress of Neighborhoods \$250.00  
5/25 Enrich LA NPG \$500.00  
5/26 Anderson Munger YMCA NPG \$500.00  
5/27 Our Big Kitchen Los Angeles NPG \$1000.00

Ms. Carroll reviewed the budget and the MER.

**FUNDING MOTION** (by Ms. Carroll, seconded by Mr. D’Atri): The Greater Wilshire Neighborhood Council approves its Monthly Expenditure Report for May 2021.

*Board Member Mike Genewick had left by this time, making 18 Board Members (or their Alternate(s)) present online (the GWNC quorum was thirteen).*

**FUNDING MOTION PASSED** unanimously by a roll call vote of the 14 eligible voters present with all 14 in favor (“Yes” or “Aye”) (Appel, Carpenter, Carroll, Chvatal, Curran, D’Atri, DeVore, Gresham, Hauck, Lee, Roberts, Smith, Starr and Winther); zero opposed; zero abstained. Four were ineligible to vote due to not having current Ethics Training and/or Funding Training (Gilbert, Portillo, Shim and Varghese).

2. Motion to Approve Individual Expenses Listed in the May 2021 MER

**FUNDING MOTION** (by Ms. Carroll, seconded by Ms. Chvatal): The Greater Wilshire Neighborhood Council approves the individual expenditures it made in May 2021.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the 14 eligible voters present with all 14 in favor (“Yes” or “Aye”) (Appel, Carpenter, Carroll, Chvatal, Curran, D’Atri, DeVore, Gresham, Hauck, Lee, Roberts, Smith, Starr and Winther); zero opposed; zero abstained. Four were ineligible to vote due to not having current Ethics Training and/or Funding Training (Gilbert, Portillo, Shim and Varghese).

3. Review of May 2021 Board Expenses that Will Appear on the June 2021 MER

Lloyd Staffing SF Admin 5/17-5/23 \$349.60  
Lloyd Staffing DL Minutes 5/24-5/30 \$147.53  
Possible Checks / NPG’s Listed above if they have not yet been processed

Ms. Carroll reviewed the above.

4. Year-End Expenses: The remaining FY 2020/21 unspent budget is approximately \$10,800, from which up to \$10,000 will be rolled over to FY 2021/22. The Board is asked to select from among the following proposed expenditures to be completed by June 20, 2021.

a) Business Cards

- (1) Motion: That the GWNC purchase business cards for up to \$400 total. Ms.

Carroll reported that about \$10,800 to \$11,200 was in the unspent budget.

**FUNDING MOTION** (by Mr. D’Atri, seconded by Mr. Smith): The Greater Wilshire Neighborhood Council purchase business cards for up to \$400 total.

**FUNDING MOTION PASSED** by a roll call vote of the 14 eligible voters present with 13 in favor (“Yes” or “Aye”) (Appel, Carpenter, Carroll, Chvatal, Curran, D’Atri, DeVore, Gresham, Hauck, Lee, Roberts, Smith and Winther); zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Starr). Four were ineligible to vote due to not having current Ethics Training and/or Funding Training (Gilbert, Portillo, Shim and Varghese).

b) Promotional Items (referred by Outreach Committee)

- (1) T-Shirts (Vendors may include JLB Promo or Custom Ink)

- (a) Motion: That the GWNC purchase up to 8 dozen GWNC branded t-shirts for outreach for up to \$1000.00. [Or up to 4 dozen for up to \$700.]

**FUNDING MOTION** (by Mr. Carpenter, seconded by Mr. Smith): The Greater Wilshire Neighborhood Council will purchase up to four dozen t-shirts for up to \$700, subject to available funds beyond the \$10,000 rollover.

**FUNDING MOTION PASSED** by a roll call vote of the 14 eligible voters present with 13 in favor (“Yes” or “Aye”) (Appel, Carpenter, Carroll, Chvatal, Curran, D’Atri, DeVore, Gresham, Hauck, Lee, Roberts, Smith and Winther); zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Starr). Four were ineligible to vote due to not having current Ethics Training and/or Funding Training (Gilbert, Portillo, Shim and Varghese).

- (2) TOC Town Hall Fliers

- (a) Motion: That the GWNC pay up to \$35 for fliers advertising the TOC Town Hall.

*[This Agenda Item was addressed after the next Item # V. B. 4. c.]*

**FUNDING MOTION** (by Ms. Carroll, seconded by Ms. Roberts): The Greater Wilshire Neighborhood Council will pay up to \$35 for fliers advertising the TOC Town Hall.

**FUNDING MOTION PASSED** by a roll call vote of the 14 eligible voters present with 13 in favor (“Yes” or “Aye”) (Appel, Carpenter, Carroll, Chvatal, Curran, D’Atri, DeVore, Gresham, Hauck, Lee, Roberts, Smith and Winther); zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Starr). Four were ineligible to vote due to not having

current Ethics Training and/or Funding Training (Gilbert, Portillo, Shim and Varghese).

c) Adobe Acrobat Pro DC

- (1) Motion: That the GWNC allocate up to \$205 for one-year subscription to Adobe Acrobat Pro DC from Office Expenses for use by the GWNC President.

**FUNDING MOTION** (by Mr. D’Atri, seconded by Mr. Gresham): The Greater Wilshire Neighborhood Council will allocate up to \$205 for one-year subscription to Adobe Acrobat Pro DC from Office Expenses for use by the GWNC President.

**FUNDING MOTION PASSED** by a roll call vote of the 14 eligible voters present with 13 in favor (“Yes” or “Aye”) (Appel, Carpenter, Carroll, Chvatal, Curran, D’Atri, DeVore, Gresham, Hauck, Lee, Roberts, Smith and Winther); zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Starr). Four were ineligible to vote due to not having current Ethics Training and/or Funding Training (Gilbert, Portillo, Shim and Varghese).

d) Larchmont Buzz (referred by Outreach Committee)

- (1) Motion: That the GWNC purchase a sponsored post in the Larchmont Buzz for the TOC Town Hall at a cost of up to \$250.

**FUNDING MOTION** (by Ms. DeVore, seconded by Ms. Roberts): The Greater Wilshire Neighborhood Council will purchase a sponsored post in the Larchmont Buzz for the TOC Town Hall at a cost of up to \$250.

*Board Member Patti Carroll stepped away at this time (8:04), making 17 Board Members (or their Alternate(s)) present online (the GWNC quorum at this Meeting was thirteen).*

**FUNDING MOTION PASSED** by a roll call vote of the 13 eligible voters present with 12 in favor (“Yes” or “Aye”) (Appel, Carpenter, Chvatal, Curran, D’Atri, DeVore, Gresham, Hauck, Lee, Roberts, Smith and Winther); zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Starr). Four were ineligible to vote due to not having current Ethics Training and/or Funding Training (Gilbert, Portillo, Shim and Varghese).

- (2) Motion: That the GWNC purchase an email header in the Larchmont Buzz at a cost of up to \$125.

**FUNDING MOTION** (by Ms. Carroll, seconded by Ms. Chvatal): The Greater Wilshire Neighborhood Council will purchase an email header in the Larchmont Buzz at a cost of up to \$125.

**DISCUSSION:** Resident Liz Fuller explained what a news header is. Resident Colette Amin requested that the Board be sure to fund the t-shirts purchase.

*Board Member Patti Carroll returned by this time, making 18 Board Members (or their Alternate(s)) present online (the GWNC quorum at this Meeting was thirteen).*

**FUNDING MOTION PASSED** by a roll call vote of the 14 eligible voters present with 12 in favor (“Yes” or “Aye”) (Appel, Carroll, Chvatal, Curran, D’Atri, DeVore, Gresham, Hauck, Lee, Roberts, Smith and Winther); zero opposed; two abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Carpenter and Starr). Four were ineligible to vote due to not having current Ethics Training and/or Funding Training (Gilbert, Portillo, Shim and Varghese).

(3) Motion: That the GWNC purchase a website ad from the Larchmont Buzz for up to \$150.

**[PC/JD CONFIRM: WAS THIS VOTED UPON? \_\_]**

**FUNDING MOTION** (by Ms. Carroll, seconded by Ms. Chvatal-Keane): The Greater Wilshire Neighborhood Council will purchase a website ad from the Larchmont Buzz for up to \$150.

**FUNDING MOTION PASSED** \_unanimously by a roll call vote of the **/DL CONFIRM ELIGIBILITY:** \_\_/ \_\_ eligible voters present with \_\_ in favor (“Yes” or “Aye”) (Appel, Carpenter, Carroll, Chvatal, Curran, D’Atri, DeVore, Gresham, Hauck, Lee, Roberts, Smith, Starr and Winther); \_\_ opposed (“No” or “Nay”) (\_\_ and \_\_); \_\_ abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (\_\_ and \_\_). Four were ineligible to vote due to not having current Ethics Training and/or Funding Training (Gilbert, Portillo, Shim and Varghese). M. \_ \_ recused.

5. FY 2021/21 Administrative Packet and Budget Allocation Package

a) Motion: The GWNC adopts the revised FY 2020/21 Administrative Packet as presented/revised.

It was noted that the Agenda should say “FY 2020/21,” not “FY 2021/21.” Ms. Carroll explained the budget.

**FUNDING MOTION** (by Ms. Carroll, seconded by Mr. Carpenter): The Greater Wilshire Neighborhood Council adopts the revised FY 2020/21 Administrative Packet as presented.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the 14 eligible voters present with all 14 in favor (“Yes” or “Aye”) (Appel, Carpenter, Carroll, Chvatal, Curran, D’Atri, DeVore, Gresham, Hauck, Lee, Roberts, Smith, Starr and Winther); zero opposed; zero abstained. Four were ineligible to vote due to not having current Ethics Training and/or Funding Training (Gilbert, Portillo, Shim and Varghese).

C. Vice President’s Report

Mr. D’Atri reported that “great work has been done by the Neighborhood Purposes Grant Committee . . . diligent, consistent work.” He explained that the role of Committees is

“to advise the Neighborhood Council.”

D. Secretary’s Report

Ms. DeVore indicated that there was no report at this time.

**VI. ADMINISTRATIVE ITEMS** (Discussion and Possible Action).

A. Consent Calendar: a single motion approves the following items (V.A.1.-5.) without Board discussion. Any Board Member may ask that any item be removed from the consent calendar and voted on separately.

1. Adoption of April 14, 2021 General Board Meeting Minutes
2. Adoption of April 21, 2021 Special Board Meeting Minutes
3. Adoption of April 21, 2021 Continuation of April 14 General Board Meeting Minutes
4. Adoption of May 12, 2021 General Board Meeting Minutes
5. Adoption of June 2, 2021 Special Board Meeting Minutes

**MOTION to POSTPONE** (by Ms. DeVore, seconded by Ms. Chvatal): The Greater Wilshire Neighborhood Council Postpones Item #VI. A. to the July 2021 Board Meeting.

Mr. Starr noted need to approve the Minutes as soon as possible.

**MOTION to POSTPONE PASSED** unanimously by the consent of all 17 eligible voters present; zero opposed; zero abstained.

B. Standing Committee Chair/Acting Chair Appointments. Description from GWNC Board Rules Section 3: “No election of GWNC Standing Committee leadership – to include currently existing and future committee positions above general committee member – shall be considered valid unless 1) the person selected is chosen by a majority vote in committee and subsequently affirmed and ratified by a majority vote of the GWNC Board; or, in the absence of a vote by the committee, 2) the person is selected by a two-thirds vote of the GWNC Board.”

1. Appointment of Chair of the Outreach Committee (as postponed)
  - a) Nominations: Stakeholder Colette Amin (nominated by Mr. Portillo, nomination seconded by Ms. Roberts); Board Member Gary Gilbert (nominated by Mr. Smith, nomination seconded by Ms. Chvatal)

*[This Agenda Item was addressed after Item #4.]* Ms. Amin confirmed that she still accepts the nomination. Mr. Gilbert withdrew his nomination.

**MOTION to LAY on the TABLE** (by Mr. Gresham, seconded by Ms. DeVore): The Greater Wilshire Neighborhood Council Lays on the Table Item #VI. B. 1. a). to after the Item #VIII Outreach report.

Mr. Starr noted need to approve the Minutes as soon as possible.

**MOTION to LAY on the TABLE PASSED** by a roll call vote of the 18 eligible voters present with 11 in favor (“Yes” or “Aye”) (Appel, Carroll, Chvatal, Curran,



D’Atri, DeVore, Gilbert, Gresham, Hauck, Lee and Winther); three opposed (“No” or “Nay”) (Portillo, Roberts and Varghese); four abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Carpenter, Shim, Smith and Starr).

b) Vote and Motion to Appoint

*[This Agenda Item was addressed after Item #VIII.]*

**MOTION** (by Mr. Carpenter, seconded by Ms. Roberts): The Greater Wilshire Neighborhood Council appoints Colette Amin as Chair of the Outreach Committee.

**DISCUSSION:** Mr. Kirkham said Ms. Amin “is a good Chair . . . she has been there for years.” Parliamentarian Mr. Stewart noted that Standing Rules “take precedence” over Committee Rules. Mr. Portillo noted that the Committee has three times voted to recommend Ms. Amin to the Board as Outreach Committee Chair; Ms. Varghese agreed. Mr. Starr reminded that Committee Chairs and Members “serve at the pleasure of the Board.” Resident Julie Stromberg “urge[d] the Board to follow the rules.” Mr. D’Atri said that Ms. Amin’s Outreach Committee “report was exemplary.”

**MOTION PASSED** by a roll call vote of the 18 eligible voters present with eight in favor (“Yes” or “Aye”) (Carpenter, Curran, D’Atri, DeVore, Roberts, Shim, Smith and Varghese); zero opposed; 10 abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Appel, Carroll, Chvatal, Gilbert, Gresham, Hauck, Lee, Portillo, Starr and Winther).

2. Appointment of Chair of the Environmental & Sustainability Committee

a) Motion: to appoint Board Director Cathy Roberts as Acting Chair of the Environmental & Sustainability Committee.

Ms. DeVore nominated Cathy Roberts as Chair. There were no other nominees.

**MOTION** (by Mr. Smith, seconded by Ms. Chvatal): The Greater Wilshire Neighborhood Council appoints Board Director Cathy Roberts as Chair of the Environmental & Sustainability Committee.

*Board Member Stephanie Lee was unavailable to vote at this time, making 17 Board Members (or their Alternate(s)) present online (the GWNC Board quorum was thirteen).*

**MOTION PASSED** by a roll call vote of the 17 eligible voters present with 16 in favor (“Yes” or “Aye”) (Appel, Carpenter, Carroll, Chvatal, Curran, D’Atri, DeVore, Gilbert, Gresham, Hauck, Portillo, Roberts, Shim, Smith, Varghese and Winther); zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Starr).

3. Appointment of Chair of the Transportation Committee

- a) Motion: to appoint (Board Director/Alternate/Stakeholder) \_\_\_\_\_ as Chair and Member of the Transportation Committee. (2/3 vote)

Mr. Carpenter nominated Cindy Chvatal-Keane as Chair. There were no other nominees.

**MOTION** (by Mr. Smith, seconded by Mr. D’Atri): The Greater Wilshire Neighborhood Council appoints Ms. Chvatal as Chair and Member of the Transportation Committee.

**DISCUSSION:** Ms. Stromberg supported Ms. Chvatal’s long-time, “well-respected . . . unbiased . . . equitable” work. Mr. Suh also supported her. Ms. Chvatal promised “I will be impartial . . . equitable . . . even-handed.”

*Board Member Jennifer DeVore was unavailable to vote at this time, making 16 Board Members (or their Alternate(s)) present online (the GWNC Board quorum was thirteen).*

**MOTION PASSED** by a roll call vote of the 16 eligible voters present with 14 in favor (“Yes” or “Aye”) (Appel, Carpenter, Carroll, Chvatal, Curran, D’Atri, Gilbert, Gresham, Hauck, Roberts, Shim, Smith, Varghese and Winther); zero opposed; two abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Portillo and Starr).

Parliamentarian Mr. Stewart noted that Robert’s Rules of Order indicates for Board Presidents to vote last in roll call votes.

#### 4. Appointment of Chair of the Resilience Committee

- a) Motion: to appoint (Board Director/Alternate/Stakeholder) \_\_\_\_\_ as Chair and Member of the Resilience Committee. (2/3 vote)

Mr. Starr indicated that he will continue until there is a new Chair. Mr. Gresham nominated Gary Gilbert as Chair.

**MOTION** (by Mr. Carpenter, seconded by Ms. Chvatal): The Greater Wilshire Neighborhood Council appoints Gary Gilbert as Chair and Member of the Resilience Committee.

**DISCUSSION:** Mr. Gilbert noted Mr. Starr’s offer to mentor him about the Committee’s scope. Committee Member Mr. Kirkham looks forward to working with Mr. Gilbert.

*Board Members Jennifer DeVore and Stephanie Lee were again available to vote by this time, making 18 Board Members (or their Alternate(s)) present online (the GWNC Board quorum was thirteen).*

**MOTION PASSED** by a roll call vote of the 18 eligible voters present with 17 in favor (“Yes” or “Aye”) (Appel, Carpenter, Carroll, Chvatal, Curran, D’Atri, DeVore, Gilbert, Gresham, Hauck, Lee, Portillo, Roberts, Shim, Smith, Varghese and

Winther); zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Starr).

C. Board Member and Board Alternate Administration

1. Board Member Vacancies: (none)
2. Board and/or Alternate Resignations: Joane Henneberger Pickett (Area 1 Alternate). Any stakeholder interested in filling the Area 1 Alternate seat should contact the GWNC Board Secretary. The seat may be filled after July 21, 2021.

Mr. Starr noted the above.

3. Alternate Board Member Vacancies: Positions eligible for nominations of qualified candidates: Area 2 - Citrus Square, Area 4 - Fremont Place, Area 6 - La Brea Hancock, Area 9 - Oakwood/Maplewood/St. Andrews, Area 10 - Ridgewood-Wilton/St. Andrews Square, Area 12 - Western-Wilton, Religion. GWNC Bylaws Article V. Section 6): “Any qualified Stakeholder interested in serving as such a replacement Director or Alternate shall submit a written application to the Secretary within forty-five (45) days after the date a replacement seat becomes open. After the lapse of forty-five (45) days, the Secretary shall forward the names of all applicants to the Board. The Board shall have discretion to appoint the replacement from the applicants or among any other qualified Stakeholders.”

a) Previous Applicants

- (1) Zubin Davar: Area 2 - Citrus Square Alternate

Mr. Starr noted that Mr. Davar was not in attendance.

- (2) Josh McCloskey - La Brea-Hancock

Mr. McCloskey spoke of his desire to serve, especially regarding transportation issues such as speeding and safety.

**MOTION** (by Ms. Chvatal, seconded by Ms. DeVore): The Greater Wilshire Neighborhood Council appoints Josh McCloskey as the Alternate for La Brea Hancock.

*Board Members Stephanie Lee and Juan Portillo had left by this time, making 16 Board Members (or their Alternate(s)) present online (the GWNC Board quorum was thirteen).*

**MOTION PASSED** by a roll call vote of the 16 eligible voters present with 15 in favor (“Yes” or “Aye”) (Appel, Carpenter, Carroll, Chvatal, Curran, D’Atri, DeVore, Gilbert, Gresham, Hauck, Roberts, Shim, Smith, Varghese and Winther); zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Starr).

*Parliamentarian James Stewart (not a Board Member) had to leave at this time (10:02), per the agreement with the GWNC.*

- (3) Bob Reeves - Ridgewood-Wilton/St. Andrews Square

Mr. Reeves, a resident “since the early 80’s” and President of the HOA,

described his desire to serve. Ms. Carroll described Mr. Reeves' service.

**MOTION** (by Mr. D'Atri, seconded by Ms. Carroll): The Greater Wilshire Neighborhood Council appoints Bob Reeves as the Alternate for Ridgewood Wilton/St. Andrews Square.

**MOTION PASSED** by a roll call vote of the 16 eligible voters present with 15 in favor ("Yes" or "Aye") (Appel, Carpenter, Carroll, Chvatal, Curran, D'Atri, DeVore, Gilbert, Gresham, Hauck, Roberts, Shim, Smith, Varghese and Winther); zero opposed; one abstained (the GWNC counts abstentions as neither "yes" votes or "no" votes) (Starr).

(4) Steve Kang - Western-Wilton

Mr. Kang was not in attendance.

(5) Sue Carr - Religion

Ms. Chvatal announced that Ms. Carr withdrew her application.

(6) Suzana Kim - Religion

Ms. Kim, Associate Pastor at Wilshire United Methodist Church for the last year, described her desire to serve.

(7) Benny Rosenberg - Religion

Mr. Rosenberg, a long-time Citrus Square resident and former Board GWNC Board Member, spoke of his desire to serve.

*Board Member Christopher Hauck had left by this time (10:25), making 15 Board Members (or their Alternate(s)) present online (the GWNC Board quorum was thirteen).*

Suzana Kim received four votes (Curran, Roberts, Shim and Varghese). Benny Rosenberg received nine votes (Appel, Carpenter, Carroll, Chvatal, D'Atri, DeVore, Gilbert, Gresham and Smith). Two abstained from voting (Starr and Winther). Benny Rosenberg was declared the Alternate for Religion.

*Benny Rosenberg's appointment to the Board made 16 Board Members (or their Alternate(s)) present online (the GWNC Board quorum was thirteen).*

b) Additional Applicants

Mr. Starr indicated that there were no additional applicants at this time.

c) Nominations from the Board

There were no additional nominations at this time.

d) Elections and/or Motions

(1) Motion: The GWNC appoints [CANDIDATE] to the [SEAT NAME] seat.

No Motion was made or vote taken at this time.

4. Oath of Office and Transfer of Leadership to New Board Members and/or Alternates

(President).

- a) Administer Neighborhood Council Oath of Office to Board Members and Alternates:  
“I pledge to represent the Greater Wilshire Neighborhood Council with dignity, integrity, and pride. I will encourage other points of view, even when they differ from my own. I will respect, value and consider everyone’s opinion. I will find the good in my neighborhood and praise it and promote it. To my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability.”

This Item was not addressed. It was noted that the Oath is ceremonial.

5. Board Member and Alternate Training Requirements: All board members and alternates must complete ethics and funding training in order to vote on funding motions before the board. The training courses and instructions can be found at <http://empowerla.org/boardmembers/>.

- a) Ethics and/or Funding Training Needed per DONE: Donahoe, Lee, Varghese, Portillo, Gilbert, Shim, Cantor, Rielly, Burke, Schneider, Lloyd, Eigenberg. b) Check EmpowerLA.org/gwnc to see if you have training expiring before the July board meeting.

The above were noted.

6. Code of Conduct Policy: Board Members and Alternates are required to read and sign the Neighborhood Council Code of Conduct Policy within 30 days of their election or appointment.  
a) Needed: Donahoe, Schneider, Lloyd

The above were noted.

- D. Liaison and Alliance Appointments - see <https://empowerla.org/liaison/>. 1. Appointment of Liaisons or Alliance Members. Board Directors, Board Alternates, and Board Stakeholders may contact the GWNC Secretary for more information. Current vacancies include Animal Services, Budget Representatives, Emergency Preparedness, Film, LGBTQ+ Alliance, Homelessness Liaison, NC Sustainability Alliance, Public Works, Purposeful Aging, Resilience.  
a) Appointment of Owen Smith as GWNC Representative to the Region 5 Grievance Panel.

This Item was POSTPONED to the next Board Meeting.

- E. Authorization of Community Impact Statement (CIS) Filers:

1. Motion: The Greater Wilshire Neighborhood Council authorizes the following board member(s) to SUBMIT Community Impact Statements which have been passed by a vote of the full board:
- Filer #1: Conrad Starr
  - Filer #2: Jennifer DeVore

- Filer #3: Philip Farha
- Filer #4: Charles D’Atri
- Filer #5: \_\_\_\_\_

Be it further resolved, in cases where an issue is moving quickly through the legislative process and a promptly issued statement is beneficial, the aforementioned board members are authorized to also WRITE and SUBMIT Community Impact Statements which express positions previously voted upon by the full board.

This Item was POSTPONED to the next Board Meeting.

**F. Assistant and Administrative Appointments**

1. Zoom Moderator(s): see <https://empowerla.org/evg/>
2. Assistant Secretary. Anyone interested?
3. Assistant Treasurer. Anyone interested?
4. Webmaster

This Item was POSTPONED to the next Board Meeting.

**VII. AD HOC COMMITTEES** (Discussion and possible action)

**A. Staffing Committee Report (Chair: Cindy Chvatal-Keane)**

This item was POSTPONED to the next Board Meeting

**VIII. OUTREACH COMMITTEE** (Discussion and Possible Action) (Acting Chair: Colette Amin).

**A. Report on the June 5, 2021 Outreach Committee Meeting.**

Ms. Amin reported on Committee discussions and thanked Mr. Carpenter for outreach ideas. The June 5<sup>th</sup> Meetings lasted for about three hours. She has many times requested ideas for outreaching to underserved communities; none have been given to her.

**B. Report on the June 5, 2021 Outreach Committee Special Meeting.**

Ms. Amin reported that a request was received to “admonish” a Committee Member; the Board has been requested to consider this.

**C. Upcoming Outreach Committee Meeting. The next regular GWNC Outreach Committee Meeting will be on Saturday, July 3, 2021, 9:30 a.m. via Zoom ID #982 7679 1581. The above was noted.**

**IX. LAND USE COMMITTEE** (Discussion and possible action) (Chair: Philip Farha)

**A. Report on the May 25, 2021 Land Use Committee Meeting.**

[***PF/CR CONFIRM: IS THIS ACCURATE?*** \_\_\_] This Item was not addressed.

*Alternate Board Member Philip Farha (for Christopher Hauck) arrived at this time, making as many as 17 Board Members (or their Alternate(s)) present online (the GWNC Board quorum was thirteen).*

[*The following sub-section first paragraphs are copied from the Agenda.*]

B. Consent Calendar: a single motion approves the following items (IX.B.1.-3.) without board discussion. Any Board Member may ask that any item be removed from the consent calendar and voted on separately.

1. 505-509 N. St. Andrews Pl.: (Discussion and Possible Action) (Sue Steinberg)

Proposed 22-unit 4-story apartment building utilizing two additional side setback reduction incentives. DIR-2021-1926-TOC-WDI-HCA, ENV-2021-1927-EAF. Zoning R3-1 - Area 9 - Oakwood/Maplewood/St Andrews. Motion: That the Greater Wilshire Neighborhood Council support the new construction project located at 505-509 N. St. Andrews Pl. Ave as presented on May 25, 2021.

*Ms. Varghese recused from voting (self-declared as/was declared ineligible to participate in or vote on a Motion(s) in this Item due to a possible or known conflict of interest [because she “ha[s] property less than 500 feet away from this project”]) and was muted and put on hold at this time, making as many as 16 Board Members (or their Alternate(s)) present online and eligible to vote (the GWNC Board quorum was thirteen). Recusing is not the same as abstaining from voting, which is declining to vote “yes” or “no.”*

Ms. Roberts noted that “St. Andrews Pl. Ave” should be “St. Andrews Pl.”

**MOTION** (by Mr. D’Atri, seconded by Ms. Roberts): The Greater Wilshire Neighborhood Council supports the new construction project located at 505-509 N. St. Andrews Pl. as presented on May 25, 2021, and as requested by the Land Use Committee.

**DISCUSSION:** Mr. Kirkham reported that there are 15 such projects happening in that area. Mr. Farha noted that the project was presented multiple times to the Committee and that the developer had appeared to implement recommendations made by the Committee. Ms. Gilman did not think it was necessary for Ms. Varghese to recuse herself, especially since Ms. Varghese is the GWNC representative for that area; Mr. Farha agreed. Mr. Starr noted that Board Members should “reach out to the City Attorney” about whether to recuse. Ms. Usher noted the importance of community input to the City Planning Department.

*Alternate Board Member Benny Rosenberg had left by this time, making 15 Board Members (or their Alternate(s)) present online (the GWNC quorum was thirteen).*

**MOTION PASSED** by a roll call vote of the 15 eligible voters present with 12 in favor (“Yes” or “Aye”) (Appel, Carpenter, Carroll, Chvatal, Curran, D’Atri, DeVore, Farha, Roberts, Shim, Smith and Winther); one opposed (“No” or “Nay”) (Gresham); two abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Gilbert and Starr); one recused (Varghese).

2. 410 N. Rossmore Ave.: (Richard Loring, DOMOS) Co-living project. Renovation and addition to the property. Zoning R4-2. Motion: That the Greater Wilshire Neighborhood Council oppose the project located at N Rossmore Ave as presented on May 25, 2021.

Ms. Roberts noted that “N Rossmore” should be 410 N. Rossmore.” See below Item

#IX. 3.

3. TOC Town Hall. Motion: That the Greater Wilshire Neighborhood Council support conducting the GWNC TOC/TOD Town Hall on Wednesday, June 23, 2021 at 6:30 pm and support immediate promotion of the event.

**CONSENT CALENDAR MOTION** (by Mr. D’Atri, seconded by Ms. Roberts): The Greater Wilshire Neighborhood Council approves the Consent Calendar Motion for Item numbers IX. B. 2. and IX. B. 3.

**CONSENT CALENDAR MOTION PASSED** by a roll call vote of the 16 eligible voters present with 15 in favor (“Yes” or “Aye”) (Appel, Carpenter, Carroll, Chvatal, Curran, D’Atri, DeVore, Farha, Gilbert, Gresham, Roberts, Shim, Smith, Varghese and Winther); zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Starr).

C. Committee Membership

1. Motion: That the Greater Wilshire Neighborhood Council appoint stakeholders Madison Baker, Rory Cunningham, Karen Gilman, Dick Herman, Susan O’Connell, Daniela Prowizor-Lacayo, and Jane Usher; and appoint GWNC Board Directors and Alternates Patti Carroll, Philip Farha, John Gresham, Cathy Roberts, David Trainer, and Bindhu Varghese to be the members of the GWNC Land Use Committee.

This item was POSTPONED to the next meeting

**MOTION** (by M\_ \_ , seconded by M\_ \_ ): The Greater Wilshire Neighborhood Council appoints stakeholders Madison Baker, Rory Cunningham, Karen Gilman, Dick Herman, Susan O’Connell, Daniela Prowizor-Lacayo, and Jane Usher; and appoint GWNC Board Directors and Alternates Patti Carroll, Philip Farha, John Gresham, Cathy Roberts, David Trainer, and Bindhu Varghese to be the members of the GWNC Land Use Committee.

**DISCUSSION:** \_\_

**MOTION PASSED** \_unanimously by a roll call vote of the ***[DL CONFIRM ELIGIBILITY: \_\_/ \_\_*** eligible voters present with \_\_ in favor (“Yes” or “Aye”) (Appel, Carpenter, Carroll, Chvatal, Curran, D’Atri, DeVore, Gilbert, Gresham, Hauck, Lee, Portillo, Roberts, Shim, Smith, Starr, Varghese and Winther); \_\_ opposed (“No” or “Nay”) (\_\_ and \_\_); \_\_ abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (\_\_ and \_\_).

- D. Next GWNC Land Use Committee Meeting will be held Tuesday, June 22, 2021, 6:30 p.m. via Zoom ID #915 2786 9326.

***[DL CONFIRM: \_\_ WAS THIS POSTPONED?]*** M\_ noted the above.

X. **RESILIENCE COMMITTEE** (Discussion and Possible Action) (Conrad Starr)

- A. Report on the June 2, 2021 Resilience Committee Meeting



B. Committee Regular Meeting Schedule

1. Motion: That the GWNC Resilience Committee hold its regular meetings on the first Wednesday of every month.

C. Committee Membership

1. Motion: That the Greater Wilshire Neighborhood Council appoint stakeholders April Hannon and Max Kirkham; and appoint GWNC Board Directors and Alternates Hayden Conner Ashworth, Jeffry Carpenter, and Conrad Starr as Members of the GWNC Resilience Committee.

D. Committee Secretary

1. Motion: That the Greater Wilshire Neighborhood Council appoint April Hannon as Secretary of its Resilience Committee.

E. Upcoming Resilience Committee Meeting. The next GWNC Resilience Committee Regular Meeting will be held at 7:00 p.m. on July 7, 2021, via Zoom ID #889 6098 2957.

The above Item was not addressed.

**XI. ENVIRONMENTAL & SUSTAINABILITY COMMITTEE** (Discussion and possible action) (Acting Chair: Cathy Roberts)

A. Report on the June 1, 2021 Sustainability Committee Meeting

B. Committee Administration

1. Motion: That the Greater Wilshire Neighborhood Council appoint stakeholders Polly Chu, Polly Estabrook, and Dan Kegel; and appoint GWNC Board Director Cathy Roberts to be the Members of the GWNC Environmental & Sustainability Committee.
2. Motion: That the Greater Wilshire Neighborhood Council appoint Dan Kegel as Secretary of the GWNC Environmental & Sustainability Committee.
3. NOTE: Anyone wishing to join and/or chair the Committee should contact the Acting Sustainability Chair and the GWNC Secretary with a letter of interest and qualifications by July 9 so that the Board can consider all interested stakeholders and board members/alternates at the Board meeting on July 14. The committee address is sustainability@greaterwilshire.org.

C. Upcoming Sustainability Committee Meeting. Next GWNC Environmental & Sustainability Committee Meeting will be held on Tuesday, August 3, 2021 via Zoom ID #928 2781 1179.

The above Item was not addressed.

**XII. QUALITY OF LIFE COMMITTEE** (Discussion and possible action) (Chair: Charles D'Atri)

A. Report on the May 2021 Quality of Life Committee Meeting

B. Committee Membership: Anyone wishing to join and/or chair the Committee should contact Chair Charles D'Atri and the GWNC Secretary with a letter of interest and qualifications by July 9 so that the Board can consider all interested stakeholders and board members/alternates at the Board meeting on July 14. The prior committee shall continue to serve and act until the new appointments are made. The committee address is qualityoflife@greaterwilshire.org.

C. Upcoming Quality of Life Committee Meeting. The next GWNC Quality of Life Regular

Meeting will be 7 p.m., Weds, August 25, 2021, via Zoom ID #849 7793 0618.

The above Item was not addressed.

**XIII. TRANSPORTATION COMMITTEE** (Discussion and possible action) (Acting Chair: Conrad Starr)

A. Report on the May 24, 2021 Transportation Committee Meeting

B. Committee Membership

1. Resignations: Philip Farha and Chris Palencia.
2. Nominated by the Committee: Stakeholders Dina Phillips (Area 5), Mike Sanchez (Area 5), Max Kirkham (Area 9)
3. Motion: That the GWNC appoint all existing Committee members who have expressed a desire to remain on the Committee—which are Board Members Jeffrey Carpenter (Area 2), Cindy Chvatal (Area 5), and Conrad Starr (Area 11)—and stakeholders Jonah Bliss (Area 11) and Jon Vein (Area 5)—as well as Dina Phillips (Area 5), Mike Sanchez (Area 5), and Max Kirkham (Area 9) to the Transportation Committee, subject to the Board agreeing to modify the rules such that these two civic-minded community members be allowed to serve, and subject to the board determine the propriety of the board chair serving on this committee.

C. Committee Secretary

1. Motion: That the Greater Wilshire Neighborhood Council appoint Jeffrey Carpenter as Secretary of its Transportation Committee.

D. Upcoming Transportation Committee Meeting

The next GWNC Transportation Committee Regular Meeting will be on Monday, July 26, 2021 at 7 p.m. via Zoom ID #921 5993 5555.

The above Item was not addressed.

**XIV. COMMUNITY IMPACT STATEMENTS (CIS), PROCLAMATIONS** A. Consent

Calendar: a single motion approves the following items (XIV.A.1.-2.) without board discussion. Any Board Member may ask that any item be removed from the consent calendar and voted on separately.

1. Council File 21-0407 (Rodriguez / Cedillo) “Neighborhood Council / Standardize Election Rules / Stakeholder Participation”
  - a) Motion (as discussed at the May 2021 meeting of LANCC): the GWNC will file a CIS in opposition to CF 21-0407.
2. Motion: that the GWNC Board of Directors proclaim June 2021 as LGBTQ+ Pride Month, and call upon all to observe the LGBTQ+ movement for equal rights and equal opportunities and by standing in solidarity with the LGBTQ+ community. (Juan Portillo)

The above Item was not addressed.

**XV. BOARD MEMBER COMMENTS/ANNOUNCEMENTS**

There were no Board Member comments or announcements at this time.

**XVI. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS**

Mr. Smith requested Agendizing appointing Julie Stromberg as an Alternate Board Member.

**XVII. ADJOURNMENT**

A. Upcoming GWNC Board Meeting. The next GWNC Board Meeting will be held at 6:30 p.m. on Wednesday, July 14, 2021 via Zoom ID #966 7700 1434.

Mr. Starr noted the above.

**MOTION to ADJOURN** (by Ms. Chvatal, seconded by Mr. Winther).

**MOTION to ADJOURN PASSED** unanimously; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 10:49 p.m.

Respectfully submitted,

David Levin, Minutes Writer

*The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda.* Edited by the GWNC. The GWNC Board Meeting Minutes page is <http://greaterwilshire.org/board-agendas-minutes>.