



Greater Wilshire Neighborhood Council  
General Board Meeting Minutes, Wednesday, December 13, 2023  
Approved January 10, 2024

Document copies were available in person and at [www.greaterwilshire.org/BDdocs](http://www.greaterwilshire.org/BDdocs).

**I. WELCOMING REMARKS**

A. Call to Order (Conrad Starr)

A duly noticed Meeting of the Greater Wilshire Neighborhood Council (“GWNC”) Board of Directors was held at the Ebell of Los Angeles, 743 S. Lucerne Blvd., Los Angeles, CA 90005. President Conrad Starr called the meeting to order at 7:03 p. m.

B. Flag Salute

The Pledge of Allegiance was said / led by \_\_\_.

C. Roll Call (Jennifer DeVore)

The Secretary called the roll. Nineteen of the 20 Board Members or their Alternates were present at the Roll Call: Mark Alpers (Alternate for Brian Curran), MJ Anderson (Alternate for Tommy Atlee), Scott Appel, Selene Betancourt, Jeffry Carpenter, Cindy Chvatal-Keane, Romi Cortier, Charles D'Atri (Vice-President), Jennifer DeVore (Secretary), Andy Galan, John Gresham, Jesseca Harvey, Mark McQueen, David Meister (Alternate for Gary Gilbert), Alex Nava, Sixto Sicilia, Owen Smith and Conrad Starr (President). Patricia Carroll (Treasurer) arrived later. The GWNC Board quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is 13 (see the Bylaws link at <https://greaterwilshire.org/bylaws-board-rules>), so the Board could take such votes. Twenty of the 21 Board Seats were filled (by election or appointment). One Board Seat was vacant [Area 4 - Fremont Place; see Item #V. A. 1.; to apply see [www.GreaterWilshire.org](http://www.GreaterWilshire.org)]. Twelve Alternate Seats were vacant [see Item #V. A. 2.; to apply see [www.GreaterWilshire.org](http://www.GreaterWilshire.org)]. Also attended: [**NEED WORD?** \_\_\_] approximately \_\_\_ Stakeholders and guests.

**II. GOVERNMENT REPORTS & ANNOUNCEMENTS**

A. Fifth Council District (Michelle Flores - [Michelle.Flores@LACity.org](mailto:Michelle.Flores@LACity.org))  
Michelle Flores, a Field Deputy for L.A. City District Five Councilmember Katy Yaroslavsky [ofc. 213-473-7005; [Michelle.Flores@LACity.org](mailto:Michelle.Flores@LACity.org); <https://councildistrict5.LACity.gov>], reported that \_\_\_ was not present; there was no report.

George Hakopiants, a Deputy District Director for L.A. City District Five Councilmember Katy Yaroslavsky [cellphone 213-207-3023; ofc. 213-473-7005; [George.Hakopiants@LACity.org](mailto:George.Hakopiants@LACity.org); <https://councildistrict5.LACity.gov>], reported that \_\_\_ was not present; there was no report.

B. Thirteenth Council District (Karla Martinez - [karla.g.martinez@LACity.org](mailto:karla.g.martinez@LACity.org))  
Karla Martinez, a Field Deputy for L.A. City District 13 Councilmember Hugo Soto-Martinez [213-473-7013; <https://cd13.LACity.org>], reported that \_\_\_ was not present; there was no report.

C. LAPD Olympic & Wilshire Divisions (SLOs Cho, Pelayo, Rodriguez)  
No Officers, such as  
Hebel Rodriguez, an LAPD Wilshire Division Senior Lead Officer [office 213-473-0476; cell/text phone 213-793-0715; [35738@LAPD.Online](mailto:35738@LAPD.Online); <https://www.LAPDOnline.org/lapd-contact/west-bureau/wilshire-community-police-station>], reported that \_\_\_ was not present; there was no report.

No Officer, such as Hebel Rodriguez, an LAPD Wilshire Division Senior Lead Officer [office 213-473-0476; cell/text phone 213-793-0715; [35738@LAPD.Online](mailto:35738@LAPD.Online); <https://www.LAPDOnline.org/lapd-contact/west-bureau/wilshire-community-police-station>], or Joseph Pelayo, an LAPD Olympic Division Senior Lead Officer [office 213-382-9102; cell/text phone 213-793-0709; [31762@LACity.org](mailto:31762@LACity.org); [http://www.LAPDOnline.org/olympic\\_community\\_police\\_station](http://www.LAPDOnline.org/olympic_community_police_station)], was present; there was no report.

Joseph Pelayo, an LAPD Olympic Division Senior Lead Officer [office 213-382-9102; cell/text phone 213-793-0709; [31762@LACity.org](mailto:31762@LACity.org); [http://www.LAPDOnline.org/olympic\\_community\\_police\\_station](http://www.LAPDOnline.org/olympic_community_police_station)], reported that \_\_\_ was not present; there was no report.

Harry Cho, an LAPD Olympic Division Senior Lead Officer [office 213-382-9102; cell/text phone 213-793-0649; [33817@LAPD.Online](mailto:33817@LAPD.Online); [http://www.LAPDOnline.org/olympic\\_community\\_police\\_station](http://www.LAPDOnline.org/olympic_community_police_station)], reported that \_\_\_ was not present; there was no report.

Joseph Pelayo, an LAPD Olympic Division Senior Lead Officer [office 213-382-9102; cell/text phone 213-793-0709; [31762@LACity.org](mailto:31762@LACity.org); [http://www.LAPDOnline.org/olympic\\_community\\_police\\_station](http://www.LAPDOnline.org/olympic_community_police_station)], and Harry Cho,

another Olympic Division Senior Lead Officer [cell/text phone 213-793-0649; [33817@LAPD.Online](mailto:33817@LAPD.Online)], reported that \_\_\_ were not present; there was no report.

D. LA Metro (Ned Racine - [racinen@metro.net](mailto:racinen@metro.net))

Ned Racine, Metro Principal Construction Relations Officer [cell 213-418-5993, [RacineN@metro.net](mailto:RacineN@metro.net); 24-hour information 213-922-6934; Bus Rapid Transit 24-hour hotline 213-922-2500+1; [PurpleLineExt@metro.net](mailto:PurpleLineExt@metro.net); [www.facebook.com/PurpleLineExt](http://www.facebook.com/PurpleLineExt); [www.Twitter.com/PurpleLineExt](http://www.Twitter.com/PurpleLineExt); [www.metro.net/PurpleLineExt](http://www.metro.net/PurpleLineExt)], reported that \_\_\_ , was not present; there was no report.

E. Department of Neighborhood Empowerment (John Darnell - [john.darnell@LACity.org](mailto:john.darnell@LACity.org))

John Darnell, a Neighborhood Empowerment Advocate of the L.A. Dept. of Neighborhood Empowerment (DONE) [213-978-1551; [John.Darnell@LACity.org](mailto:John.Darnell@LACity.org); [www.EmpowerLA.org](http://www.EmpowerLA.org)], reported that \_\_\_ , was not present; there was no report.

F. Mayor's Office (David C. Nguyen - [david.c.nguyen@lacity.org](mailto:david.c.nguyen@lacity.org))

David Nguyen, \_ Central Area Representative for Mayor Karen Bass [213-978-3130; <http://LAMayor.org>], reported that \_\_\_ was not present; there was no report.

G. Third Supervisorial District (Field Deputy Savannah Portillo Heap - [SHeap@bos.LACounty.gov](mailto:SHeap@bos.LACounty.gov))

Savannah Portillo Heap, a Field Deputy for L.A. County District Three Supervisor Lindsey Horvath (213-440-0927; <https://lindseyhorvath.LACounty.gov>], was not present; there was no report.

H. Other Government Representatives

Joshua Marin-Mora, a representative for State 51st District Assemblymember Rick Chavez Zbur [323-436-5184; <https://a51.asmdc.org>], reported.

### **III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

Resident Sam Uretsky reported that Nooshi Naderi at the City Attorney's Office had been assigned to the matter of the party house at 300 N. Plymouth. Mr. Uretsky said there had been no parties of late, that multiple violations had been posted by the Department of Building and Safety, and that individuals were being fined for failure to comply.

### **IV. REPORTS BY ALLIANCE REPRESENTATIVES AND NC LIAISONS**

A. LADWP (Jack Humphreville)

Mr. Humphreville reported that \_\_\_  
Mr. Humphreville was not present; there was no report.

B. Budget Representative (Jack Humphreville)

Mr. Humphreville reported for the Budget Advocates [<http://BudgetAdvocates.org> or <http://ncbala.com>] that \_\_\_

Mr. Humphreville was not present; there was no report [see <http://BudgetAdvocates.org> or <http://ncbala.com>].

C. LANCC (Jennifer DeVore) (No December meeting)

Ms. DeVore reported that LANCC [the Los Angeles Neighborhood Councils Coalition; [LANCC@EmpowerLA.org](mailto:LANCC@EmpowerLA.org); [www.LANCC.org](http://www.LANCC.org)] \_\_\_

Mr. Humphreville reported that LANCC [the Los Angeles Neighborhood Councils Coalition; [LANCC@EmpowerLA.org](mailto:LANCC@EmpowerLA.org); [www.LANCC.org](http://www.LANCC.org)] \_\_\_

Mr. Humphreville was not present; there was no LANCC [the Los Angeles Neighborhood Councils Coalition; [LANCC@EmpowerLA.org](mailto:LANCC@EmpowerLA.org); [www.LANCC.org](http://www.LANCC.org)] report.

D. Other Liaisons or Representatives

M\_ \_-reported that \_\_\_  
was not present; there was no report.

***[CS/JC/JD CONFIRM: LOCATION PLACEMENT OF THIS PARAGRAPH IN THE MINUTES \_ ] Board Member Patti Carroll arrived at this time (6:38), making all 20 Board Members (or their Alternate(s)) present (the GWNC quorum is thirteen).***

**V. ADMINISTRATIVE ITEMS** (Discussion and Possible Action).

A. Board Member and Board Alternate Administration

1. Board Director Vacancies: Area 4 - Fremont Place

\_Mr. Starr noted the above. There were no candidates at this time.

Candidates who have expressed interest so far:

[NOMINATIONS ARE NOT ALWAYS MADE BY MOTION.]

M\_ \_ nominated \_\_\_ as the Area \_ ( ) Representative [Alternate] Board Member. M\_ \_ introduced him/herself and described his/her interest in serving the community.

**MOTION** (by M\_ \_ , seconded by M\_ \_ ): The Greater Wilshire Neighborhood Council nominates \_\_\_ as the Area \_ ( ) Representative [Alternate] Board Member.

**DISCUSSION:** \_\_\_

**MOTION PASSED** \_\_\_ unanimously by a roll call vote of the 1\_ eligible voters present with \_\_\_ 1\_ in favor (“Yes” or “Aye”) (Alpers, Anderson, Betancourt, Carpenter, Carroll, Chvatal, Cortier, D’Atri, DeVore, Gresham, Harvey, Meister, Sicilia, Smith and Starr); \_\_\_ opposed (“No” or “Nay”) (\_\_\_ and \_\_\_); \_\_\_ abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (\_\_\_ and \_\_\_).

**MOTION PASSED** \_\_\_ unanimously by a hand / voice vote with \_[#]\_ in favor; zero opposed; zero abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (\_\_\_ and \_\_\_); M\_ \_ opposed/abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (\_\_\_ and \_\_\_).

M\_ \_ read aloud the Oath of Office.

New [Alternate \_\_] Board Member \_\_ was Seated at this time of \_\_ making 1\_ Board Members (or their Alternate(s)) present (the GWNC Board quorum is \_\_).

Mr. Starr indicated that there were no/\_no more nominations.

2. Board Alternate Vacancies: Area 1 - Brookside (fillable 12/20/23), Area 2 - Citrus Square; Area 3 - Country Club Heights; Area 4 - Fremont Place; Area 9 - Oakwood/Maplewood/St. Andrews; Area 10 - Ridgewood-Wilton/St. Andrews Square (fillable 12/20/23); Area 11 - Sycamore Square; Area 12 - Western-Wilton; Area 13 - Wilshire Park; Business; Education (fillable 12/20/23); Religion (fillable 12/20/23)

\_Mr. Starr noted the above.

3. Nominations, Elections and/or Motions to Appoint
  - a) Nicholas Wood has applied to be Area 13 (Wilshire Park) Alternate

***[ \_CS/JC/JD: ANY PRE-MOTION COMMENTS/DISCUSSION WORTH INCLUDING IN THE MINUTES?] \_\_***

**MOTION to POSTPONE** (by Mr. Gresham, seconded by Ms. Chvatal): The Greater Wilshire Neighborhood Council POSTPONES Item V. A. 3. a) to January.

**MOTION to POSTPONE PASSED** unanimously; zero opposed; zero abstained.

***[ \_JD/CD/CS NOTE: ON JEN'S VOTES SPREADSHEET, BELOW THE ABOVE MOTION AND VOTE IT SAYS "unanimous for accepting resignation"; IT'S NOT CLEAR WHO OR WHAT THAT REFERS TO.]***

- b) Other Candidates

There were no other candidates.

4. Oath of Office "I pledge to represent the Greater Wilshire Neighborhood Council with dignity, integrity, and pride. I will encourage other points of view, even when they differ from my own. I will respect, value and consider everyone's opinion. I will find the good in my neighborhood and praise it and promote it. To my neighbors, and to neighborhoods throughout the City of Los Angeles, I pledge to do this to the best of my ability."

There was no need to say the Oath.

B. Board Training Requirements: Courses and instructions can be found at <http://empowerla.org/boardmembers/>. Please check EmpowerLA.org/GWNC for your

training expirations and email secretary@greaterwilshire.org if there are any inconsistencies.

1. Code of Conduct is required for all board members and must be renewed every two years. Members with expired or incomplete Code of Conduct are to be suspended after 30 days and removed after 60 days. Board members with incomplete or expired Code of Conduct do not count towards quorum and may not vote.
  - a) The following board members are shown at EmpowerLA.org/GWNC as having EXPIRED or INCOMPLETE Code of Conduct

\_Mr. Starr noted the above.

2. Ethics and Funding Training are required before members may vote on funding motions.
  - a) The following board members are shown at EmpowerLA.org/GWNC as NOT having completed Ethics and/or Funding and are NOT eligible to vote on financial matters.
    - Bill Newby (Ethics, Funding)
    - Cathy Roberts (Funding)

\_Mr. Starr noted the above.

3. The following have not yet completed the REQUIRED anti-bias (ABLE) training:
  - Brian Curran
  - Andy Galan
  - Bill Newby

\_Mr. Starr noted the above.

4. Non-Board Committee Member Ethics Training Link - <https://localethics.fppc.ca.gov/>

\_Mr. Starr noted the above.

#### C. Adoption of October 11, 2023 General Board Meeting Minutes

No corrections or amendments were made.

**MOTION** (by Ms. Chvatal, seconded by Mr. D’Atri): The Greater Wilshire Neighborhood Council adopts the Minutes of its October 11, 2023 General Board Meeting.

**DISCUSSION:** \_\_

**MOTION PASSED** by a [WHICH ONE?] \_hand / voice vote with 14 in favor; zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Alpers).

#### D. Adoption of November 8, 2023 General Board Meeting Minutes

No corrections or amendments were made.

**MOTION** (by Ms. Chvatal, seconded by Mr. D’Atri): The Greater Wilshire Neighborhood Council adopts the Minutes of its November 8, 2023 General Board Meeting as written.

**DISCUSSION:** \_\_

**MOTION PASSED** by a [WHICH ONE?] \_hand / voice vote with 14 in favor; zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Alpers).

## **VI. OFFICER REPORTS**

### A. President’s Report

Mr. Starr reported that \_\_

### B. Treasurer’s Report (Discussion and Possible Action) Please refer to MER and Administrative packet in the Supporting Documents folder (<https://greaterwilshire.org/bddocs/>).

#### 1. Discussion and Possible Action – Motions

##### a) Motion to Approve Monthly Expenditure Report (MER) for November, 2023.

###### Card Expenses

11/3 Public Storage \$205.00

11/14 Facebook \$ 64.77

11/28 Larchmont Chronicle (October) \$204.00

###### Checks Cleared

10/24 Larchmont Blvd Assoc Family Fair \$500.00

10/26 Ebell Sept \$400.00

10/26 Ebell Oct \$400.00

11/16 Ume Works \$520.00

11/16 Ume Works \$130.00

###### Checks Outstanding

11/28 Apple One \$587.86

11/28 Apple One \$881.79

11/28 Apple One \$428.28

Ms. Carroll reviewed the above.

**FUNDING MOTION** (by Ms. Carroll, seconded by Ms. Chvatal): The Greater Wilshire Neighborhood Council approves its Monthly Expenditure Report for November 2023.

**DISCUSSION:** \_\_

**FUNDING MOTION PASSED** by a roll call vote of the 15 eligible voters present with 14 in favor (“Yes” or “Aye”) (Alpers, Anderson, Betancourt, Carpenter, Carroll, Chvatal, Cortier, D’Atri, DeVore, Gresham, Harvey, Sicilia, Smith and Starr); zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Meister).

***[DL NOTE TO SELF: EMAIL FUNDING VOTES TO PATTI, W/ COPIES TO CS & OTHER XECS \_\_\_]***

b) Motion to Approve Individual Expenses Listed in the Nov 2023 MER.

***[\_ CS: DID THE PHRASE “each individual expense” replace the usual phrase “the individual expenditures”?***

**FUNDING MOTION** (by Mr. Gresham, seconded by Ms. DeVore): The Greater Wilshire Neighborhood Council approves the individual expenditures it made in November 2023.

**DISCUSSION:** \_\_\_

**FUNDING MOTION PASSED** by a roll call vote of the 15 eligible voters present with 14 in favor (“Yes” or “Aye”) (Alpers, Anderson, Betancourt, Carpenter, Carroll, Chvatal, Cortier, D’Atri, DeVore, Gresham, Harvey, Sicilia, Smith and Starr); zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Meister).

***[DL NOTE TO SELF: EMAIL FUNDING VOTES TO PATTI, W/ COPIES TO CS & OTHER XECS \_\_\_]***

2. Review of past Board Expenses that may appear on the November 2023 MER
  - Ebell of LA Nov Board Meeting \$400
  - Larchmont Chronicle Nov \$204.00
  - Apple One Minutes and Admin TBC

\_\_\_ Ms. Carroll reviewed the above.

3. Possible Motion: to approve a revised FY2023-24 Budget

Ms. Carroll reviewed \_\_\_

\_\_\_ No Motion was made \_

C. Vice-President’s Report

Mr. D’Atri reported that \_\_\_

D. Secretary’s Report

Ms. DeVore reported that \_\_\_

**VII. LAND USE COMMITTEE** (Discussion and Possible Action) (Chair: Brian Curran)

A. Report on the November 28, 2023 Land Use Committee Meeting.

Mr. Alpers reported that \_\_

[The following sub-section first paragraphs are copied from the Agenda.]

B. 5901 Melrose Ave: (The Pawn Shop Sports Bar and Restaurant) A CUB to allow the on-site sale and consumption of a full-line of alcoholic beverages in conjunction with a 7,808 sq. ft. restaurant with limited live entertainment operating from 6am-2am, daily. Filing date: 8/22/23. Case no: ZA-2023-5732-CUB. Zoning: C4-1XL-SN. Motion: That the Greater Wilshire Neighborhood Council

**[ CS/JC/JD CONFIRM WORDING:]** oppose the proposed project at 5901 Melrose Ave, described as The Pawn Shop Sports Bar and Restaurant, and CUB to allow the on-site sale and consumption of a full-line of alcoholic beverages in conjunction with a 7,808 sq. ft. restaurant with limited live entertainment operating from 6am-2am, daily, as presented to the GWNC Land Use Committee on November 28, 2023, because the applicant was unable to address the concerns of the Committee regarding hours of operation, security, public safety, traffic, parking, historic preservation, noise, and CEQA compliance; and further, the Committee recommends that the applicant return to the Committee for further discussion, consideration, and answers to those issues.

**[ CS/JC/JD: DOES THIS PARAGRAPH APPLY? IF NOT, PLEASE DELETE IT.]**

Copies were available at \_\_ / had been \_\_/ \_\_ were distributed of project documents. M \_\_. \_\_ described \_\_

**MOTION** (by Mr. Alpers, seconded by Ms. DeVore): The Greater Wilshire Neighborhood Council **\_\_ [CONFIRM: THROUGH THE END INCLUDING “and answers to those issues”?]**

**DISCUSSION:** Mr. Uretzky said that the project should not be approved.

**MOTION PASSED** by a roll call vote of the 15 eligible voters present with 12 in favor (“Yes” or “Aye”) (Alpers, Betancourt, Carpenter, Carroll, Chvatal, Cortier, D’Atri, DeVore, Gresham, Harvey, Sicilia and Smith); zero opposed (“No” or “Nay”); three abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Anderson, Meister and Starr).

C. Virtual Meetings Motion: Reflecting the Committee’s unanimous vote of seven to zero, the GWNC [see the below Motion].

**[ CS/JC/JD: ANY PRE-MOTION COMMENTS/DISCUSSION WORTH INCLUDING IN THE MINUTES?]** \_\_

**MOTION** (by Mr. Alpers, seconded by Ms. Harvey): The Greater Wilshire Neighborhood Council will hold its regular Land Use Committee meetings in-person on

the first month of each quarter and virtually on the second and third months of each quarter.

**DISCUSSION:** \_\_

**MOTION PASSED** unanimously by a [WHICH ONE?] \_\_hand / voice vote with all 15 in favor; zero opposed; zero abstained.

D. Next GWNC Land Use Committee Meeting will be held at 6:30 pm on Tuesday, January 23, 2023 at the Marlborough School, 250 S. Rossmore Ave, Los Angeles, Board Room (C115).

M\_. \_\_ noted the above.

**VIII. OUTREACH COMMITTEE** (Discussion and Possible Action) (Chair: Jesseca Harvey).

A. Committee Report

Ms. Harvey reported that \_\_

B. Citizen Recognition Award:

1. Design Approval. Possible Motion: That the GWNC approve the new design for the Citizen Recognition Award.

***[ \_CS/JC/JD: ANY PRE-MOTION COMMENTS/DISCUSSION WORTH INCLUDING IN THE MINUTES?] \_\_***

**MOTION** (by Ms. Harvey, seconded by Mr. D’Atri): The Greater Wilshire Neighborhood Council approves the new design for the Citizen Recognition Award as amended by the Board.

***[ \_JD/CD/CS NOTE: ON JEN’S VOTES SPREADSHEET, BELOW THE ABOVE MOTION AND VOTE IT SAYS “to the neighborhoods of” and “add the City seal to the bottom and move the GWNC logo to the top under the ND”; THAT WORDING APPARENTLY NEEDS TO BE INCLUDED IN THE MOTION.]***

**DISCUSSION:** \_\_

**MOTION PASSED** unanimously by a [***WHICH ONE?***]hand / voice vote with all 15 in favor; zero opposed; zero abstained.

2. Possible Funding Motion: The GWNC approves spending up to \$75 to purchase special certificate paper and document sleeves for award recipients.

***[ \_CS/JC/JD: ANY PRE-MOTION COMMENTS/DISCUSSION WORTH INCLUDING IN THE MINUTES?] \_\_***

**FUNDING MOTION** (by Ms. Harvey, seconded by Mr. D’Atri): The Greater Wilshire Neighborhood Council [**CONFIRM WORDING:**   ] approves spending up to \$75 to purchase special certificate paper and document sleeves for award recipients and any associated printing costs.

**DISCUSSION:**   

**FUNDING MOTION PASSED** unanimously by a roll call vote of the 15 eligible voters present with all 15 in favor (“Yes” or “Aye”) (Alpers, Anderson, Betancourt, Carpenter, Carroll, Chvatal, Cortier, D’Atri, DeVore, Gresham, Harvey, Meister, Sicilia, Smith and Starr); zero opposed; zero abstained.

***[DL NOTE TO SELF: EMAIL FUNDING VOTES TO PATTI, W/ COPIES TO CS & OTHER XECS   ]***

3. James Dastoli. Possible Motion: That the GWNC honor James Dastoli with a Citizen Recognition Award for his work in preserving the architectural heritage of our neighborhoods in Greater Wilshire.

***[    CS/JC/JD: ANY PRE-MOTION COMMENTS/DISCUSSION WORTH INCLUDING IN THE MINUTES?]***

**FUNDING MOTION** (by Ms. Harvey, seconded by Ms. Chvatal): The Greater Wilshire Neighborhood Council [**CONFIRM WORDING:**   ] will honor James Dastoli with a Citizen Recognition Award for his work in preserving the architectural heritage of our neighborhoods in Greater Wilshire.

**DISCUSSION:**   

**FUNDING MOTION PASSED** unanimously by a roll call vote of the 15 eligible voters present with all 15 in favor (“Yes” or “Aye”) (Alpers, Anderson, Betancourt, Carpenter, Carroll, Chvatal, Cortier, D’Atri, DeVore, Gresham, Harvey, Meister, Sicilia, Smith and Starr); zero opposed; zero abstained.

C. Call for Volunteers

1. December 17 - Holiday Helpers - Gift Wrapping on Larchmont

Ms. Harvey   

2. January 25 - 2024 Greater Los Angeles Homeless Count (8 PM-12 AM; 50 volunteers are needed)

Ms. Harvey   

D. Holiday Helpers Gift Wrapping on Larchmont

1. Possible Funding Motion: That the GWNC approves spending up to \$75 to purchase gift wrapping supplies.

***[ CS/JC/JD: ANY PRE-MOTION COMMENTS/DISCUSSION WORTH INCLUDING IN THE MINUTES?] \_\_\_***

**FUNDING MOTION** (by Ms. Harvey, seconded by Ms. DeVore): The Greater Wilshire Neighborhood Council ***[CONFIRM WORDING: \_]*** approves spending up to \$75 to purchase gift wrapping supplies.

**DISCUSSION:** \_\_\_

***[DL NOTE TO SELF: EMAIL FUNDING VOTES TO PATTI, W/ COPIES TO CS & OTHER XECS \_\_\_]***

**FUNDING MOTION PASSED** by a roll call vote of the 15 eligible voters present with 14 in favor (“Yes” or “Aye”) (Alpers, Anderson, Betancourt, Carpenter, Carroll, Chvatal, Cortier, D’Atri, DeVore, Gresham, Harvey, Meister, Sicilia, and Smith); zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Starr).

**E. 2024 Homeless Count**

1. Possible Motion: The GWNC will co-sponsor the 2024 Greater Los Angeles Homeless Count for the Greater Wilshire Area on January 25, 2024; it will serve as Community Agreement Partner and will manage the deployment site with support from LAHSA and/or PATH; it designates Jesseca Harvey and \_\_\_\_\_ as its lead organizer(s) and authorized contact(s) for Deployment Site Coordinator(s) and/or Volunteer Recruitment Coordinator(s); and it approves a budget of up to \$400 for the 2024 Homeless Count, with up to \$250 for venue rental and up to \$150 for refreshments, PPE, and any office supplies or other supplies needed.

Some wording revisions of the possible Motion were made; see below.

**FUNDING MOTION** (by Ms. Harvey, seconded by Mr. D’Atri): The Greater Wilshire Neighborhood Council will co-sponsor the 2024 Greater Los Angeles Homeless Count for the Greater Wilshire Area on January 25, 2024; it will serve as Community Agreement Partner and will manage the deployment site with support from LAHSA and/or PATH; it designates Jesseca Harvey as its lead organizer and authorized contact for Deployment Site Coordinator and/or Volunteer Recruitment Coordination; and it approves a budget of up to \$400 for the 2024 Homeless Count, consisting of up to \$250 for venue rental and up to \$150 for refreshments, PPE, and any office supplies or other supplies needed.

**DISCUSSION:** \_\_\_

***[DL NOTE TO SELF: EMAIL FUNDING VOTES TO PATTI, W/ COPIES TO CS & OTHER XECS \_\_\_]***

**FUNDING MOTION PASSED** by a roll call vote of the 15 eligible voters present with 13 in favor (“Yes” or “Aye”) (Alpers, Anderson, Betancourt, Carpenter, Carroll, Chvatal, Cortier, D’Atri, DeVore, Gresham, Harvey, Sicilia and Smith); zero opposed; two abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Meister and Starr).

F. Virtual Meetings

1. Possible Motion: That the GWNC support the Greater Wilshire Outreach Committee’s vote to hold future regular committee meetings in-person on the first month of each quarter and virtually on the second and third months of each quarter, while granting the Chairperson the discretion to hold special meetings in-person or virtually, as they see fit.

***[ CS/JC/JD: ANY PRE-MOTION COMMENTS/DISCUSSION WORTH INCLUDING IN THE MINUTES?] \_\_\_***

**FUNDING MOTION** (by Ms. Harvey, seconded by Ms. DeVore): The Greater Wilshire Neighborhood Council ***[CONFIRM WORDING: \_]*** supports the Greater Wilshire Outreach Committee’s vote to hold future regular committee meetings in-person on the first month of each quarter and virtually on the second and third months of each quarter, while granting the Chairperson the discretion to hold special meetings in-person or virtually, as they see fit.

**DISCUSSION:** \_\_\_

**FUNDING MOTION PASSED** unanimously by a roll call vote of the 15 eligible voters present with all 15 in favor (“Yes” or “Aye”) (Alpers, Anderson, Betancourt, Carpenter, Carroll, Chvatal, Cortier, D’Atri, DeVore, Gresham, Harvey, Meister, Sicilia, Smith and Starr); zero opposed; zero abstained.

- G. Next GWNC Outreach Committee Meeting will be held on Tuesday, December 19, 2023 at 6:30 p.m. at the John C Fremont Library at 6121 Melrose, Los Angeles 90038

Ms. Harvey \_\_\_

*The next Agenda Item addressed was Item #II. H.*

**IX. ENVIRONMENTAL & SUSTAINABILITY COMMITTEE** (Discussion and Possible Action) (Chair: see motion)

- A. Committee Report: Resignation of Cathy Roberts from the Sustainability Committee; removal of Andy Galan for missing three consecutive meetings per Board Rules

M\_ \_\_\_ reported that \_\_\_

M\_ \_ noted the above.

- B. Motion: That the Greater Wilshire Neighborhood Council Board appoint stakeholder Polly Estabrook to be Environmental & Sustainability Committee Chair.

***[\_ CS/JC/JD: ANY PRE-MOTION COMMENTS/DISCUSSION WORTH INCLUDING IN THE MINUTES?]*** \_

**MOTION** (by Ms. DeVore, seconded by Mr. Alpers): The Greater Wilshire Neighborhood Council appoints Stakeholder Polly Estabrook to be Environmental & Sustainability Committee Chair.

**DISCUSSION:** \_

**MOTION PASSED** unanimously by a ***[\_ WHICH ONE?]***hand / voice vote with all 15 in favor; zero opposed; zero abstained.

- C. Committee Membership: Four (4) openings for committee membership

MJ Anderson indicated that they would like to be on the Committee

- D. Next Environmental & Sustainability Committee Meeting will be held on Tuesday, February 6, 2024 at 6:30 p.m. in person at the Memorial Branch Library, 4625 W Olympic Blvd., Los Angeles, CA 90019

M\_ \_ noted the above.

**X. TRANSPORTATION COMMITTEE** (Discussion and possible action) (Chair: Cindy Chvatal)

A. Committee Report

1. Committee Vacancies: Lindsay Sturman has resigned from the Committee

Ms. Chvatal reported that \_

2. New Committee candidates to be voted on/in by the Board:

Romi Cortier - GWNC Business Rep  
Elliot Silver- Resident - Larchmont Village Resident

***[\_ CS/JC/JD: ANY PRE-MOTION COMMENTS/DISCUSSION WORTH INCLUDING IN THE MINUTES?]*** \_

**MOTION** (by Ms. Chvatal, seconded by Ms. DeVore): The Greater Wilshire Neighborhood Council ***[\_ CONFIRM WORDING]*** appoints Romi Cortier and Elliot Silver to the Transportation Committee.

**DISCUSSION:** \_\_

**MOTION PASSED** by a [*WHICH ONE?*]hand / voice vote with 14 in favor; zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Starr).

3. Motion: The GWNC will hold its Transportation Committee meetings virtually.

**[*CS/JC/JD: ANY PRE-MOTION COMMENTS/DISCUSSION WORTH INCLUDING IN THE MINUTES?*] \_\_**

**MOTION** (by Ms. Chvatal, seconded by Mr. D’Atri): The Greater Wilshire Neighborhood Council will hold its Transportation Committee meetings virtually.

**DISCUSSION:** \_\_

**MOTION PASSED** unanimously by a [*WHICH ONE?*]hand / voice vote with all 15 in favor; zero opposed; zero abstained.

B. Next GWNC Transportation Committee Meeting will be Thursday, January 18, 6:30 p.m. at JC Fremont Branch Library, 6121 Melrose Ave., Los Angeles 90038 (or virtually per X.A.3).

Ms. Chvatal reported that \_\_

**XI. QUALITY OF LIFE COMMITTEE** (Discussion and Possible Action) (Acting Chair: Charles D’Atri)

A. Committee Report

Mr. D’Atri reported that \_\_

B. Next Quality of Life Committee Meeting will be held on Wednesday, February 28, 2024 at 6:30 p.m. Please check the website/agenda for location or link.

Mr. D’Atri reported that \_\_

**XII. RESILIENCE COMMITTEE** (Discussion and Possible Action) (Chair: Gary Gilbert)

A. Report on the December 11, 2023 Special Meeting

Chair Mr. Gilbert was not present; no report was made.

B. Community Survey: “So You Think You’re Prepared?”. Possible Motion: The GWNC approves the draft survey entitled “so you think you’re prepared,” on the subject of emergency preparedness and with the goal of increasing emergency preparedness in Greater Wilshire; and will disseminate the survey using its digital channels such as Google Forms, social media, email and website; and will encourage board members and

area HOAs and Neighborhood Associations and other community partners to promote the survey and share the link; and the survey will include an opportunity for respondents to sign up for the GWNC email list; and the GWNC will budget up to \$200 for digital promotion of the survey on Instagram, Nextdoor, Larchmont Buzz and other channels; and the Survey will be open from [DATE] to [DATE] after which time the Resilience Committee shall report the survey results to the Board.

Chair Mr. Gilbert was not present; no report or Motion was made or vote taken.

- C. Resilience Committee Regular Meeting Venue: Possible Motion: regarding holding meetings in person and/or virtually.

**[ \_CS/JC/JD: ANY PRE-MOTION COMMENTS/DISCUSSION WORTH INCLUDING IN THE MINUTES?] \_**

**[ \_CS WROTE THAT: “Jen has the exact wording of this motion”]  
MOTION (by [WHO? THE NAMES AREN'T ON JEN'S SPREADSHEET\_]M\_ \_ ,  
seconded by M\_ \_ ): The Greater Wilshire Neighborhood Council will hold Resilience  
Committee meetings in person and/or virtually.**

**DISCUSSION: \_**

*Board Member Romi Cortier had stepped away by this time, making 14 Board Members (or their Alternate(s)) present (the GWNC quorum was thirteen).*

**MOTION PASSED** unanimously by a [WHICH ONE?] \_hand / voice vote with all 14 in favor; zero opposed; zero abstained.

- D. Next GWNC Resilience Committee Meeting will be held on Monday, February 5th, 2024, at 6:30 p.m. Please check the website/agenda for link/location.

M\_ \_ noted the above.

### **XIII. OLD BUSINESS** (Discussion and Possible Action)

- A. Temporary Services Contract and Temporary Staff Pay Rates Explanation: AppleOne has been asked by GWNC President to provide an updated range of pay based on temp staff's job descriptions and typical rates of pay for similar roles in October, 2023. To conform with the Brown Act's requirement that no funding motions exceed dollar amounts listed in the agendas, the placeholder motion below uses hypothetical maximums of \$50/hour; the quote from AppleOne is anticipated to be significantly lower. Possible Motion: the GWNC requests the City Clerk contract with Howroyd-Wright Agency, Inc., dba AppleOne Employment Services, for administrative assistant services from Julia Christiansen at a rate of pay not to exceed \$50/hour and a billable rate not to exceed \$50/hour and for minute taking services from David Levin at a rate of pay not to exceed \$50/hour and a billable rate not to exceed \$50/hour, based on the provided scope of services (job descriptions) provided by the GWNC for each role.

No Motion was made or vote taken.

**B. GWNC Business Cards & Badges**

1. Possible Motion: The GWNC will allocate up to \$400 for the purchase of business cards for its Directors and committee chairs; and will reallocate up to \$400 from Rollover Funds to Office/Operational.

It was agreed to lower the amount from \$400 to \$200 and revise some possible Motion wording,

**FUNDING MOTION** (by Ms. Betancourt, seconded by Mr. D’Atri): The Greater Wilshire Neighborhood Council will allocate up to \$200 for the purchase of business cards for Jesseca Harvey, Selene Betancourt, MJ Anderson, Romi Cortier and Alex Nava; and will reallocate up to \$200 from Rollover Funds to Office/Operational.

**DISCUSSION:** \_\_

*Board Member Romi Cortier had returned by this time, making 15 Board Members (or their Alternate(s)) present (the GWNC quorum was thirteen).*

***[DL NOTE TO SELF: EMAIL FUNDING VOTES TO PATTI, W/ COPIES TO CS & OTHER XECS \_\_]***

**FUNDING MOTION PASSED** by a roll call vote of the 15 eligible voters present with 13 in favor (“Yes” or “Aye”) (Alpers, Anderson, Betancourt, Carpenter, Carroll, Chvatal, Cortier, D’Atri, DeVore, Gresham, Harvey, Sicilia and Smith); zero opposed; two abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Meister and Starr).

2. Possible Motion: The GWNC will allocate up to \$250 for the purchase of lanyard badges for its Directors from Anderson Trophy; and will reallocate \$250 from Rollover Funds to Office/Operational.

***[\_ CS/JC/JD: ANY PRE-MOTION COMMENTS/DISCUSSION WORTH INCLUDING IN THE MINUTES?] \_\_***

**FUNDING MOTION** (by Mr. D’Atri, seconded by M\_\_ ***[WHO? THE NAME ISN’T ON JEN’S SPREADSHEET\_]***): The Greater Wilshire Neighborhood Council will allocate up to \$250 for the purchase of lanyard badges for Jesseca Harvey, Selene Betancourt, MJ Anderson, Romi Cortier, Brian Curran, and Alex Nava; and will reallocate \$250 from Rollover Funds to Office/Operational.

**DISCUSSION:** \_\_

***[DL NOTE TO SELF: EMAIL FUNDING VOTES TO PATTI, W/ COPIES TO CS & OTHER XECS \_\_\_]***

**FUNDING MOTION PASSED** by a roll call vote of the 15 eligible voters present with 13 in favor (“Yes” or “Aye”) (Alpers, Anderson, Betancourt, Carpenter, Carroll, Chvatal, Cortier, D’Atri, DeVore, Gresham, Harvey, Sicilia and Smith); zero opposed; two abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Meister and Starr).

C. Formation of Ad Hoc Neighborhood Purposes Grants Committee

Jessica Harvey is the Committee Chair. The Board did not ***\_[CS CLARIFY: YOUR WORDING WASN’T HIGHLIGHTED AND THIS IS WHERE YOUR NOTES STOP].***

D. Selection of Community Impact Statement (CIS) Filers (up to 5)

1. Possible Motion: Be it resolved, that the Greater Wilshire Neighborhood Council authorizes the following board member(s) to SUBMIT Community Impact Statements which have been passed by a vote of the full board: Conrad Starr [and FILL IN UP TO 4 OTHERS]. Be it further resolved, in cases where an issue is moving quickly through the legislative process and a promptly issued statement is beneficial, the aforementioned board member(s) (is/are) authorized to also WRITE and SUBMIT Community Impact Statements which express positions previously voted upon by the full board.

No Motion was made or vote taken.

**XIV. NEW BUSINESS** (Discussion and Possible Action)

A. Possible Motion: The GWNC appoints Jessica Harvey to be GWNC Assistant Secretary.

***[\_ CS/JC/JD: ANY PRE-MOTION COMMENTS/DISCUSSION WORTH INCLUDING IN THE MINUTES?] \_\_\_***

**MOTION** (by Mr. D’Atri, seconded by Mr. Carpenter): The Greater Wilshire Neighborhood Council appoints Jessica Harvey to be GWNC Assistant Secretary.

***[\_ JD/CD/CS NOTE: ON JEN’S VOTES SPREADSHEET, BELOW THE ABOVE MOTION AND VOTE THERE ARE VARIOUS NOTES; IT’S NOT CLEAR WHAT THEY REFER TO.]***

**DISCUSSION:** \_\_\_

**MOTION PASSED** unanimously by a ***[\_ WHICH ONE?]***hand / voice vote with all 15 in favor; zero opposed; zero abstained.

B. Possible Motion: The GWNC appoints Edward Ruiz to be Public Works Liaison.

Mr. Starr said this would not be taken up since Mr. Ruiz was absent. No Motion was made or vote taken.

C. Possible Motion: The GWNC appoints Jennifer DeVore to be its Budget Representative of the NCBA (alongside Jack Humphreville).

***[ \_ CS/JC/JD: ANY PRE-MOTION COMMENTS/DISCUSSION WORTH INCLUDING IN THE MINUTES?] \_\_***

**MOTION** (by Mr. Gresham, seconded by Mr. D’Atri): The Greater Wilshire Neighborhood Council appoints Jennifer DeVore to be its Budget Representative of the NCBA (alongside Jack Humphreville).

**DISCUSSION:** \_\_

**MOTION PASSED** unanimously by a ***[ \_ WHICH ONE?]***hand / voice vote with all 15 in favor; zero opposed; zero abstained.

D. Possible Motion to appoint a Board Member or Stakeholder to the Neighborhood Council Regional Grievance Panel.

Mr. Smith was willing to volunteer.

**MOTION** (by Mr. D’Atri, seconded by Ms. Chvatal): The Greater Wilshire Neighborhood Council ***[ \_ CONFIRM WORDING]*** appoints Owen Smith to the Neighborhood Council Regional Grievance Panel.

**DISCUSSION:** \_\_

**MOTION PASSED** by a ***[ \_ WHICH ONE?]***hand / voice vote with 14 in favor; zero opposed; one abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (Starr).

**XV. COMMUNITY IMPACT STATEMENTS (CIS), RESOLUTIONS, REQUESTS FOR ACTION** (Discussion and Possible Action)

A. Amendment to Rule 48 - Request for Action.. Possible Motion: the GWNC ***[ \_ IF SAME WORDING AS MOTION, REPLACE THE FOLLOWING WITH “[see the below Motion]”]*** requests the City Council agendize and pass forthwith the following amendment to its current Rule 48: that so-called default voting be abandoned, that every Council Member must be physically present in their seat in the Council Chamber to count towards quorum, and must vote either "yes" or "no" or be indicated as “absent” and, under no circumstances, may a vote when the Councilmember is not physically in their seat be counted as anything other than “absent.”

***[\_ CS/JC/JD: ANY PRE-MOTION COMMENTS/DISCUSSION WORTH INCLUDING IN THE MINUTES?]*** \_\_

**MOTION** (by Ms. Betancourt, seconded by Ms. Chvatal): The Greater Wilshire Neighborhood Council [***CONFIRM WORDING***] requests the City Council amend and pass forthwith the following amendment to its current Rule 48: that so-called default voting be abandoned, that every Council Member must be physically present in their seat in the Council Chamber to count towards quorum, and must vote either "yes" or "no" or be indicated as "absent" and, under no circumstances, may a vote when the Councilmember is not physically in their seat be counted as anything other than "absent."

**DISCUSSION:** \_\_

**MOTION PASSED** \_\_unanimously by a [***WHICH ONE?***]hand / voice vote with all 15 in favor; zero opposed; zero abstained.

*Board Member John Gresham left at this time (8:44), making 14 Board Members present (the GWNC quorum is thirteen).*

- B. FY 2024/25 City Budget/Neighborhood Council Budget. Possible Motion: to file a CIS and or resolution/request for action requesting that Neighborhood Council budgets be raised to \$45,000 per year.

***[\_ CS/JC/JD: ANY PRE-MOTION COMMENTS/DISCUSSION WORTH INCLUDING IN THE MINUTES?]*** \_\_

**MOTION** (by Mr. D’Atri, seconded by MJ Anderson): The Greater Wilshire Neighborhood Council will file a CIS and/or resolution/request for action requesting that Neighborhood Council budgets be restored to \$42,000 per year given rising costs such as wages, venue rentals, funding for outreach, and to maintain the \$10,000 per year rollover provision.

**DISCUSSION:** \_\_

**MOTION PASSED** unanimously by a [***WHICH ONE?***] \_hand / voice vote with all 14 in favor; zero opposed; zero abstained.

**XVI. BOARD MEMBER COMMENTS/ANNOUNCEMENTS**

There were no Board Member comments or reports at this time.

**XVII. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS**

- A. Potential Expansion of the Los Angeles City Council

—

- B. NPG Grants

—

**XVIII. ADJOURNMENT**

A. Upcoming GWNC Board Meeting. The next GWNC General Board Meeting will be held at 6:30 PM on Wednesday, January 10, 2024 at the Ebell of Los Angeles, 743 S Lucerne Blvd, Los Angeles, CA 90005.

\_Mr. Starr noted the above.

**MOTION to ADJOURN** (by M\_. \_\_, seconded by M\_. \_\_).

Y =

N =

ABSTN =

INEL =

PASSED \_

**MOTION to ADJOURN PASSED** \_unanimously by a roll call vote of the 1\_ eligible voters present with \_\_ 1\_ in favor (“Yes” or “Aye”) (Alpers, Anderson, Betancourt, Carpenter, Carroll, Chvatal, Cortier, D’Atri, DeVore, Gresham, Harvey, Meister, Sicilia, Smith and Starr); \_\_ opposed (“No” or “Nay”) (\_\_ and \_\_); \_\_ abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (\_\_ and \_\_).

**MOTION to ADJOURN PASSED** \_unanimously by a hand / voice vote with \_[#]\_ in favor; zero opposed; zero abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (\_\_ and \_\_); M\_. \_ opposed/abstained (the GWNC counts abstentions as neither “yes” votes or “no” votes) (\_\_ and \_\_).

Mr. Starr declared and the Board agreed to **ADJOURN** the Meeting at \_:\_\_\_ p.m.

Mr. Starr **ADJOURNED** the Meeting with no opposition at \_:\_\_\_ p.m.

The Meeting **ADJOURNED** at 8:57 p.m.

Respectfully submitted,  
David Levin, Minutes Writer

*The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda.* Possibly edited by the GWNC. The GWNC Board Meeting Minutes page is <http://greaterwilshire.org/board-agendas-minutes>