

CITY OF LOS ANGELES
CALIFORNIA

**Greater Wilshire
Neighborhood Council
Governing Board Members:**

President – Owen Smith
Vice President – James Wolf
Secretary – Jeffrey Carpenter
Treasurer – Patricia Carroll

Area 1 – Brookside – Owen Smith
Area 2 – Citrus Square – Jeffrey
Carpenter
Area 3 – Country Club Heights –
Frances McFall
Area 4 – Fremont Place – Patricia
Lombard
Area 5 - Hancock Park – James
Wolf
Area 6 – La Brea-Hancock – Bill
Funderburk
Area 7 – Larchmont Village –
Fred Mariscal
Area 8 – Melrose – Jeff McManus
Area 9 – Oakwood/Maplewood/St.
Andrews – vacant
Area 10 – Ridgewood-Wilton/St.
Andrews Square – Patricia Carroll
Area 11 – Sycamore Square – Ann
Eggleston
Area 12 – Western-Wilton – Greg
Wittmann
Area 13 - Wilshire Park – John
Gresham
Area 14 – Windsor Square – Jack
Humphreville
Area 15 – Windsor Village – Julie
Stromberg
At-Large – Jane Usher
Business – John Winther
Education – vacant
Other Non-Profit – vacant
Religion – Mike Genewick
Renters – Joseph Hoffman



***GREATER WILSHIRE
NEIGHBORHOOD COUNCIL***

Board Meeting Agenda
The Ebell of Los Angeles
4400 Wilshire Blvd.
Los Angeles, CA 90005
Wednesday, May 13, 2015
7:00 p.m.

**GREATER WILSHIRE
NEIGHBORHOOD
COUNCIL**

419 N. Larchmont Blvd., #331
Los Angeles, CA 90004

(424) 901-1409

info@greaterwilshire.org

<http://www.greaterwilshire.org>

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, made up of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

1. WELCOMING REMARKS:

- A. Call to order & Flag salute (Owen Smith)
- B. Board Roll call (Jeffrey Carpenter)

2. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:

(Representatives from government offices and community-based organizations)

- A. CD4 Update (Ben Seinfeld)
- B. CD5 Update (John Darnell)
- C. LAPD Senior Lead Officers
- D. Metro Business Interruption Fund (BIF) (Shalonda Baldwin)

E. Other local government representatives

3. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

Comments from the public on non-agenda items within the Board's jurisdiction (up to 2 minutes per speaker; speakers are requested to fill out speaker cards)

4. **SPECIAL PRESENTATIONS**

A. **GWNC Citizen Recognition Award:** Darnella Davidson, Director of the 25-time LA City Champion Los Angeles High School Band and Color Guard

5. **ADMINISTRATIVE ITEMS:**

A. Review and adoption of April 8, 2015 minutes

6. **PRESIDENT'S REPORT (including discussion and possible Board action, as noted):**

A. **Board Vacancies**

Area 9 – Oakwood/Maplewood/St. Andrews
Education
Other Non-Profit

B. **Alternate Board Members** still needed for:

Area 3 – Country Club Heights
Area 4 – Fremont Place
Area 8 - Melrose
Area 9 – Oakwood/Maplewood/St. Andrews
Area 12 – Western-Wilton
Education
Other Non-Profit
Religion

C. **Ethics & Funding Training** reminder. All board members and alternates **must complete ethics training** in order to vote on funding motions before the board. The course is available online at <http://www.fppc.ca.gov/index.php?id=477>

In addition to Ethics training, all board members and alternates are also **REQUIRED** to take a new **funding training course** (about the new system of NC checking accounts that will be launched soon). The course is at <http://empowerla.org/leadership-academy/#Funding> Be sure to submit your completion forms (included in the training) to register your attendance.

Board members and alternates MUST complete both trainings to be eligible to vote on funding-related matters.

The following Board Members and Alternates have NOT completed the trainings

noted below and are NOT eligible to vote on financial matters:

Bartenetti - Ethics, Funding

Carroll – Ethics (expired January, 2014)

Fox – Ethics (expired March 15, 2015), Funding

McManus – Ethics (expires May 30, 2015)

Mintz - Ethics, Funding

Morgens – Ethics, Funding

- D. **Code of Conduct Forms** -- All Board Members and all but one Board Alternate (Business Alternate Peggy Bartenetti) have now signed the new required Neighborhood Council Code of Conduct Policy (see handout or the online version at <http://empowerla.org/code-of-conduct/>). DONE has notified us that if Ms. Bartenetti does not sign by Friday, May 15, she will be removed from her position on the GWNC.

7. Hiring of a New GWNC Contract Administrator (Discussion and Board Action) (Smith, Carpenter, Fuller, Carroll)

Current administrator Elizabeth Fuller is not renewing her contract after its June 30 expiration. To effectively aide the process of funding, identifying and hiring a qualified replacement, the GWNC administration recommends the following five actions/motions:

- A. *That the GWNC approve a search and subsequent contract approval process for a qualified replacement Administrator to perform the administrative tasks and provide the board and committee support that have been provided by Elizabeth Fuller for the last three years.*
- B. *That the GWNC create an Ad Hoc Search Committee to recruit, identify and hire a qualified Administrator.*
- C. *That the GWNC approve advertising and outreach for the vacancy, to ensure we reach qualified candidates with the required skill set.*

Furthermore...

Because the current GWNC budget of \$5,000/year for an Administrator who typically works 10-20 hours per week is not adequate to attract a truly qualified and dedicated Administrator (note that 10 hrs./wk. x \$16.25/hr. (the DONE-approved Administrator rate through its temp agencies, which is more than our previous allocation but still barely above minimum wage) would be \$8,450 for year; 20 hrs./wk. would be \$16,900)...

and...

Because the current GWNC budget of \$500/year for paper, ink, software, equipment and other office supplies is also inadequate to truly cover the costs of the NC's work...

We further propose:

- D. *That the GWNC allocate \$_____ for compensation of an Administrative consultant and \$_____ for the cost of office equipment*

and supplies in its budget for the 2015-2016 fiscal budget year.

And, finally...

Because DONE mandates that Administrators be hired only through one of its contracted temporary employment agencies, which require that all such work be done only in a DONE-approved GWNC office (which has proven impossible – after many years of searching - for us to procure)...and which require that such employees be supervised at all times by an on-site GWNC Board Member (which is impossible without a GWNC office)...

And because DONE's approved categories for contracted services outside the approved temp agencies do not include general-purpose Administrators...

E. The GWNC formally requests that DONE make an exception to its standard hiring policies to allow GWNC to hire, via an independent contract, an Administrative Consultant with duties and compensation to be specified by the GWNC...and that DONE further agree to expedite the contract process to ensure a smooth and timely continuation of our required civic duties, and to ensure that our candidate of choice can begin working immediately, and can begin to be paid within 30 days of being hired.

8. TREASURER'S REPORT (Discussion and Board Action, as noted)

A. GWNC Support for Wesson motion on NC finances to City Council – CF # 15-0524 (Discussion and Board Action)

Motion (see handout) addresses the following issues:

- Allows more speaking time to be given to board members when addressing the Council, its committees, commissions and boards
- Establishes a rollover policy for neighborhood council funds
- Reinstates the donation policy for neighborhood councils (i.e. allows NCs to accept donations)
- Explores ways to streamline the accounting requirements and submission of compliance documents
- Transfers responsibility of certain functions from DONE to neighborhood councils to increase the efficiency of the department and the independence of neighborhood councils
- Provides staffing at DONE to implement these changes

B. Approval of Monthly Expenditure Report for April 2015 (Discussion and Board action) (Carroll, Fuller)

Expenses included:

- 4/9 – Larchmont Chronicle ad (March) - \$340.00
- 4/9 – Board meeting handouts - \$116.74
- 4/10 – Larchmont Chronicle ad (April) - \$340.00
- 4/13 – Minutes writer - \$148.01
- 4/13 – Minutes writer - \$148.01
- 4/13 – Minutes writer - \$154.44

C. **Approval of upcoming new expense, not previously budgeted (Discussion and Board action)** (Carroll, Fuller)

i. Minutes writer for June Transportation Committee meeting – up to \$150

D. **Update on status of current year contracts** for Wilshire United Methodist Church, Ebell of Los Angeles and Elizabeth Fuller (as previously approved by the Board) (Carroll)

E. **Approval of Funding for Congress of Neighborhoods and Budget Advocates (Discussion and Board Action)**

Amount is up to us; GWNC usually donates \$250 to each. We do have funds allocated in current FY budget. Also have option of requesting that any unspent funds at the end of the year be donated to these in whatever percentage we ask.

PROPOSED MOTION:

*Resolved: That the Greater Wilshire Neighborhood Council supports:
LA Congress of Neighborhoods in the amount of:*

\$1000 \$ 500 \$ 250 Other Amount \$ _____

and/or

Neighborhood Council Budget Advocates in the amount of:

\$1000 \$ 500 \$ 250 Other Amount \$ _____

Therefore, be it resolved that the Greater Wilshire Neighborhood Council approves the submission of this resolution authorizing the Department of Neighborhood Empowerment to transfer funds in the aforementioned amount from our appropriation account and into the Congress/Budget Advocacy Account No. 47J220.

F. **Budget planning for FY 2015-2016** (Discussion and board action)(Fuller, Carroll)
Full budget will be approved at June board meeting; due to DONE on July 1.

- i. Discussion and possible pre-approval to include line-item expenses for:
- a. Transportation Committee minutes writer – approx. \$150/meeting x 6 meetings (new)
 - b. Increase in office supply budget (increase over previous \$500; recommend \$1,000 for board and all committees)
 - c. Increase in administrator compensation (increase over previous – see above discussion under item 7)
 - d. Purchase of additional banners for Larchmont Fair, etc. – approx. \$50-100, depending on size (new)
 - e. Printing costs for award certificates – approx. \$5/ea. (new)
 - f. Community forum events (venue, advertising, etc.) (new)
 - g. Others?

9. **DWP MOU LIAISON (Discussion and possible Board action)(Humphreville)**
Discussion of rate increases, tiered rates, joint safety and training institutes.
10. **CITY BUDGET and NC BUDGET ADVOCATES (Humphreville) (Discussion and possible Board action)**
Discussion of Mayor’s proposed budget.
11. **LANCC REPORT (Humphreville/Mariscal) (Discussion and possible Board action)**
Updates from May LANCC meeting.

A. Update on Greek Theater operations

12. **OUTREACH COMMITTEE (Mariscal) (Discussion and possible Board action, as noted)**

A. Co-sponsored CD 4 Candidate Forum at Forest Lawn on April 30

B. Second-chance Sycamore Square Neighborhood Walking Tour

Back by popular demand: Sunday, May 17, 2 p.m. (meet at NE corner of Olympic & Sycamore, at the corner of the Wilshire Crest School lawn), led by Elizabeth Fuller.

C. Discussing possible community forum on Zoning issues (e.g. single family neighborhoods, densification, Ellis Act, Small Lot Subdivisions, etc.)

D. Citizen Recognition Awards

Still seeking nominations. Please contact any Outreach Committee member with suggestions – especially looking for “unsung” heroes.

13. **TRANSPORTATION COMMITTEE (Michelle Owen/Julie Stromberg) (Discussion and possible Board action)**

A. Update on draft Mobility Plan.

B. Next meeting: Monday, June 1.

14. **LAND USE COMMITTEE (James Wolf) (Discussion and Board Action, as noted)**

A. Discussion and Board action on an application to construct a 3-story, 4-unit Small Lot Subdivision project at 5016 Rosewood Ave.

Issue: Developers made a first presentation to the LUC in February and were asked to make some revisions, including adding doors on the street-facing side of the building. New drawings presented in April do have the requested doors. Further discussion addressed balconies, materials and setbacks. Developers have also met with the Larchmont Village Neighborhood Association, which has not opposed the project. City hearing on the application is scheduled for May 20.

LUC Recommended Motion: That the GWNC support the application for a Tract Map to construct a 3-story, 4-unit Small Lot Subdivision project at 5016 Rosewood Ave.

[Note: the LUC vote was 10-2 in favor of the motion.]

[The following items are provided for information only; no Board action is required or requested at this time.]

B. Application for Density Bonus for construction of 5-story, 88-unit apartment building at 501-543 N. Wilton

Issue: Nine single-family houses on R-3 lots will be replaced with a 5-story, 88-unit (44 one-bedroom, 44 two-bedroom) apartment building over garage levels (142 parking spaces). Developer has already purchased the houses. 8 units will be reserved for Very Low Income housing. No other entitlement requests. Note that Density Bonus applications have MND hearings, but no others. LUC conversation centered on street parking, landscaping, height and overall design. Committee voted 11-4 to request that applicants return to LUC and/or GWNC Board with any design responses to the committee's comments. Developer indicated on 5/8 that he will be ready to return in July or August.

C. Application for a Vesting Tentative Tract Map for a new 8-unit condominium building at 800 S. Lorraine

Issue: Project is in very preliminary design and engineering stages. Currently proposing six two-bedroom units and two 3-bedroom units, Mediterranean-revival style. Committee discussion centered on setbacks and overall design (these and other issues will also be dealt with by the local HPOZ board). Developer says hearings are about eight months away; will return as plans develop.

D. Application for a Density Bonus project at 5022-5026 Rosewood Ave.

Issue: Developer has withdrawn the Density Bonus request, and there are no further entitlement requests, so the project is proceeding as a "by right" project.

E. Application for a Density Bonus project at 5036 Rosewood Ave.

Issue: Developer has requested an official hold on the project, and has indicated to GWNC that the application will be cancelled entirely.

F. Application for a "Café Entertainment/Show" police permit at 4001 W. 6th St.

Issue: LAPD confirmed that this application is to allow karaoke at an existing karaoke bar ("Story") at this address. (Also note that it is NOT an application for a "Café Entertainment/Show-Adult" permit, which is very different.) To date, no objections to the application have been filed by any agencies that received/reviewed it. Location has had a full-line liquor CUB since the 1990s.

G. Possible agenda items for upcoming LUC meetings (no action at this time):

- i. Development of a parking lot into 22 townhouse units over subterranean parking at **612 S. Norton** and **4055 Wilshire Blvd.**
- ii. Construction of a 4-story, 22-unit apartment complex with Density Bonus at **5022-5026 Rosewood Ave.**

- iii. Construction of a 4-unit Small Lot Subdivision project at **5016 Rosewood Ave.**
- iv. Change of Use to convert the old Scottish Rite Temple to a private, non-profit museum at **4357 W. Wilshire Blvd.**
- v. Construction of an unmanned wireless telecommunications facility atop an apartment building at **407 S. Gramercy**
- vi. Density bonus project at **801-813 N. Hudson**
- vii. Construction of a new 6,000 square foot retail space at **101 N. La Brea**
- viii. Construction of new 5-story, 44-unit condominium building at **836-850 S. Crenshaw Blvd.**
- ix. Construction of 169 apartments at **904-932 N. La Brea Ave.**
- x. Application for a CUB to allow 24-hour operations and the sales of beer and wine at a new 7-Eleven store at **5373 W. Olympic Blvd.**

H. BOARD MEMBER COMMENTS/ANNOUNCEMENTS (5 minutes)

A. Next meeting, Wednesday, June 10, 2015, 7:00 p.m.

I. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS (5 minutes)

J. ADJOURNMENT

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

Items in italics were unconfirmed at publication time and may be postponed until a future meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS – The public is requested to fill out a “Speaker Card” to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS – GWNC agendas are posted for public review in the following locations:

- Our website (<http://www.greaterwilshire.org>)
- Our Facebook page (<http://www.facebook.com/greaterwilshireneighborhoodcouncil>)
- Our Twitter feed (<http://www.twitter.com/greaterwilshire>)
- NextDoor.com
- The community bulletin board at the Bricks & Scones Café, 403 N. Larchmont Blvd., 90004
- Via e-mail (send a subscription request to admin@greaterwilshire.org)

- Via the L.A. City Early Notification System at <http://www.lacity.org/government/subscriptions/neighborhoodcouncils/index.htm>

THE AMERICANS WITH DISABILITIES ACT -- As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the GWNC Secretary at (424) 901-1409, toll-free at 311, or e-mail info@greaterwilshire.org.

PUBLIC ACCESS OF RECORDS -- In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website at <http://www.greaterwilshire.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact info@greaterwilshire.org or (424) 901-1409.

RECONSIDERATION AND GRIEVANCE PROCESS – For information on the GWNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GWNC Bylaws. The bylaws are available at our Board meetings and on our website at <http://www.greaterwilshire.org>

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE AL SECRETARIO DE LA MESA, AL [\(424\) 901-1409](tel:4249011409) O INFO@GREATERWILSHIRE.ORG