

CITY OF LOS ANGELES  
CALIFORNIA

**Greater Wilshire Neighborhood Council  
Governing Board Members:**

President – Owen Smith Vice  
President – James Wolf  
Secretary – Joe Hoffman  
Treasurer – Patricia Carroll

Area 1 – Brookside: Owen Smith  
Area 2 – Citrus Square: Jeffrey Carpenter  
Area 3 – Country Club Heights: Frances McFall  
Area 4 – Fremont Place: Bobbie Kumetz  
Area 5 – Hancock Park: James Wolf  
Area 6 – La Brea-Hancock:  
Area 7 – Larchmont Village: Charles D'Atri  
Area 8 – Melrose: Philip Farha  
Area 9 – Oakwood/Maplewood/St. Andrews:  
Max Kirkham  
Area 10 – Ridgewood-Wilton/St. Andrews  
Square: Patricia Carroll  
Area 11 – Sycamore Square: Steven Senigram  
Area 12 – Western-Wilton: Greg Wittmann  
Area 13 – Wilshire Park: John Gresham  
Area 14 – Windsor Square:  
Caroline Labiner Moser  
Area 15 – Windsor Village: Julie Stromberg  
At-Large: Karen Gilman  
Business: John Winther  
Education: Scott Appel  
Other Non-Profit: Tucker Carney  
Religion: Mike Genewick  
Renters: Joe Hoffman



*GREATER WILSHIRE  
NEIGHBORHOOD COUNCIL*

Board Meeting Agenda  
Wednesday, March 14, 2018  
7:30 p.m.

The Ebell of Los Angeles – Dining Room  
743 S. Lucerne Boulevard  
Los Angeles, CA 90005

**GREATER WILSHIRE  
NEIGHBORHOOD COUNCIL**

419 N. Larchmont Blvd., #331  
Los Angeles, CA 90004

(323) 539-GWNC (4962)

[info@greaterwilshire.org](mailto:info@greaterwilshire.org)

[www.greaterwilshire.org](http://www.greaterwilshire.org)

The Neighborhood Council system enables civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, made up of volunteer stakeholders who are devoted to the mission of improving our communities and bringing government closer to us.

**I. WELCOMING REMARKS:**

- A. Call to order (Owen Smith – President)
- B. Flag Salute
- C. Roll Call (Joe Hoffman – Secretary)

**II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS:  
(Representatives from government offices and community-based organizations)**

- A. CD4 Update (Rob Fisher)
- B. CD5 Update (Robert Oliver)
- C. LAPD Senior Lead Officers / CPAB
- D. Metro (Ned Racine)
- E. Department of Neighborhood Empowerment (John Darnell)
- F. Other local government representatives

**III. CITY BUDGET and NC BUDGET ADVOCATES (Discussion and possible Board action) (Jack Humphreville**

- A. DWP Report

- B. Budget Advocate Report
- C. LANCC Report

**IV. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

Comments from the public on non-agenda items within the Board’s jurisdiction (up to 2 minutes per speaker; speakers are requested to fill out speaker cards)

**V. ADMINISTRATIVE ITEMS (Discussion and Board Action)**

- A. Review and adoption of the February 14, 2018 minutes

**VI. PRESIDENT’S REPORT:**

- A. Alternate Board Member Vacancies. Eligible for nominations of qualified candidates, to be submitted to the Board for approval:

- Area 3
- Area 6
- Business
- Education
- Religion

- B. Board Member and Alternate Training Requirements

All board members and alternates must complete ethics and funding training in order to vote on funding motions before the board. The training courses and instructions can be found at <http://empowerla.org/boardmembers/>.

- C. The following Board Members and Alternates are shown, by DONE, as NOT having completed the trainings noted below and are NOT eligible to vote on financial matters:

- Mintz – Ethics & Funding
- Morgens – Ethics
- Rosales – Ethics & Funding
- Bobbie Kumetz – Ethics
- Kathleen Mulligan – Ethics
- James C. Wolf – Ethics
- Tammy Rosato – Funding

- D. Code of Conduct Policy – All Board Members and Alternates are required to read and sign the Neighborhood Council Code of Conduct Policy (online version at <http://empowerla.org/code-of-conduct/>) within 30 days of their election or appointment.

**VII. TREASURER’S REPORT (Discussion and Board Action, as noted) (Patti Carroll)**

- A. Approval of Monthly Expenditure Report (MER) for February 2018 (Discussion and Board action)

2/2/18 - Public Storage	\$129
2/7/18 - Lloyd Staffing -Admin SF - Weeks of 11/12, 11/26, 12/3	\$960
2/7/18 - Lloyd Staffing - Admin SF- Weeks of 12/10, 12/17	\$640
2/7/18 - Lloyd Staffing - Admin SF - Weeks of 12/24, 12/31	\$480
2/14/18 - San Wilshire - Copies, Board Meeting	\$65.95
2/27/18 - San Wilshire - Copies, Land Use	\$40.06
2/20/18 - GoDaddy.com - Domain Name Registration, GWNC.info	\$40.34

- B. Approval of individual expenses listed in the February 2018 MER (Discussion and Board Action)  
See above

- C. Review February 2018 Board Expenses that will show up on the February 2018 Monthly Expense Report (Discussion only, no Board Action necessary)
 

Larchmont Chronicle - Feb 2018	\$358
Hope Lutheran Church - Feb LUC meeting	\$135
Ebell – Feb Board meeting	\$350
Lloyd Staffing	TBD
- D. Pre-Approval of Upcoming Board Expenses (Discussion and Board Action)
  - Upcoming expenses shown under individual committee reports.
- E. Review and update of General Treasury information and DONE update
  - Nomination and approval of auxiliary signer for Board documents in case Treasurer or second signer not available. Roll call vote required.

**VIII. OUTREACH COMMITTEE (Discussion and Possible Action, as noted) (Tess Paige)**

- A. The March 3, 2018 Outreach Meeting Report.
  - Update on the Emergency Preparedness Event
- B. Next Outreach Committee meeting: April 7, 2018, at 9am at Bricks and Scones Café, 403 N. Larchmont Blvd. Note that this meeting may be canceled pending approval of the April 7<sup>th</sup> date for the Emergency Preparedness Event.

**IX. TRANSPORTATION COMMITTEE (Discussion and Possible Action) (Julie Stromberg)**

- A. **Report and Updates on General Committee Actions**
  - Updates on GWNC positions statement regarding designation of historic Pink’s Square, crosswalk at Beverly Blvd. and N. Orange Drive, and letters of support for stop signs at W. Willoughby Ave. & Citrus Ave., and W. Willoughby Ave. & Sycamore Ave.
- B. **Upcoming Transportation Committee Meeting**
  - The GWNC February Transportation Committee meeting was cancelled due to the date of the meeting conflicting with a holiday. The next GWNC Transportation Committee Meeting will be on Monday, April 16, 2018, 7:00 p.m., at Marlborough School, 250 S. Rossmore Ave., Los Angeles, CA 90004.

**X. SUSTAINABILITY COMMITTEE (Discussion and Possible Action) (Julie Stromberg)**

- A. Report and Updates on General Committee Actions (Julie Stromberg). Report and updates on various community impact statements.
- B. **Discussion, Planning, Possible Motion on GWNC Green Fair**
  - The first GWNC Green Fair co-sponsored with KYCC and Los Angeles Council District 4 will be on Saturday, March 24, 2018, 10 a.m. - 2 p.m., at LA High Memorial Library Park, 4625 W. Olympic Blvd., Los Angeles, CA 90019.
- C. **Discussion, Planning, Possible Motion on GWNC Second Drought-Tolerant Garden Tour**
  - The GWNC Sustainability Committee will host its Second Drought-Tolerant Garden Tour on Sunday, June 3, 2018, 10 a.m. – 2 p.m. More details to follow.
  - Proposed Motion:** That the GWNC Sustainability Committee host its Second Drought-Tolerant Garden Tour on Saturday, June 3, 2018, 10 a.m. – 2 p.m.
  - Proposed Motion:** That the GWNC allocate up to \$500 for the GWNC Sustainability Committee Second Drought-Tolerant Garden Tour for advertising and organizational expenses, including garden tour maps.
- D. **Upcoming Sustainability Committee Meeting.**
  - Next GWNC Environmental & Sustainability Committee Meeting will be held on Tuesday, April 10, 2018, at Marlborough School, Collins Room – D200, 250 South Rossmore Avenue, Los

**XI. AD HOC COMMITTEES GWNC (Discussion and Possible Action)**

- A. Update on GWNC Neighborhood Purposes Grants. (Julie Stromberg)** The GWNC will be awarding up to two grants, with a maximum award of \$1,000 each, for the 2017-2018 GWNC NPG Awards. Applications are due on Friday, March 23, 2018, at 5:00 p.m. (PST). Applicant requirements detailed at <http://www.greaterwilshire.org>. The finalists will be voted on at the GWNC April 2018 Board meeting. Visit: <http://www.greaterwilshire.org> for applicant requirements, application, and to learn more, or email [NPG@greaterwilshire.org](mailto:NPG@greaterwilshire.org)
- B. BYLAWS Committee:** (Caroline Labiner Moser) Report from the meeting

**XII. NEW BUSINESS (matters not previously identified for future consideration and action)**

**XIII. LAND USE COMMITTEE (Discussion and Possible Action, as noted) (Caroline Labiner Moser)**

- A.** Cathy Roberts, Stakeholder from LaBrea Hancock, approved and seated as a new LUC Committee Member
- B. 947 S. Norton Ave:** (Discussion and Possible Action) (Patty Yoon).  
Application is for conditional use permit for a public parking lot in the R1-1 zone to be used as parking for an adjacent commercial business. ZA-2017-4917-CU, ENV-2017-4918-CE. The LUC voted 8-2-0 to oppose the project until documentation of outreach and conditions are met.  
**Proposed Motion:** That the Board of the Greater Wilshire Neighborhood Council oppose the conditional use permit for a public parking lot in the R1-1 zone at 947 S.
- C. Norton Ave. 946 S. Norton Ave:** (Discussion and Possible Action) (Patty Yoon)  
Pursuant to LAMC section 12.24-W, 37, a conditional use permit for a public parking lot in the R1-1 zone to be used as parking for an adjacent commercial business. The Board previously voted 4-8-3 to oppose the CUP for a public parking lot. ZA-2017-3955-CU, ENV-2017-3956-CE. The applicant appeared before the LUC again and the committee voted 8-2-0 to oppose the project. Applicant failed to provide documentation of outreach and conditions.  
**Proposed Motion:** That the Board of the Greater Wilshire Neighborhood Council oppose the conditional use permit for a public parking lot in the R1-1 zone at at 946 S. Norton Ave.
- D. 4827 W. Oakwood Ave:** (Discussion and Possible Action) (Kenneth Ree, King Woods, Won Cho)  
Preliminary Parcel Map for a Small Lot Subdivision. Demo a Single-Family Residence to construct a 4-Unit SLS. AA-2017-5342-PMLA-SL, ENV-2017-5343-CE. This item was tabled, no motion made, and no vote taken.
- E. 5730 W. Melrose Ave:** (Discussion and Possible Action) (Lee Rabun).  
Application for a Conditional Use Permit to allow the continued sale and dispensing if a full line of alcoholic beverages for on-site consumption. ZA-2017-5145-CUB, Env-2017-5146-CE. The LUC voted 11/0/0 to support the application for Conditional Use Permit.  
**Proposed Motion:** That the Board of the Greater Wilshire Neighborhood Council support the Conditional Use Permit to allow the continued sale and dispensing of a full line of alcoholic beverages for on-site consumption at 5730 W. Melrose Ave.
- F. 5353 W. 3<sup>rd</sup> Street:** Discussion and Possible Action) (Lev Stark)  
Plan approval pursuant to Condition No. 33 of Case No. ZA-1997-0785-CUZ-PA10 (Letter of Correction) to demonstrate compliance with conditions and to increase the time between request plan approval from 3 years tom 5 years. ZA-1997-0785-CUZ-PA11. LUC voted 11/0/0 to support the application.  
**Proposed Motion:** That the Board of the Greater Wilshire Neighborhood Council support the plan approval and the request for increased time between requests for plan approval from 3 years to 5 years at 5353 W. 3<sup>rd</sup> Street.

**G. 706 N. Citrus Ave:** Discussion and Possible Action) (Christine Rivera)

Requesting a Plan Approval for the continued sale and dispensing of a full line of alcoholic beverages in conjunction with a 2,098 sq. ft. restaurant with 85 seats and hours of operation from 10 am- 1 am, Sunday through Thursday and 9 am - 1 am Friday and Saturday. ZA-2013-566-CUB-PA1, ENV-2018-68-CE. The LUC voted 11/0/0 to support the application.

**Proposed Motion:** That the Board of the Greater Wilshire Neighborhood Council support the plan approval for the continued sale and dispensing of a full line of alcoholic beverages in conjunction with a 2,098 sq. ft. restaurant at 706 N. Citrus Ave.

**H. 3323 W. Olympic Blvd. & 975-987 S. Manhattan Pl.:** (Discussion and Possible Action) (Kevin Reed and Dominic Hong)

7-story residential building w/ 95 apartments, 2 levels of subterranean parking w/ 162 parking stalls. Total gross building square footage = 123,445 sq. ft. Building height 95' CPC-2018-656-DB-SPR, ENV-2018-657-EAF. Density Bonus Review. The Manhattan Project I. The LUC voted 11/0/0 to oppose the project as presented.

**Proposed Motion:** That the Board of the Greater Wilshire Neighborhood Council oppose the project until further information is presented.

**I. 3323 W. Olympic Blvd & 970-996 S. Manhattan Place:** (Discussion and Possible Action) (Kevin Reed and Dominic Hong)

7-story mixed use building w/ 114 apartments and 3,550 sq. ft. of retail (hours of operation 9am to 9 pm) fronting Olympic Blvd., with 2 levels of subterranean parking w/ 216 parking stalls. Total gross building square footage = 159,186 sq. ft. Building height 95' CPC-2018-617-DB-SPR, ENV-2018-618-EAF. Density Bonus Site Plan Review. The Manhattan Project II. The LUC voted 11/0/0 to oppose the project as presented.

**J. Proposed Motion:** That the Board of the Greater Wilshire Neighborhood Council oppose the project until further information is presented.

**K. 5115 W. Wilshire Blvd.:** Discussion and Possible Action) (Ariel Gutierrez & Jay Kwon)

Conditional Use Permit to allow the continued operation and maintenance of an existing 4485 sq. ft. restaurant with on-site sales and consumption of beer and wine. 114 indoor dining seats and 24 outdoor patio dining seats. -CUB-Hours of operation and alcohol sales from 11 am to 11 pm daily. ZA-2018-540-CUB, ENV-2018-541-CE. The LUC voted 11/0/0 to oppose the project. Applicant failed to appear.

**Proposed Motion:** That the Board of the Greater Wilshire Neighborhood Council oppose the project unless the applicant appears before the committee.

**L. The next Land Use Committee meeting will be March 27, 2018 at Hope Lutheran Church, 6720 Melrose Ave, Los Angeles, CA 90038.**

**M. Possible agenda items for upcoming meetings:**

- i. **5212 W. Melrose Ave:** Repurposing of 10,045 sq. ft. building for a new boutique hotel use, consisting of up to 18 guest rooms, with a small hotel lobby. Requested entitlements:
  1. Conditional use permit to allow a hotel within 500 feet of any A or RE zone;
  2. Zone variance to allow the maintenance of the existing driveway width of 8' 9" feet to serve the hotel use in lieu of the required 10 feet;
  3. A zoning administrator adjustment to allow parking stackers within the required rear yard setback. ZA-2017-3165-CU-ZV-ZAA, ENV-2017-3166-EAF.

**XIV. BOARD MEMBER COMMENTS/ANNOUNCEMENTS/LIAISON REPORTS**

**XV. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS**

A. Next meeting – April 11, 2018

B. Adjournment

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

*Items in italics above are unconfirmed and may be tabled until a later meeting.*

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Committee on any agenda item before the Committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** – GWNC agendas are posted for public review in the following locations:

- Our website (<http://www.greaterwilshire.org>)
- Our Facebook page (<http://www.facebook.com/greaterwilshireneighborhoodcouncil>)
- Our Twitter feed (<http://www.twitter.com/greaterwilshire>)
- NextDoor.com
- The community bulletin board at the Bricks & Scones Café, 403 N. Larchmont Blvd., 90004
- Via e-mail (send a subscription request to [admin@greaterwilshire.org](mailto:admin@greaterwilshire.org))
- Via the L.A. City Early Notification System at <http://www.lacity.org/government/subscriptions/neighborhoodcouncils/index.htm>

**THE AMERICANS WITH DISABILITIES ACT** -- As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the GWNC Secretary at (323) 539-4962, toll-free at 311, or e-mail [info@greaterwilshire.org](mailto:info@greaterwilshire.org).

**PUBLIC ACCESS OF RECORDS** -- In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website at <http://www.greaterwilshire.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact [info@greaterwilshire.org](mailto:info@greaterwilshire.org) or (323) 539-4962.

**RECONSIDERATION AND GRIEVANCE PROCESS** – For information on the GWNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the GWNC Bylaws. The bylaws are available at our Board meetings and on our website at <http://www.greaterwilshire.org>

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE AVISAR AL CONCEJO VECINAL 3 DIAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. POR FAVOR CONTACTE AL SECRETARIO DE LA MESA, AL (323) 539-4962 O [INFO@GREATERWILSHIRE.ORG](mailto:INFO@GREATERWILSHIRE.ORG)